

April 17th, 2018

The Board of Supervisors of Shelby County, Iowa, met pursuant to the law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Charles Parkhurst, Chairman, Roger Schmitz Vice-Chairperson; Steve Kenkel and Mark Maxwell, Clerk.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Kenkel and seconded by Schmitz to approve the agenda with no additions. AYES: Unanimous NAYES: None

A motion was made by Schmitz with a second by, Kenkel to approve the minutes of the April 3rd meeting. AYES: Unanimous NAYES: None

It was moved by Kenkel, seconded by Schmitz, to approve the claims of April 17th, 2018 as listed in the claims register. AYES: Unanimous NAYES: None

Steve Kenkel, a voting delegate Southwest Iowa Mental Health Regional Planning delegate noted his next meeting would be June 4th. Supervisor Schmitz made note that the bounty on Beaver paid out \$2,875.00 this last season which translates into 115 of the erosion control structure damaging animals being harvested.

County Auditor, Mark Maxwell presented the Board with the proposal for audit services from the current provider, Gronewald, Bell and Kyhnn. The fees for next year are \$26,975.00 with an increase of \$150.00 each year thru the fiscal year 2020 audit. A motion by Kenkel and a second by Schmitz was made in favor of accepting the pricing and services. Kenkel, Schmitz and Parkhurst all voted in favor of the proposal for services.

Brandon Burmeister, Shelby County Engineer, updated the board with the current activities in his department, including remounting snowplows and a slow start to construction season. Burmeister received a motion by Schmitz and a second by Kenkel to accept a bid from Western Star for a new tandem dump truck in the amount of \$120,000.00 . The Board also approved the fees for material inspection costs for a bridge project.

Mark Maxwell, Shelby County Auditor, questioned the board about their acceptance and use of County credit cards. There have been instances that a department head has made charges to their personal card and then presented claims against the County for reimbursements. Maxwell noted that in two separate audits during his tenure, Auditors always asked to inspect and verify claims reimbursed to employees. Having a credit card makes the department head accountable for turning in expenditures accurately and the Auditor accountable for the accuracy of payments. The credit card statements provided by the credit card company and the receipts matching the statements makes policing the reconciliation of the statement by both parties an easier and a more transparent task. The Supervisors instructed Maxwell to have all cards issued from one provider and to assemble a credit card policy for their inspection and approval.

Maxwell then presented the board with most of the estimated budget amendments by department. This would give the Supervisors a chance to see how the fiscal year is progressing as planned.

There being no further business appearing, the Chairman declared the meeting adjourned.

Charles Parkhurst, Chairman

ATTEST:

Mark L. Maxwell
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.