

January 15, 2019

The Shelby County Board of Supervisors met in an organizational session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Steve Kenkel, Chairman, Charles Parkhurst, Vice Chairman, Supervisor Darin Haake, and Mark Maxwell, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. Supervisor Haake advised that his spouse is employed at the Recorder's office. He will recuse himself from items on the agenda concerning the recorder's office.

It was advised by Kenkel for Mark Maxwell Secretary to the Board of Supervisors, include in the minutes of the last two budget meeting and including this meeting, the amounts budgeted for each department before being allowed on the agenda for approval.

It was moved by Parkhurst, seconded by Haake, to approve the claims of January 15th, 2019, as listed in the Claims Register. Motion carried unanimously.

Steve Kenkel, Committee Member to Southwest Iowa Mental Health, reported \$25.00 per capita will be the budgeted amount in the Shelby County's Budget. This amount is expected to rise as the reserves are almost down to expected levels. The total asking for this year's budget will be \$244,188.00

Shelby County Trails is reapplying for a MAPA Grant. Shelby County has been asked to be fiscal sponsor once again this year on the application. The required annual report was then submitted to the Board and accepted for filing in the Auditors office. A motion was made by Parkhurst and a second by Haake to approve the sponsorship. A unanimous vote followed in favor of the motion.

Todd Valline, representing the Shelby County Chamber of Commerce & Industry updated the board of ongoing activities. Many projects are ongoing. The plans and nominations are taking place in his office for the awards banquet on February 5th. Valline's office is attempting to attend two city council meeting a year in each City in Shelby County.

Geralyn Greer, Shelby County Recorder presented her annual report to the Supervisors and reported that revenues in her office are expected to be stable and new efficiencies have been added to lower costs. After reviewing her report, a motion was made by Parkhurst and a second by Kenkel was made to accept the report. Kenkel and Parkhurst voted in favor of approval. Haake recused himself from the discussion and vote.

Carolyn Blum, Shelby County Treasurer, then presented her semi-annual report which includes many critical County financial receipts and balances. Motor vehicle and Drivers license incomes are up. When asked about the current agreement with the City of Harlan, Treasurer Blum said that 15 overdue parking tickets have been collected by her office thru this agreement.

Terri Daringer, environmental Health Director, gave her quarterly report explaining that new signage has been installed directing the public as to the location of her office. Daringer also noted that the current government shutdown has not affected passport procedures or waiting time.

Tony Buman, Shelby County Assessor, noted that his office has been busy reviewing sales and values for next year, nothing solid will be determined until later in the spring when more input has been put together by the many organizations that contribute to his calculations.

Mark Maxwell, County Auditor, reported that the budget preparation and payroll issues have been taking up the bulk of his time as well as putting together IT policy for the County to follow in emergency circumstances.

The Board then approved with a motion by Haake and a second by Parkhurst the nominations of the following individuals to the Solid Waste Agency Board Gene Gettys, Barry Duel and Kenneth Blackwell to two-year terms expiring January First, 2021. A unanimous vote was counted in favor of all three nominations.

Supervisor Parkhurst then made a motion to approve the following Resolution:

RESOLUTION # 2019-7

**CONSTRUCTION EVALUATION RESOLUTION
(MASTER MATRIX)**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2019 and January 31, 2020 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SHELBY COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

A second was made by Haake. A vote was held with the following results, Ayes: Haake, Kenkel and Parkhurst. Nays: None

Brandon Burmeister, County Engineer, presented fuel bids for the upcoming year with bids by Agriland FS in the amount of \$ 341,637 and Farm Service Coop in the amount of \$ 339,823 Burmeister recommended accepting the bid by Farm Service Coop. A motion by Parkhurst and a second by Haake preceded a unanimous vote in favor of accepting the bid.

Katie Schmidt and Tim Johnston of Kingston Life and Health were present to discuss the company and the services it provides to Shelby County. The tables were presented on how rates are calculated. It looks as though the arrangement is going as planned and Shelby County is aggregating a sum that could be used in the future to offset healthcare costs or improve employee health. No action or modification in any procedures are planned at this time.

Brandon Burmeister, Shelby County Engineer, then detailed his proposed budget to the Supervisors; \$6,546,053 in planned expenditures and \$3,796,789 in revenues. After much discussion and explanation Baumeister's proposed budget received a motion by Haake and a second by Parkhurst. A vote was counted as Kenkel, Parkhurst and Haake all voting in favor of the proposed budget.

Lonnie Maguire Community Services Director then presented her budgets for fiscal year 2020. Substance abuse, Shelby County Mental Health and General Assistance all three budgets were approved with a motion by Parkhurst and a second by Haake. Kenkel, Haake and Parkhurst all voted to approve the budgets. Substance Abuse expenditures at \$15,955 and revenues at \$13,300. MH/DD expenditures will be \$301,406 and revenues \$312,251. General Assistance expenditures at \$47,620 and revenues \$0.00

Terri Daringer presented the Environmental Health Budget to the Supervisors. Darin Haake made a motion to accept the budget as proposed, Parkhurst seconded the motion. to approve the Environmental Health budget for FY20. Expenditures to be \$211,214.00 and revenues \$219,759 A unanimous vote in favor of the budget followed the motion.

All County elected officials excluding the Recorder position were then set with an increase of 3%. A motion was made by Haake for 3.5% and died for lack of a second. Parkhurst made a motion which was seconded by Kenkel for a 3% elected official raise. A vote was held with a count of: Ayes: Kenkel and Parkhurst, Nays: Haake.

The County Recorder's salary for fiscal year 2020 was then considered. A motion was made by Parkhurst and seconded by Kenkel to approve an increase of 3%. Kenkel and Parkhurst both voted in favor of the increase, no nays were cast. Haake recused himself from discussion and deliberation.

Mark Maxwell then presented the Risk Management Budget, the Central Purchasing budget, Contributions to Other Organizations and revisited the Election Budget. A motion was made by Parkhurst and a second was made by Haake to approve all three budgets. A unanimous vote followed in favor of approving the budgets. The Risk Management budget expenses are to be \$295,200 and revenues of \$8,000.00 The Central Purchasing budget expenses \$270,000 and no revenues. The Election budget was raised to \$101,439 expenses, to account for new software updates that Shelby County was just notified about. Contributions to Other Organizations was set at \$1,023,848 no revenues accompany this department.

There being no further business appearing, the Chairman declared the meeting adjourned at 11:35 AM

Charlie Parkhurst, Chairman

ATTEST:

Mark Maxwell
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.