

June 7, 2005

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Roger Schmitz, Chairman; Richard Ferry, Vice-Chairman; LaVon Christensen; and Marsha J. Carter, Clerk.

It was moved by Christensen, seconded by Ferry, to approve the agenda with the following additions: (1) Water-Well Grant, (2) Nepotism Policy, and (3) Conservation Board Employment Contract AND the following items contained in the Consent Agenda:

- A. Minutes of May 17, 2005
- B. Office Reports – None
- C. Committee Reports

AYES: Schmitz, Ferry, Christensen

NAYES: None

It was moved by Christensen, seconded by Ferry, to approve the Claims of May 31, 2005, as listed in the Claims Register. AYES: Schmitz, Ferry, Christensen

NAYES: None

Kathy Stinn, Treasurer, appeared before the Board to discuss the need for additional space for her department. She also reported that she has items stored in different locations in the Courthouse and would like to consolidate this into one area. Marsha Carter, Auditor, also requested storage space for the new voting equipment that will be purchased this fall. A discussion was held on the best and most cost effective utilization of the space in the Courthouse. It was moved by Ferry, seconded by Christensen, to allow the Treasurer's Office to expand into Room 205, currently occupied by the Assessor; to move the Assessor into Room 202, currently occupied by the Treasurer's Motor Vehicle Department; to move the Treasurer's items stored in the vault in Room 109 into the vault in Room 205, and to allow the Auditor to store the voting equipment and other election supplies in the vault in Room 109. AYES: Schmitz, Ferry, Christensen

NAYES: None

Lonnie Maguire, Community Services Director, appeared before the Board for the following items:

It was moved by Christensen, seconded by Ferry, to approve the Case Management Projected Cost Report for FY2006. AYES: Schmitz, Ferry, Christensen

NAYES: None

It was moved by Christensen, seconded by Ferry, to approve the FY2006 Provider Contracts with Country Care Center, Concerned Incorporated, and WESCO. AYES: Schmitz, Ferry, Christensen

NAYES: None

It was moved by Ferry, seconded by Christensen, to contract with Community and Family Resources in Fort Dodge for detox services at a per diem of \$239. AYES: Schmitz, Ferry, Christensen

NAYES: None

The Board recessed at 9:23 a.m. to do their annual on-site inspection of the care facility building and grounds.

The Board reconvened at 10:55 a.m.

Due to the absence of the Director of Country Care Center, the Board was unable to inspect the living quarters while doing the on-site inspection of the care facility building. It was moved by Ferry, seconded by Christensen, to authorize Charlie Parkhurst, Building & Grounds Superintendent, to complete the inspection as soon as possible. AYES: Schmitz, Ferry, Christensen

NAYES: None

The Board received two proposals for the preparation of the Annual Cost Allocation Report: Maximus - \$3,773 each year with a three-year contract; Cost Advisory Services - \$3,850 each year for a five-year contract. It was moved by Christensen, seconded by Ferry, to approve the Maximus contract for Preparation of the Annual Cost Allocation Report for a period of three years at a cost of \$3,773 per year. AYES: Schmitz, Ferry, Christensen

NAYES: None

Marsha Carter, Auditor, presented the proposed costs of the new voting equipment and updated the Board on the equipment certification process.

It was moved by Christensen, seconded by Ferry, to approve the Rural Transit System Joint Participation Agreement for minibus services with SWITA for FY2006 at a cost of \$6,000. AYES: Schmitz, Ferry, Christensen NAYES: None

It was moved by Ferry, seconded by Christensen, to authorize the Chairman to sign the Mortgage Release for Downpayment Assistance Program Project No. 00-HM-104-008. AYES: Schmitz, Ferry, Christensen NAYES: None

A discussion was held on the non-mandatory funding of the Law Library. It was moved by Ferry, seconded by Christensen, to discontinue the funding of the Law Library, effective July 1, 2005. AYES: Schmitz, Ferry, Christensen NAYES: None

The Board is in receipt of the resignation of Joel Sharpling, Veterans Affairs Executive Director, effective June 24, 2005.

It was moved by Ferry, seconded by Christensen, to authorize the Chairman to sign the Certificate of Completion for H & W Contracting for the Western Ventures Sewer Project and to issue the final 5% retainage check for \$22,470.36. AYES: Schmitz, Ferry, Christensen NAYES: None

The Jackson Township Trustees had requested that the County work with them to abandon and sell the Jackson Township Hall and real estate, located on the northwest corner of the Intersection of 1000th Street and Road M56, legally described as Lot 1, Auditor's Subdivision of SE SE, 16-79-37, containing 1.06 acres, more or less. It was moved by Christensen, seconded by Ferry, to set July 19, 2005 at 9:00 a.m. as the date and time for the opening of sealed bids for said property and ordered the Auditor to publish notice of this date. AYES: Schmitz, Ferry, Christensen NAYES: None

It was moved by Ferry, seconded by Christensen, to transfer \$12,688.24 from General Basic to the Debt Service Fund to pay the first interest payment on the bond for the Sewer Project. AYES: Schmitz, Ferry, Christensen NAYES: None

The Board discussed the proposals for the County Audit that were reviewed at the last meeting. Five proposals were received: Larson Allen, Brainerd, MN - \$28,960 (Currently, do no audit any counties in Iowa); Hunt, Kain & Assoc., Oskaloosa, IA - \$19,750 (Plan to use County personnel-unknown how many hours or personnel involved); Gronewold, Bell, Kyhnn & Co, Atlantic, IA - \$21,900 - \$24,850 + any unknowns (Crawford County paid them \$27,000); Williams & Company, Onawa, IA - \$18,900 + any unknowns (Harrison County paid them \$26,800); State Auditor - \$28,000. It was moved by Ferry to accept the proposal of Larson Allen, the company used and recommended by Nishnabotna Valley REC. The motion died for lack of second. It was moved by Christensen, seconded by Schmitz, to remain with the State Auditor's Office and to approve their proposal for the FY2005 Audit at a cost of \$28,000. AYES: Schmitz, Ferry, Christensen NAYES: None

It was moved by Christensen, seconded by Ferry, to approve the FY2006 Water Well Grant, as recommended by the Environmentalist. AYES: Schmitz, Ferry, Christensen NAYES: None

Supervisor Ferry requested that the Board consider revising our current nepotism policy. Samples will be reviewed at the next meeting.

It was moved by Ferry, seconded by Christensen, to approve the employment contract with Nick Preston as Conservation Director, as approved by the Conservation Board. AYES: Schmitz, Ferry, Christensen NAYES: None

The County Engineer was not available to give the secondary road project update.

After reviewing the plans for Project HC-17-21, Hungry Canyon weir in Section 21, Jefferson Township, it was moved by Ferry, seconded by Christensen, to approve and sign the plans. AYES: Schmitz, Ferry, Christensen NAYES: None

It was moved by Christensen, seconded by Ferry, to enter into an intergovernmental agreement (28E) with the Iowa Department of Transportation for assistance with right of way acquisition for project BRS-C083(38)—60-83. AYES: Schmitz, Ferry, Christensen NAYES: None

It was moved by Ferry, seconded by Christensen, to approve the supplemental Consulting Engineering Contract with Sundquist Engineering for additional engineering services on Project BRS-C083(38)—60-83. AYES: Schmitz, Ferry, Christensen NAYES: None

There being no further business appearing, the Chairman declared the meeting adjourned at 12:34 p.m.

Roger Schmitz, Chairman

ATTEST:

Marsha J. Carter
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.