

April 22, 2003

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Gayle Petersen, Chairman; Roger Schmitz, Vice-Chairman; and Richard Ferry; and Marsha J. Carter, Clerk.

It was moved by Ferry, seconded by Schmitz, to approve the agenda with the addition of “Iowa Workforce Development Resolution”, “Hungry Canyons Project”, “Bridge Replacement – Deuel Bridge”, and the following items contained in the Consent Agenda:

- A. Minutes of April 1 and 11, 2003
- B. Office Reports – Recorder & Sheriff
- C. Committee Reports

AYES: Petersen, Schmitz, Ferry

NAYES: None

It was moved by Schmitz, seconded by Petersen, to approve the claims of April 22, 2003.
AYES: Petersen, Schmitz, Ferry NAYES: None

Randy Arnold of Arnold Insurance appeared before the Board to present the Health Insurance Renewal for FY2004. Arnold had negotiated a possible 17% premium increase down to a 10% increase for our current plan, but also presented an alternate plan proposal. It was moved by Ferry, seconded by Schmitz, to approve the alternate plan presented, which is a \$500/\$1500 deductible, \$4000/\$6000 maximum out-of-pocket expense per employee/family. The cost of this plan is slightly less than the County’s current plan. AYES: Petersen, Schmitz, Ferry
NAYES: None

A discussion was held on the fact that the Departments had included a possible 16% health insurance increase in their FY2004 Department Budgets, which now will be a 0% increase, a difference of approximately \$100,000. It was moved by Ferry, seconded by Petersen, that the Departments will not be allowed to use those extra funds in their remaining operating budget.
AYES: Petersen, Schmitz, Ferry NAYES: None

Darby Sanders - Conservation Director, Bryce Schaben – Roadside Management Coordinator, and Dan Ahart – County Engineer appeared before the Board to resume discussions concerning the possible reorganization of the Roadside Management Department with the Secondary Road Department. All were in agreement to leave the organization as is, but to put a plan into place to share personnel and equipment among the three departments and report back to the Board after one year.

Lonnie Maguire, Community Services Director, presented the following Case Management items to the Board for review: Policies and Procedures, Forms, Organizational Plan, Performance Plan, Confidentiality Training, Roles and Responsibilities, Surveys, and By-Laws. It was moved by Schmitz, seconded by Ferry, to approve the Case Management Policies and Procedures.
AYES: Petersen, Schmitz, Ferry NAYES: None

It was moved by Ferry, seconded by Schmitz, to appoint the Community Services Director as the CPC and the Case Management Supervisor. AYES: Petersen, Schmitz, Ferry NAYES: None

It was moved by Schmitz, seconded by Petersen, to authorize the Chairman to sign the Community Mental Health Center Affiliation with Prairie Rose Mental Health Center. AYES: Petersen, Schmitz, Ferry NAYES: None

It was moved by Ferry, seconded by Schmitz, to authorize the Chairman to sign the HIPAA Business Associate Agreement with CCMS. AYES: Petersen, Schmitz, Ferry
NAYES: None

Marsha Carter – Shelby County Auditor and Lonnie Maguire – Shelby County Community Services Director reported that all the HIPAA Privacy Policies and training requirements were in place by the April 14, 2003, deadline. They reported that they will continue to work with the Iowa State Association of Counties HIPAA Committee to make sure that Shelby County is in compliance with the October 2003 deadline for being able to accept electronic transmission of claims and the April 2005 deadline for the Security Standards.

Kathy Stinn, Shelby County Treasurer, appeared before the Board to inform them that as of May 1, 2003, the Motor Vehicle/Drivers License Department would be closing at 4 p.m. instead of 4:30 p.m. to allow time for her staff to finish with the customers in line at 4 p.m. and to do the necessary paper work.

It was moved by Schmitz, seconded by Petersen, to approve the following resolution:

RESOLUTION NO. 2003-11
IOWA WORKFORCE DEVELOPMENT

WHEREAS, Iowa Workforce Development has an established office at 1210 – 7th St., Harlan, Iowa; and

WHEREAS, the workforce office in Harlan is an essential placement and training referral center used by many businesses, employers and Iowa citizens; and

WHEREAS, the Shelby County Board of Supervisors has a letter dated April 4, 2003, stating the intended closing of 55 of the rural Iowa Workforce Development Center offices, which includes the Harlan office; and

WHEREAS, the funding source for those 55 offices, the unemployment insurance surcharge is set to sunset on June 30, 2003; and

WHEREAS, we, the members of the Shelby County Board of Supervisors believe the services provided by all Iowa Workforce Development Centers and their partners are critical to the future well being of businesses, employers and citizens of Iowa; and

WHEREAS, we, the members of the Shelby County Board of Supervisors further believe mass closure of the rural Iowa Workforce Development Centers will have a lasting negative affect statewide, causing small and rural businesses more hardship in an increasingly unstable economic period;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Shelby County, Iowa, ask that you consider extending the surcharge to allow the Harlan and other workforce offices to continue serving all Iowa business, employer and citizen needs.

Passed this 22nd day of April, 2003.

AYES: Petersen, Schmitz, Ferry

NAYES: None

Marsha Carter, Budget Director, reported that she had notified all the departments that any proposed budget amendments needed to be presented to the Board today. A discussion was held on those various proposed amendments.

It was moved by Schmitz, seconded by Petersen, to approve the following resolution:

RESOLUTION NO. 2003-12
ENTRY RECORD OF THE FILING AND CONSIDERATION OF THE
COUNTY BUDGET AMENDMENT FOR FISCAL YEAR 2003

BE IT REMEMBERED on this 22nd day of April, 2003, the Board of Supervisors of Shelby County, Iowa, met in scheduled session for filing and considering the amendment of the County Budget for Fiscal Year 2003. There was present a quorum as required by law.

Entry record for filing of said budget amendment was established and approved for publication. The board, being fully advised, find that the date of the hearing on said amendment should be fixed, and it does fix, the 20th day of May, 2003, A.D., at the hour of 9:00 a.m. as the date and time of hearing to be held in the Supervisor's Chambers in the Courthouse in Shelby County, Iowa.

The above resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on April 22, 2003. The vote thereon being as follows:

AYES: Petersen, Schmitz, Ferry

NAYES: None

It was moved by Schmitz, seconded by Ferry, to set May 20 at 9:30 a.m. as the date and time for the letting for Hungry Canyons Project HC-00-24. AYES: Petersen, Schmitz, Ferry
NAYES: None

It was moved by Ferry, seconded by Schmitz, to accept and sign the plans for BROS-CO83(31)—8J-83, Deuel Bridge. AYES: Petersen, Schmitz, Ferry NAYES: None

The County Engineer updated the Board on ongoing Secondary Road projects.

There being no further business appearing, the Chairman declared the meeting adjourned at 10:53 a.m.

Gayle Petersen, Chairman

ATTEST:

Marsha J. Carter
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.