

June 21, 2005

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Roger Schmitz, Chairman; Richard Ferry, Vice-Chairman; LaVon Christensen; and Marsha J. Carter, Clerk.

It was moved by Ferry, seconded by Christensen, to approve the agenda AND the following items contained in the Consent Agenda:

- A. Minutes of June 7, 2005
- B. Office Reports – IT
- C. Committee Reports

AYES: Schmitz, Ferry, Christensen

NAYES: None

It was moved by Christensen, seconded by Ferry, to approve the Claims of June 21, 2005, as listed in the Claims Register. AYES: Schmitz, Ferry, Christensen

NAYES: None

Tom Walker, General Relief Director, appeared before the Board to inform them that he would no longer be in charge of making out the State Papers for people wanting to go to Iowa City for medical treatment. Effective July 1, the Department of Human Services will be taking over that responsibility, which will allow them to access some Federal dollars to help pay those costs.

The Board reviewed the County's Nepotism Policy. No action was taken.

It was moved by Ferry, seconded by Christensen, to approve the Employment Contract with William Sorensen as Executive Director of the Veterans Affairs Commission. AYES: Schmitz, Ferry, Christensen

NAYES: None

It was moved by Ferry, seconded by Christensen, to approve the 28E Agreement between Shelby County and the City of Tennant, authorizing the Shelby County Board of Health to regulate the on-site sewage disposal systems within the City limits of Tennant. AYES: Schmitz, Ferry, Christensen

NAYES: None

As recommended by ISAC legal counsel, it was moved by Christensen, seconded by Ferry, to approve the 28E Agreement between Iowa Interactive, Inc., and the Shelby County Treasurer AND the Polk County Treasurer and the Shelby County Treasurer, authorizing Iowa Interactive to serve as the Integrated Public Access Portal Development Manager for the web-based payment of fees/real estate taxes. AYES: Schmitz, Ferry, Christensen

NAYES: None

Kathy Stinn, Treasurer, and Bob Heyderhoff, Assessor, appeared before the Board to discuss the action taken at the June 7<sup>th</sup> meeting, regarding the switching of offices between the Treasurer and Assessor to meet the office space needs of the Treasurer's Office. Heyderhoff requested that the Assessor's Office not be moved to Room 202, currently occupied by the Treasurer's Motor Vehicle Department, but move across the hall to Room 206, currently the Conference Room/Lunch Room, and convert Room 202 into the Conference Room/Lunch Room. This led to questions/comments from the Board to the Treasurer whether this proposed move would speed up or eliminate the long lines for Motor Vehicle/Drivers License. The Board stated that they receive more complaints about this than they do about the road conditions. Stinn stated that she did not know if the move would help or not. When questioned by the Board, she also stated that she had not yet cross-trained her staff. After more discussion, the Board agreed that the move seemed to be an unnecessary expense and disruption of services, with no guarantee of any improvement in the speed of service by the Treasurer. It was moved by Ferry, seconded by Christensen, to rescind the following action taken at the June 7, 2005, meeting: "It was moved by Ferry, seconded by Christensen, to allow the Treasurer's Office to expand into Room 205, currently occupied by the Assessor; to move the Assessor into Room 202, currently occupied by the Treasurer's Motor Vehicle Department; to move the Treasurer's items stored in the vault in Room 109 into the vault in Room 205, and to allow the Auditor to store the voting equipment and other election supplies in the vault in Room 109." AYES: Schmitz, Ferry, Christensen

NAYES: None

Since this action was taken, Marsha Carter, Auditor, asked the Board for permission to proceed with her original plan to use Room 206 to store the voting equipment and other election supplies. She told the Board she would need some shelving and a lockable door. The Board told her to proceed.

The Auditor presented a claim from Dennis Woodin in the amount of \$1,141.75 for tile line repair for damages he said were caused by the Western Ventures Sewer Project, which was installed across his property this past winter. Since the bill was not received before the Board accepted the Certificate of Completion for H & W Contracting for the Western Ventures Sewer Project on June 7, 2005, no action was taken.

It was moved by Christensen, seconded by Ferry, to adopt the following resolution:

RESOLUTION NO. 2005-17  
APPROPRIATE FUNDS TO OPERATE COUNTY OFFICES AND DEPARTMENTS  
FOR FISCAL YEAR 2006

WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa which requires the Board of Supervisors of Shelby County, Iowa, to appropriate funds to operate all offices and departments of said county for Fiscal Year 2006.

THEREFORE BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal Year 2006 as follows:

SECTION 1: The amounts itemized by department on the following Schedule A are hereby appropriated from the resources of each fund so itemized.

SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2005.

SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution.

SECTION 4: If at any time during the budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year.

SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2006.

SCHEDULE A

POLICY AND ADMINISTRATION	\$	1,303,581
IT/GIS		284,722
AUDITOR		200,915
RECORDER		154,267
TREASURER		255,674
ATTORNEY		143,616
COURT RELATED COSTS		101,746
SHERIFF/JAIL		831,747
CONSERVATION/LAND USE		322,224
PUBLIC HEALTH		216,544
SOCIAL SERVICES		82,680
VETERANS		29,345
MH/MR/DD		1,825,208
SECONDARY ROAD		4,809,150
TOTAL		\$ 10,561,419

The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on June 21, 2005, the vote thereon being as follows:

AYES: Schmitz, Ferry, Christensen      NAYES: None

It was moved by Christensen, seconded by Ferry, to adopt the following resolution:

RESOLUTION NO. 2005-18  
AUTHORIZE AUDITOR TO TRANSFER FUNDS

WHEREAS, it is desired to transfer monies from the General Funds and from the Rural Basic Fund, and

WHEREAS, said operating transfers are in accordance with Sections 331.432, Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Shelby County, Iowa, as follows:

SECTION 1. The Auditor is hereby authorized to transfer funds from the General Basic and Supplemental Funds and from the Rural Basic Funds to the Capital Fund to cover expenditures as set out in the County Budget for Fiscal Year 2006.

SECTION 2. The Auditor is hereby authorized to transfer funds from the Rural Basic Fund to the Flood & Erosion Control Fund to cover expenditures as set out in the County Budget for Fiscal Year 2006.

SECTION 3. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the Conservation Land Acquisition Trust Fund to cover expenditures as set out in the County Budget for Fiscal Year 2006.

SECTION 4. The Auditor is hereby authorized to transfer funds from the General Basic and Rural Basic Funds to the Secondary Road Fund to cover expenditures as set out in the County Budget for Fiscal Year 2006.

The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on June 21, 2005, the vote thereon being as follows:

AYES: Schmitz, Ferry, Christensen      NAYES: None

The County Engineer gave the secondary road project update.

This being the time and place as advertised for opening bids for Shelby County Fuel 2005-2006, the Board proceeded to open bids as follows: Agriland FS, Harlan, \$251,749.75; Miller Fuel and Oil, Portsmouth, \$252,021.75; Farm Service Coop, Harlan, \$269,285.00. It was moved by Christensen, seconded by Ferry to accept the bid of Agriland FS of \$251,749.75, to authorize the Chair to sign all necessary contract documents and authorize the Auditor to make payments as recommended by the County Engineer. AYES: Schmitz, Ferry, Christensen      NAYES: None

There being no further business appearing, the Chairman declared the meeting adjourned at 11:18 a.m.

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Roger Schmitz, Chairman

ATTEST:

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Marsha J. Carter  
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.