

**SHELBY COUNTY  
JOB DESCRIPTION**

<b>Position:</b>	<b>Operator II</b>	<b>Reports to:</b>	Crew Leader
<b>Department:</b>	Secondary Road	<b>Revision date:</b>	October 1993

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**GENERAL SUMMARY**

Under the general supervision, operates motor grader, dump truck, tractor mower, and snow plow in order to keep roads clear and in good driving condition at all times; performs regular maintenance on vehicles as needed, and performs other related work as assigned.

**ESSENTIAL JOB DUTIES**

Operates a motor grader to smooth rock on gravel roads in order to fill in ruts and rough spots. During winter months operates motor grader or truck equipped with snow plow to remove snow and ice from roads in order to provide safe driving conditions; operates dump truck to transport rock and dirt where needed.

Performs miscellaneous jobs as assigned by supervisor, such as assisting in road repair and cold patching; operates bulldozer and scraper.

Operates a tractor equipped with mower blades to cut roadside grass and weeds; uses chain saw or blade to cut brush; provides working assistance in the construction, maintenance and repair of fences.

Maintains and services assigned equipment by changing oil, greasing moving parts, replacing filters and related parts, changing tires, cleaning windows, and performing other general maintenance as necessary; washes vehicle as needed and removes dirt and debris from moving parts.

Performs general shop maintenance and cleaning of buildings and equipment inside and out in order to keep the work area clean and safe; mows lawn, cuts weeds, and paints shop as needed.

Attends training sessions on a variety of issues including first aid, fork lift operation, hazardous materials, signing, and safety equipment.

**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED**

Individual must possess the following knowledge, skills and abilities or be able to explain and demonstrate that the individual can perform the essential functions of the job, with or without reasonable accommodation, using some other combination of skills and abilities. Individual must meet the necessary physical requirements with or without the aid of mechanical devices, to safely perform the essential functions of the job.

Knowledge of the mechanical and related components of motor graders, bull dozers, loaders, mowers, trucks, tractors, etc. and their servicing and maintenance requirements.

Knowledge of the standard methods, materials, tools and equipment used in road maintenance work, as well as the operating hazards of equipment and applicable safety precautions to be taken

during seasonal weather fluctuations.

Ability to safely operate motor grader, loaders, mowers, back hoe, bull dozer, hoist, trucks, and tractors, as well as a variety of hand and power tools such as chain saws, shovels, cutting torch, welder, drill, sledge hammer and others.

Ability to understand and follow written and/or oral directions.

Performs tasks requiring bending, stooping, kneeling, lifting, twisting and walking. All individuals are required to be able to perform these movements without a significant risk of injury, or to otherwise demonstrate or explain how they can perform the essential functions listed above.

### ENTRY REQUIREMENTS

Graduation from high school, G.E.D. equivalent, or ability to read and write at high school level. Two years as Operator I or equivalent experience and motor grader operator training courses. Possession of a valid Iowa Commercial Driver's License (CDL).

### WORK ENVIRONMENT

Work is generally performed in the cab of equipment or vehicle, but much time may be spent outside in unpleasant weather. The work environment can be, but not limited to heat, cold, humid, dirty or snow and ice conditions. The work area may also be noisy due to the operation of machinery or power tools.

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1. Marginal functions of positions that are incidental to the performance of fundamental job duties have been excluded from our job descriptions.
  2. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.
  3. Job descriptions in no way state or imply that the description includes every duty to be performed by the employee occupying the position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.
  4. The County reserves the right to change or reassign job duties, or combine positions at any time.