

December 17, 2013

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Roger Schmitz, Chairman; Steve Kenkel, Vice Chairman; Charles Parkhurst; and Marsha J. Carter, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. None were stated.

It was moved by Kenkel, seconded by Parkhurst, to approve the agenda. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Parkhurst, seconded by Steve, to approve the minutes of December 3, 2013, as presented. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Kenkel reported on the progress of the Southwest Iowa Mental Health Regional Planning Committee. A meeting with local legislators had been held to discuss the issues with this reorganization.

It was moved by Parkhurst, seconded by Kenkel, to approve the Claims of December 17, 2013, and place the listing on file in the Auditor's Office. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Tim Meyers, representing the Compensation Board, appeared before the Board to present the Compensation Board's recommendation for the Elected Officials salaries for FY2015. Meyers reported the Compensation Board felt the elected officials were doing a great job, and they had continued this year to try to get their salaries up to the level of their state ranking. The recommendation was again a 2% Cost-of-Living increase plus a 3% "Catch-Up" increase for the all the elected officials. After discussion, it was moved by Kenkel, seconded by Parkhurst, to approve the 2% Cost-Of-Living increase plus a 1.5% "Catch-Up" increase for the Attorney, Auditor/Budget Director, Recorder, Sheriff and Treasurer; and a 2% Cost-of-Living increase only for the Supervisors. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Gene Gettys, Harlan Mayor, appeared before the Board to publicly thank the Board of Supervisors, Harlan Municipal Utilities, and the Hotel/Motel Tax Committee for their cooperation with the City of Harlan for the 2013 Christmas Light Project. He offered special thanks to Jerry Henscheid and Marsha Carter for their time and effort on this project.

Representatives of the Elk Horn Trails Group appeared before the Board to request funding to complete Phase 2, the Little Mermaid Trail, at a cost of approximately \$500,000. Their ultimate goal is to connect Elk Horn and Kimballton. Some grants and local funding have already been raised totaling \$168,000. Since Elk Horn and Kimballton have been designated as two of Iowa Great Places, grants are available, but only if there is County support. It was moved by Parkhurst, seconded by Kenkel, to fund the Trail in the amount of the \$2,500. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Joel Dirks presented the FY2015 update and funding request for West Central Development. It was moved by Parkhurst, seconded by Kenkel, to approve \$2,500 for FY2015. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Jayne Wilson, Juvenile Court Officer, presented the FY2015 proposed budget. It was moved by Kenkel, seconded by Parkhurst, to approve the FY2015 Juvenile Court proposed budget, as presented. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

A discussion was also held on the lease for the space in the County Annex occupied by the Juvenile Court Services, which expires June 30, 2014. It was moved by Parkhurst,

seconded by Kenkel, to approve another three-year lease with an increase in the monthly rent from \$1250 to \$1350. This lease will be presented to the Audubon, Cass, and Harrison Counties' Boards of Supervisors for approval. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to authorize the Chair to sign the Contract for Services with Heartland Technologies for FY2015 and FY2016. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to appoint Kent Richards, Irwin, to the Shelby County Hotel/Motel Tax Committee. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Carter reported she had received a notice from ICAP that the County would be receiving a credit voucher for \$7,468.95 to be applied toward our 2014 billing.

Dan Ahart, County Engineer, was available to update the Board on activities of the county road crews and the status of current maintenance and construction projects.

The Board met to begin the FY2015 budget process by meeting with each Department Head to receive their proposed budgets. Since the notice regarding our health insurance premiums for FY2015 was received after the filing deadline for the departments, any budgets approved will be subject to those changes.

It was moved by Parkhurst, seconded by Kenkel, to approve the FY2015 proposed budget for the Sheriff and Drug Forfeiture, as presented by Mark Hervey, Sheriff. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to approve the FY2015 proposed budget for the Jail and the Jail Commissary, as presented by Rod McMurphy, Chief Deputy. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve the FY2015 proposed budget for the County Attorney. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve the FY2015 proposed funding increase from \$175,000 to \$180,000 for Conservation as presented by Nick Preston, Conservation Director. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve funding for DevelopSource in the amount of \$25,000 per year for FY2015 and FY2016, with an additional \$10,000 available per year, if needed. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

The Board recessed at 12:00 p.m.

