

December 16, 2014

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Steve Kenkel, Chairman; Charles Parkhurst, Vice Chairman; Roger Schmitz; and Marsha J. Carter, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. None were stated.

It was moved by Schmitz, seconded by Parkhurst, to approve the agenda. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

It was moved by Parkhurst, seconded by Schmitz, to approve the minutes of December 2, 2014, as presented. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

It was moved by Schmitz, seconded by Parkhurst, to approve the Claims of December 16, 2014, and place the listing on file in the Auditor's Office. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

Tim Meyers, representing the Compensation Board, appeared before the Board to present the Compensation Board's recommendation for the Elected Officials salaries for FY2016. Meyers reported the Compensation Board felt the elected officials were doing a great job, and they had continued this year to try to get their salaries up to the level of their state ranking. Following is the recommendation approved by the Compensation Board at their December 2 meeting:

"It was moved by Ronfeldt, seconded by Rasmussen, to approve the following increases: 2.5% Supervisors and Attorney; 3.5% Treasurer, Recorder, and Auditor/Budget Director. AYES: Meyer, Ronfeldt, Rasmussen, Conrad, Powers NAYES: Goodside. Motion passed.

It was moved by Ronfeldt, seconded by Goodside, to approve the longevity schedule as set out below for the full-time elected officials, which excludes the Supervisors and Attorney, with the stipulation that longevity always be considered separately since it is considered a benefit and not added into each elected official's "base pay" when applying percentage increases:

After 5 years	\$0.35/Hr
After 10 years	\$0.45/Hr
After 15 years	\$0.55/Hr
After 20 years	\$0.65/Hr

Motion carried."

It was moved by Parkhurst, seconded by Schmitz, to approve the Compensation Board recommendation as set out above. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

Katy Anderson, Golden Hills RC & D, appeared before the Board to update them on the status of the Western Skies Scenic Byway.

Joel Dirks presented the FY2016 update and funding request for West Central Community Action. It was moved by Parkhurst, seconded by Schmitz, to approve \$3,000 for FY2016. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

Tom Ouren, The Agency, was available to update the Board on the ICAP Property/Casualty Insurance renewal. He reported the County would be receiving a credit voucher for \$8,799.70, which brings our 2015 billing down to \$86,275.90.

Chairman Kenkel made the following statement: "There has been ongoing litigation with Jerry Holloway, the former Assistant County Engineer. In his lawsuit against the County, he is claiming owed wages. The County disputes his claim, but the cost to continue litigation exceeds the amount of this proposed settlement. This is a business decision by the Board of Supervisors. There is no admission of any liability on our part, but it is in the best interest of the taxpayers of Shelby County that this lawsuit be settled, and we move forward." It was moved by Parkhurst, seconded by Schmitz, to authorize the Chairman to sign the Settlement Agreement and Release with Jerry Holloway, in which the County agrees to pay Holloway a total of \$6,250.00, which includes his attorney fees. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

Carter reported she had received the County's Health Insurance rates for FY2016. As of July 1, 2015, the rate for a single policy will increase from \$625 to \$677, and a family policy will increase from \$1404 to \$1522. The employee's share for those employees that have a family policy will increase as follows: Union employees - increase from 12% of the dependent portion to 15%; Non-Union employees - increase from 15% of the dependent portion to 20%.

Julie Goeser, Wellness Committee Chairperson, reported to the Board that the County had met ISAC's employee participation quota to be eligible for a 5% Wellness Program discount on our health insurance premiums. That 5% is reflected in the premiums stated above. The Board thanked the County Employees for their participation.

It was moved by Parkhurst, seconded by Schmitz, to approve participation in the 2015 ISAC Wellness Program. AYES: Kenkel, Parkhurst, Schmitz NAYES: None. ISAC is offering Wellness Incentives again this year. Incentives will be offered again this year to the employees and premium discounts of up to 5% to the County with full employee participation. The Board is encouraging all Department Heads to make sure all their employees participate. The employees will again be given time off with pay to take advantage of this program.

