

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: LaVon A. Christensen, Chairman; Gayle Petersen, Vice-Chairman; Richard Ferry; and Marsha J. Carter, Clerk.

It was moved by Ferry, seconded by Petersen, to approve the agenda with the addition of (1) Amendment to Policy No. 20, Non-Union Employees Benefit Package and the following items contained in the Consent Agenda:

- A. Minutes of May 21, 2002
- B. Office Reports – MIS
- C. Committee Reports

AYES: Christensen, Petersen, Ferry NAYES: None

It was moved by Ferry, seconded by Christensen, to approve the claims of May 31, 2002.
AYES: Christensen, Petersen, Ferry NAYES: None

Charles Trailer, Zoning Officer, appeared before the Board to discuss necessary amendments to the County Zoning Ordinance. It was moved by Christensen, seconded by Petersen, to set June 18, July 2, and July 16, 2002, at 9 a.m. as the dates and times for the public hearings on these amendments. AYES: Christensen, Petersen, Ferry NAYES: None

FMCTC and HMU presented information regarding proposed telephone costs for the County. The Board will act on FMCTC, HMU and Iowa Telecom’s proposals at the June 18 session.

Kathy Stinn, County Treasurer, and Charles Parkhurst, Building and Grounds Superintendent, appeared before the Board to discuss the implementation of Drivers’ License issuance in Shelby County. Accommodations were again discussed. Parkhurst presented information from the MIS Department regarding wiring costs in excess of \$6000 to move his office so Motor Vehicle and Drivers License could be set up in existing MIS and GIS offices. Discussion was held on setting up the Drivers License station in the existing space occupied by the Treasurer’s Office. The Supervisors visited the County Treasurer’s office to view the available space.

It was moved by Petersen, seconded by Christensen, to approve the following amended list of Department Appropriations for FY2002:

Policy & Administration	1591999
MIS/GIS	377067
Auditor	244218
Recorder	123346
Treasurer	230286
Attorney	145850
Court Related Costs	75316
Sheriff	792626
Conservation/Land Use	462029
Public Health	206664
Social Services	99436
Veterans	26880
MH/MR/DD	1788657
Secondary Road	4413850
Total	10578224

AYES: Christensen, Petersen, Ferry NAYES: None

It was moved by Petersen, seconded by Christensen, to adopt the following resolution:

RESOLUTION NO. 2002-13
APPROPRIATE FUNDS TO OPERATE COUNTY OFFICES AND DEPARTMENTS
FOR FISCAL YEAR 2003

WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa which requires the Board of Supervisors of Shelby County, Iowa, to appropriate funds to operate all offices and departments of said county for Fiscal Year 2003.

THEREFORE BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal Year 2003 as follows:

SECTION 1: The amounts itemized by department on the following Schedule A are hereby appropriated from the resources of each fund so itemized.

SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2002.

SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution.

SECTION 4: If at any time during the budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year.

SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2003.

SCHEDULE A

POLICY AND ADMINISTRATION	\$	1486860
MIS/GIS		346607
AUDITOR		245798
RECORDER		130763
TREASURER		235988
ATTORNEY		153481
COURT RELATED COSTS		93484
SHERIFF AND JAIL		791684
CONSERVATION/LAND USE		446125
PUBLIC HEALTH		207819
SOCIAL SERVICES		99342
VETERANS		26880
MH/MR/DD		1851029
SECONDARY ROAD		4225750
TOTAL		\$10341610

The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on June 4th, 2002, the vote thereon being as follows:

AYES: Christensen, Petersen, Ferry NAYES: None

It was moved by Ferry, seconded by Petersen, to adopt the following resolution:

RESOLUTION NO. 2002-14

RESOLUTION FOR INTERFUND OPERATING TRANSFER TO SECONDARY ROAD

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Basic Funds to the Secondary Road Fund during FY2003, and

WHEREAS, said transfers must be in accordance with Section 331.429, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Shelby County, Iowa, do hereby authorize transfers to the Secondary Road Fund as follows:

SECTION 1: From the General Basic Fund an amount not to exceed \$90,000, or a proportionate share of the taxes collected.

