

June 20, 2006

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Roger Schmitz, Chairman; Richard Ferry, Vice-Chairman; LaVon Christensen; and Marsha J. Carter, Clerk.

It was moved by Christensen, seconded by Ferry, to approve the agenda with the following additions: (1) Transfer of Funds and (2) County Treasurer – Budget/Wages AND the following items contained in the Consent Agenda:

- A. Minutes of June 6, 2006
- B. Office Reports – None
- C. Committee Reports

AYES: Schmitz, Ferry, Christensen

NAYES: None

It was moved by Ferry, seconded by Christensen, to approve the Claims of June 20, 2006, as listed in the Claims Register. AYES: Schmitz, Ferry, Christensen

NAYES: None

It was moved by Ferry, seconded by Christensen, to approve to be submitted to the State the FY2007 Projected Rate for Case Management of \$185.48 as compared to FY2006 rate of \$195.07, as presented by Lonnie Maguire, CPC. AYES: Schmitz, Ferry, Christensen

NAYES: None

It was moved by Ferry, seconded by Christensen, to authorize the Chairman to sign the FY2007 Contracts for Services with WESCO, Concerned, and Country Care Center Corporation, as recommended by the CPC. AYES: Schmitz, Ferry, Christensen

NAYES: None

It was moved by Ferry, seconded by Christensen, to authorize the Chairman to sign the Block Grant/Fee for Service contract with Myrtue Medical Center Behavioral Service, contingent on approval from the County Attorney. AYES: Schmitz, Ferry, Christensen

NAYES: None

It was moved by Ferry, seconded by Christensen, to approve Christy Casey as Part-time Social Worker/Part-time Case Management Supervisor and Lonnie Maguire as Case Management Director for FY2007. AYES: Schmitz, Ferry, Christensen

NAYES: None

Now being the time for the Public Hearing on the status of funded activities for Shelby County Cookers, the Chairman did open the hearing. The Auditor reported there were no written or oral comments. Lynn Dittmer, SWIPCO, presented the following information:

a. Shelby County Cookers purchased and expanded the original building while adding the necessary infrastructure. Necessary machinery and equipment were also installed.

As of 12/31/05, Shelby County Cookers had a total of 86 hires, 78% of which were from LMI. Currently the company has three cooking lines in production.

b. Expenditures to date – as of 3/31/06 – \$18,747,109.85

c. A fourth production line is expected to be added once sales fill the third line, adding the needed additional jobs. Curing and smoking operations are expected to be added at this time. However, a project deadline extension must be requested and approved by IDED first.

d. Changes to project budget – Building Construction is over

Performance Targets/Activity Schedule – A delay in additional employees due to sales being behind 180 days (6 months) of original projections. The facility opened several months later than expected – expected for 11/04, opened early '05.

Project Scope – will be increased to include curing and smoking operations

Location – has not changed

Objectives or beneficiaries – has not changed

Use of funds were verified by spot checking invoices. All grant source of funds have been paid to the project. NIPCO and USDA-REDLG are loans to be paid back.

It was moved Christensen, seconded by Ferry, to close the public hearing and to support the extension request for Shelby County Cookers for the EDSA Program. AYES: Schmitz, Ferry, Christensen
NAYES: None

It was moved by Ferry, seconded by Christensen, to approve the following Security Information Policy as recommended by ISAC and the County Attorney:

POLICY NO. 30
SECURITY INFORMATION POLICY

1. For the protection of the county employees, visitors to county facilities, persons in county care, custody or control, and for the protection of county property, the Board of Supervisors hereby adopts this Security Information Policy, pursuant to Iowa Code section 22.7(52)(2006). This policy is effective as of July 1, 2006.
2. The Board of Supervisors has determined that certain confidential information developed and maintained by the county concerning security procedures and emergency preparedness, if disclosed, could reasonably be expected to jeopardize such employees, visitors, persons, or property.
3. The following information shall be kept confidential unless otherwise ordered by a court, by the lawful custodian of the records, or by another person duly authorized to release such information:
 - a) Information directly related to vulnerability assessments;
 - b) Information contained in records relating to security measures such as security and response plans, security codes and combinations, passwords, restricted area passes, keys, and security or response procedures;
 - c) Emergency response protocols;
 - d) Architectural, engineering or construction diagrams; and
 - e) Information contained in records that if disclosed would significantly increase the vulnerability of critical physical systems or infrastructures of the county to attack.

POLICY NO. 30 is adopted and effective this 20th day of June, 2006, by the Shelby County Board of Supervisors.

AYES: Schmitz, Ferry, Christensen

NAYES: None

Kathy Stinn, County Treasurer, appeared before the Board to inform them that she had money left in her FY2006 Budget and that, due to a retirement of a long-time employee, she would have extra money in her FY2007 Budget. Because she feels her employees are underpaid in comparison to some of the other County employees, she was giving her employees a \$.25/Hour wage increase, effective June 2, 2006, in addition to the 2.75% increase that had been approved by the Board, effective July 1, 2006. The Board argued that this would set a dangerous precedent with the other County offices. Stinn's response was to inform the Board that if she was not allowed to give the raise, she would close the Drivers License Department and turn it back over to the State. When questioned as to how she would replace the \$25,000 annual revenue the County receives from administering the Drivers License Department, Stinn's only reply was that she would not eliminate any employees. After much discussion, Stinn left the meeting. No action was taken.

It was moved by Christensen, seconded by Ferry, to approve the transfer of funds from General Basic to Conservation in the amount of \$20,969 to complete their funding for FY2006. AYES: Schmitz, Ferry, Christensen
NAYES: None

David Yamada, Shelby County DevelopSource, appeared before the Board to update them on the numerous economic development projects.

The County Engineer gave the secondary road project update.

This being the time and place as advertised for opening bids for Shelby County Fuel 2006-2007, the Board proceeded to open bids as follows: Agriland FS, Harlan, \$348,776.10; Miller Fuel and Oil, Portsmouth, \$349,543.10; Farm Service Coop, Harlan, \$360,671.10. It was moved by Christensen,

seconded by Ferry to accept the bid of Agriland FS of \$348,776.10, to authorize the Chair to sign all necessary contract documents and to authorize the Auditor to make payments as recommended by the County Engineer. AYES: Schmitz, Ferry, Christensen NAYES: None

A discussion was held on the newly established Roads Task Force, which will be having their first meeting at 7 p.m., June 21 at the Therkildsen Center in Harlan. Carter questioned if any of the Board were attending. Schmitz and Christensen stated they would not be attending based on the fact that it was a committee that had been appointed by the Board on June 6 for a specific purpose, and it was the Task Force’s responsibility to report their recommendation back to the full Board. Also, if more than one Board member was in attendance, it would constitute a quorum and would be in violation of the Open Meetings Law. Ferry stated that he planned to attend only as an observer. Dan Ahart, County Engineer, also stated that he would not be in attendance, but presented information that he would be providing to the Task Force, such as various maps showing county roads and surfacing, traffic count maps, Farm to Market System maps, current road oiling program maps, and costs of oil vs rock. There was no further discussion regarding attendance to the Task Force meeting.

There being no further business appearing, the Chairman declared the meeting adjourned at 11:19 a.m.

Roger Schmitz, Chairman

ATTEST:

Marsha J. Carter
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.