

June 3, 2003

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Gayle Petersen, Chairman; Roger Schmitz, Vice-Chairman; and Richard Ferry; and Marsha J. Carter, Clerk.

It was moved by Ferry, seconded by Schmitz, to approve the agenda and the following items contained in the Consent Agenda:

- A. Minutes of May 20, 2003
- B. Office Reports – MIS
- C. Committee Reports

AYES: Petersen, Schmitz, Ferry

NAYES: None

It was moved by Schmitz, seconded by Petersen, to approve the claims of May 30, 2003. AYES: Petersen, Schmitz, Ferry NAYES: None

It was moved by Ferry, seconded by Schmitz, to authorize the Chairman to sign the 28E Agreement between Shelby County and Child Support Recovery/Bureau of Collections of the Iowa Department of Human Services, effective July 1, 2003 through June 30, 2008. AYES: Petersen, Schmitz, Ferry NAYES: None

It was moved by Schmitz, seconded by Petersen, to authorize the Chairman to sign the three-year contract between MAXIMUMS, Inc., and Shelby County to cover cost allocation services to recover eligible indirect costs from the Department of Human Services, effective July 1, 2003. AYES: Petersen, Schmitz, Ferry NAYES: None

It was moved by Ferry, seconded by Schmitz, to authorize the Chairman to sign the 28E Agreement between the Iowa Department of Natural Resources and Shelby County to delegate the Department's permit-issuing authority with respect to private water well construction to Shelby County. AYES: Petersen, Schmitz, Ferry NAYES: None

It was moved by Ferry, seconded by Schmitz, to approve the employment contract with Michael Hansen for MIS Services for FY2004. AYES: Petersen, Schmitz, Ferry NAYES: None

It was moved by Schmitz, seconded by Ferry, to approve the following resolution:

RESOLUTION NO. 2003-16

RESOLUTION APPROVING THE APPLICATION TO THE IOWA DEPARTMENT OF ECONOMIC DEVELOPMENT REQUESTING CERTIFICATION OF AN ENTERPRISE ZONE IN SHELBY COUNTY

WHEREAS, Shelby County (hereinafter referred to as the "County"), State of Iowa is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the "State"); and

WHEREAS, the purpose of 2001 Iowa Code Sections 15E.191 through 15E.196 and all subsequent amendments including 2002 Iowa Acts, House File 2378 (the "Act") is to encourage mutual development objectives between communities and private business and to promote development and investment in economically distressed areas within the State; and

WHEREAS, the Act and administrative rules adopted by the Iowa Department of Economic Development require the County to approve, by resolution, the establishment of an Enterprise Zone and the submission of a request for certification to the Iowa Department of Economic Development Board of Directors; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SHELBY COUNTY AS FOLLOWS:

SECTION 1. The County certifies that it is an eligible participant under the Act and meets the following distress criteria required under Section 15E.194 of the Act, as amended by 2002 Iowa Acts, House File 2378:

- a) Shelby County has an average weekly wage that ranks among the bottom 25 counties in the State.
- b) Shelby County has a percentage of persons 65 years of age or older that ranks among the top 25 counties in the State.

SECTION 2. The County hereby requests Enterprise Zone certification from the Iowa Department of Economic Development Board of Directors as authorized in Section 15E.194 of the Act for the 321.76 acres described below, which the County certifies, when added to previously certified zones, is less than 1% of the total area of the 378,441.2 acres in Shelby County.

SHELBY COUNTY, HARLAN E Z #9 – PT NW SE OF T78N R39W (FAIRVIEW) SECTION 4 EXCEPT RUNWAY CLEAR ZONE AND CURRENTLY OCCUPIED AREA OF THE PARCEL and PT SE SW OF T78N R39W (FAIRVIEW) SECTION 4 EXCEPT RUNWAY CLEAR ZONE.

SECTION 3. The County shall provide a copy of this resolution to the Iowa Department of Economic Development and shall file this resolution with the Shelby County Assessor.

SECTION 4. All resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 5. The provisions of this resolution are hereby declared to be severable and if any section, phrase, or provision shall be for any reason be declared to be invalid, such declaration shall not effect the validity of the remainder of the sections, phrases, and provisions hereof.

SECTION 6. This resolution shall become effective immediately upon its passage and approval.

Passed and approved: JUNE 3, 2003

AYES: Petersen, Schmitz, Ferry

NAYES: None

A discussion was held on the development of a policy to provide incentives to County employees if voluntary cost-saving adjustments were made to their health insurance coverage. There will be more discussion at the next meeting.

A discussion was held on the Shelby County Mission Statement. Supervisor Ferry proposed new wording for the County Mission Statement. Auditor Marsha Carter tried to explain that this Mission Statement was a county-wide project and that the final wording was voted on by all the departments in the County and finalized in 1998. Ferry stated that the final decision was with the Board. There was no official action by the Board, but Ferry ordered that the current Mission Statements hanging in every department in the County be taken down and corrected as follows: “Shelby County Government is committed to providing its citizens with ~~essential~~ services and information ~~in the most efficient, economical and current methods possible.~~” Also deleted were the following Board Initiatives:

QUALITY OF LIFE: *To promote the economic, physical, and social well being of residents by aggressively pursuing revenues from new and outside sources to maintain the current level of services to citizens.*

SAFETY: *To ensure the safety of residents through provision of quality public safety programs.*

ENVIRONMENT: *To enhance the environmental quality of the County through the development and implementation of appropriate air and water quality, solid waste and hazardous materials management, and the preservation of prime farm land.*

ECONOMIC DEVELOPMENT: *To support the promotion and retention of local businesses to increase employment opportunities for local residents.*

INFRASTRUCTURE: *To ensure the maintenance of roads, bridges and culverts, and public buildings within the County.*

Auditor Marsha Carter informed the Board that she had been asked by ISAC to be one of 20 county representatives in a Budget Cutting Strategy Session in Des Moines last week. She presented a list of 33 possible cost-saving measures that were suggested at this meeting.

It was moved by Schmitz, seconded by Ferry, to authorize the Chairman to sign the FY2004 Projected Case Management Cost Report showing an increase from \$190.18 to \$216.68. AYES: Petersen, Schmitz, Ferry NAYES: None

A request was received for changes in the benefit structure for Non-Union employees. It was moved by Schmitz, seconded by Petersen, to approve the following changes to the Employee Information Handbook. AYES: Petersen, Schmitz, Ferry NAYES: None

1. Sick Leave (Page 12): (Addition) When a full-time employee exercises his/her option to take full retirement, the employee will receive a payment equal to 50% of the number of days of sick leave that has been accumulated, multiplied by the current hourly rate of pay.

2. <u>Vacation (Page 11)</u> :	Completion of 1 year	5 days
	Completion of 3 years	10 days
	Completion of 6 years	11 days
	Completion of 7 years	12 days
	Completion of 8 years	13 days
	Completion of 9 years	14 days
	Completion of 10 years	15 days
	(Addition)	
	Completion of 12 years	16 days
	Completion of 14 years	17 days
	Completion of 16 years	18 days
	Completion of 18 years	19 days
	Completion of 20 years	20 days

3. Funeral Leave (Page 22): Full-time employees are eligible for up to ~~three~~ five days of funeral leave with pay for members of the employee's immediate family, including the employee's spouse, child, grandchild, father, mother, brother, sister, father-in-law, mother-in-law, and great grandchild.

The County Engineer updated the Board on ongoing Secondary Road projects.

There being no further business appearing, the Chairman declared the meeting adjourned at 10:40 a.m.

Gayle Petersen, Chairman

ATTEST:

Marsha J. Carter
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.