

October 2, 2014

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in special session at 1:00 p.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Steve Kenkel, Chairman; Charles Parkhurst, Vice-Chairman; Roger Schmitz; and Marsha J. Carter, Clerk.

The Chair asked the other members to state any Conflict of Interest concerning any items on the agenda. None were stated.

It was moved by Parkhurst, seconded by Schmitz, to approve the agenda. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

This meeting was called to review the forms and procedures to be used by the Department Heads to complete the Performance Evaluations for their non-union employees to qualify for the already-approved extra one percent wage increase as of January 1, 2015, based on a satisfactory evaluation. Mike Galloway from Ahlers Law Firm, the County's Personnel Consultant, was in attendance. After discussion, it was moved by Parkhurst, seconded by Schmitz, to approve the Performance Evaluation form proposed by Galloway and ordered the Auditor to send it out to all Department Heads with instructions to file the completed forms in the Auditor's Office by December 15. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

Galloway also reviewed the form and the proper procedures for completing Performance Evaluations with all Department Heads in attendance.

There being no further business appearing, the Chairman declared the meeting adjourned at 2:45 p.m.

Steve Kenkel, Chairman

ATTEST:

Marsha J. Carter
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.