The Board reconvened at 8:00 a.m. on Wednesday, December 18, 2013.

The Board met with Dan Ahart, County Engineer, to discuss the FY2015 proposed budget for Secondary Road. The amount of the transfer from General and Rural Basic Funds and the funding of the FICA and IPERS from Rural Fund will be decided when the County-wide budget is compiled.

Lonnie Maguire, Community Services Director, presented the FY2015 proposed budget for MH/DS, Substance Abuse, and General Assistance. It was moved by Kenkel, seconded by Parkhurst, to approve the proposed budgets as presented. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to approve the FY2015 proposed budget for Zoning. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve the FY2015 proposed budget for the County Treasurer, as presented by Carolyn Blum, Treasurer. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to approve the FY2015 proposed budget for the Recorder, as presented by Linda Fahn, Recorder. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve the FY2015 proposed budget for the Veterans Affairs as presented by Gene Cavanaugh, Veterans Affairs Administrator, and to approve an increase in his salary from \$16,650 to \$17,500. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

The Board recessed at 11:00 p.m.

The Board reconvened at 8:30 a.m. on Thursday, December 19, 2013.

Joe Stroeher, Environmental Health, presented his FY2015 proposed budget. The Environmental Health Department was separated into its own fund as of July 1, 2013, as requested. The unspent FY2013 Budget of \$23,939 was transferred into this account along with a \$30,000 loan from the General Basic Fund for cash flow. It was moved by Parkhurst, seconded by Kenkel, to approve the FY2015 Environmental Health Budget with the expenditures frozen at the FY2014 level of \$309,741; to approve the transfer of any unspent FY2014 Budgeted expenditures from the General Fund, where it had been originally taxed, to the Environmental Health Fund; to continue to transfer money set aside for vehicles into the Capital Fund; to transfer \$8,000 from the FY2014 Environmental Health budgeted expenditures to the Capital Fund for future vehicle purchase; and to allow Environmental Health to pay back the \$30,000 loan over a period of three years-FY2014, FY2015, and FY2016. All of this is pending Board of Health approval. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Representatives from the Historical Society appeared before the Board with their FY2015 request, but will be forwarding that request to the Hotel/Motel Tax Committee. There will be no funding from the County for FY2015.

It was moved by Kenkel, seconded by Parkhurst, to approve the following, as presented by Marsha Carter, Auditor/Budget Director. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

1. FY2015 funding for Crimestoppers in the amount of \$800.
2. FY2015 funding for SW8 Senior Services in the amount of \$500.
3. FY2015 funding for Fairgrounds in the amount of \$20,000.
4. FY2015 funding for Emergency Management, an amount not to exceed \$760,312. Only sufficient amount transferred to keep their reserves at \$350,000.
5. FY2015 funding for Solid Waste, an amount not to exceed \$65,000.
6. FY2015 funding for Libraries in the amount of \$40,000.
7. FY2015 funding for any other miscellaneous items in the Contributions to Other Governments/Organizations Budget.
8. FY2015 Budget for the Board of Supervisors, Medical Examiner, Miscellaneous Court, Public Health, I.T. and G.I.S. Departments, Auditor, Elections, Building and Grounds, Risk Management, Other Policy and Administration, Tax Increment Financing, Other Environmental Control, and Department of Human Services.

It was moved by Parkhurst, seconded by Kenkel, to approve a merit increase of 50 cents plus 30 cents for Julie Goetzinger in the Auditor/Elections Department, effective January 1, 2014, and to approve an additional 30 cents be added to her merit increase on January 1, 2015, to bring her up to the wage level of other employees. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to authorize an increase of 25 cents plus any Cost-of-Living increase given on July 1, 2014 for Penny Anderson, Custodian, as recommended by Schmitz. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Carter presented the premium notice from ISAC for the health insurance for FY2015. The premiums are scheduled to increase from \$597 Single/\$1337 Family to \$625/\$1404. ISAC is offering Wellness Incentives again this year. Incentives will be offered again this year to the employees and premium discounts of up to 5% to the County with full employee participation. The Board is encouraging all Department Heads to make sure all their employees participate. The employees will again be given time off with pay to take advantage of this program.

There being no further business appearing, the Chairman declared the meeting adjourned at 11:30 a.m.

Roger Schmitz, Chairman

ATTEST:

Marsha J. Carter
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.