SECTION 2: From the Rural Basic Fund an amount not to exceed \$1,300,000, or a proportionate share of the taxes collected.

The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on June 4th, 2002, the vote thereon being as follows:

AYES: Christensen, Petersen, Ferry NAYES: None

It was moved by Petersen, seconded by Ferry, to adopt the following resolution:

RESOLUTION NO. 2002-15
AUTHORIZE AUDITOR TO TRANSFER FUNDS

WHEREAS, it is desired to transfer monies from the General Funds and from the Rural Basic Fund, and

WHEREAS, said operating transfers are in accordance with Sections 331.432, Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Shelby County, Iowa, as follows:

SECTION 1. The Auditor is hereby authorized to transfer funds from the General Basic and Supplemental Funds and from the Rural Basic Funds to the Capital Fund to cover expenditures as set out in the County Budget for Fiscal Year 2003.

SECTION 2. The Auditor is hereby authorized to transfer funds from the Rural Basic Fund to the Flood & Erosion Control Fund to cover expenditures as set out in the County Budget for Fiscal Year 2003.

SECTION 3. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the Conservation Land Acquisition Trust Fund to cover expenditures as set out in the County Budget for Fiscal Year 2003.

The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on June 4th, 2002, the vote thereon being as follows:

AYES: Christensen, Petersen, Ferry NAYES: None

It was moved by Petersen, seconded by Christensen, approve the following change to Policy No. 20, Non-Union Employees Benefit Package:

A. “DEFERRED COMPENSATION PLAN

All County Elected Officers, as defined in Iowa Code Chapter 331, and all full-time, non-union employees will be eligible for a deferred compensation plan of their choice. (Plan must meet County specifications.) When the employee has reached his/her third anniversary, the County will match up to a \$50 per pay period contribution into an approved plan. (The increase from \$40 to \$50 is effective July 1, 2002). Part-time employees are eligible for this benefit on a pro-rated basis.”

AYES: Christensen, Petersen NAYES: Ferry

Tom Bouska and other representatives of the Department of Human Services appeared before the Board to give a status report on the Harlan DHS Office. As of July 1, 2002, the office will be going to part-time. The current staff will be permanently moved to the Denison Office. Income Maintenance Workers and Social Workers will work out of the current Harlan DHS Office, but will be here only two days per week by appointment only. Since the current space in the Annex will be dedicated to DHS, they will continue to pay rent at the current rate. The active files will be moved to the permanent office in Denison. It was moved by Ferry, seconded by Petersen, to approve that DHS move the Shelby County owned file cabinets holding the active files to the Denison Office. If at sometime in the future these file cabinets are no longer needed by DHS, they will be returned to Shelby County. AYES: Christensen, Petersen, Ferry NAYES: None

The County Engineer updated the Board on on-going Secondary Road projects.

Nick Patel, 59'er Motel, failed to appear.

It was moved by Ferry, seconded by Petersen, to set July 2, 2002, as the date for approving the fuel bids for 2002. AYES: Christensen, Petersen, Ferry NAYES: None

It was moved by Ferry, seconded by Christensen, to set July 2, 2002, at 9:30 a.m. as the date and time for the 2002 Road Oiling Program bids. AYES: Christensen, Petersen, Ferry NAYES: None

It was moved by Petersen, seconded by Ferry, to approve the contract with Sundquist Engineering, Denison, for survey and construction services for Project No. STP-S-CO83(27)—5E-83 (Westphalia Road) with a maximum, not to exceed, \$14,600/mile for 6.5 miles. AYES: Christensen, Petersen, Ferry NAYES: None

There being no further business appearing, the Chairman declared the meeting adjourned at 10:50 a.m.

LaVon A. Christensen, Chairman

ATTEST:

Marsha J. Carter
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.