At the January 2, 2014 meeting, the Board passed the following motion: "It was moved by Schmitz, seconded by Parkhurst, to offer a \$100 incentive payment to the employees on the County's health insurance plan if 100% of them get a minimum of two points out of the possible five points during the 2014 Wellness Programs." Since the County employees had also met this goal, it was moved by Schmitz, seconded by Parkhurst, to authorize Carter to purchase Chamber Gift Certificates in the amount of \$100 for each employee on the County's health insurance plan and distribute with their next paychecks. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

It was moved by Schmitz, seconded by Parkhurst, to approve the waiver of the County's right to appeal issuance of the final construction permit by the Iowa Department of Natural Resources for the Brandt Ferry construction of a confined animal feeding operation. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

It was moved by Schmitz, seconded by Parkhurst, to approve the 1% wage increase for the following Non-Union employees, who received satisfactory Performance Evaluations: Karen Goans, Renee Hansen, Julie Goetzinger, Penny Andersen, Joann Christensen, Debbie McLaughlin, Janet Croghan, Dan Ahart, Brandon Burmeister, Ann Wolken, Mike Kienast, Dave Gau, Doug Daringer, Bryce Schaben, Phil Monahan, Chuck Wolken, Nick Preston, Christina Roelofs, Lonnie Maguire, Christy Casey, Kim Maasen, Shelly Welter, Leah Schmidt, Rachel Modra, Jill Schiltz, Kelly Peters, Terri Daringer, Julie Goeser, Bob Seivert, Mike Jensen, and Jason Wickizer. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

It was moved by Schmitz, seconded by Parkhurst, to appoint Ron Weihs, Defiance, to the Solid Waste Agency Board. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

Dan Ahart, County Engineer, was available to update the Board on activities of the county road crews and the status of current maintenance and construction projects.

Chairman Kenkel introduced Todd Valline, the new Director for Shelby County Chamber of Commerce and Industry.

The Board recessed at 10:11 a.m.

The Board reconvened at 9:00 a.m. on Wednesday, December 17, 2014.

Parkhurst was not in attendance.

The Board met to begin the FY2016 budget process by meeting with each Department Head to receive their proposed budgets. Since the notice regarding our health insurance premiums for FY2016 was received after the filing deadline for the departments, any budgets approved will be subject to those changes.

It was moved by Schmitz, seconded by Kenkel, to approve the FY2016 proposed budget for the Board of Supervisors. AYES: Kenkel, Schmitz NAYES: None ABSENT: Parkhurst

It was moved by Schmitz, seconded by Kenkel, to approve the FY2016 proposed budget for the County Attorney, as submitted by Marcus Gross, County Attorney. AYES: Kenkel, Schmitz NAYES: None ABSENT: Parkhurst

It was moved by Schmitz, seconded by Kenkel, to approve the FY2016 proposed budget for the Department of Human Services, as submitted by the Department of Human Services. AYES: Kenkel, Schmitz NAYES: None ABSENT: Parkhurst

It was moved by Schmitz, seconded by Kenkel, to approve the FY2016 proposed funding increase from \$180,000 to \$185,000 for Conservation, as presented by Nick Preston, Conservation Director. AYES: Kenkel, Schmitz NAYES: None ABSENT: Parkhurst

It was moved by Schmitz, seconded by Kenkel, to approve the FY2016 proposed budget for the Environmental Health Department, as presented by Terri Daringer, Environmental Health Specialist, to transfer \$9,000 in FY2016 from the Environmental Health Fund to the Capital Fund for future vehicle purchases, and to forgive the FY2014 \$30,000 loan from the General Basic Fund. AYES: Kenkel, Schmitz NAYES: None ABSENT: Parkhurst

It was moved by Schmitz, seconded by Kenkel, to approve the FY2016 proposed budget for the Sheriff and Drug Forfeiture, as presented by Mark Hervey, Sheriff. AYES: Kenkel, Schmitz NAYES: None ABSENT: Parkhurst

It was moved by Schmitz, seconded by Kenkel, to approve an increase in the per capita charge for the Law Enforcement Contracts for all Shelby County cities, except Harlan and Shelby, from \$20 to \$25 for FY2017, FY2018, and FY2019 and to authorize Carter to notify those affected cities immediately, even though the change will not take place until their FY2017 Budgets. AYES: Kenkel, Schmitz NAYES: None ABSENT: Parkhurst

It was moved by Schmitz, seconded by Kenkel, to approve the FY2016 proposed budget for the Jail and the Jail Commissary, as presented by Rod McMurphy, Chief Deputy. AYES: Kenkel, Schmitz NAYES: None ABSENT: Parkhurst

The Board recessed at 11:00 a.m.

The Board reconvened at 9:00 a.m. on Thursday, December 18, 2014.

All Board members were in attendance.

Lonnie Maguire, Community Services Director, presented the FY2016 proposed budget for MH/DS, Substance Abuse, and General Assistance. It was moved by Schmitz, seconded by Parkhurst, to approve the proposed budgets as presented. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

The Board met with Dan Ahart, County Engineer, to discuss the FY2016 proposed budget for Secondary Road. The amount of the transfer from General and Rural Basic Funds and the funding of the FICA and IPERS from Rural Fund will be decided when the County-wide budget is compiled.

It was moved by Schmitz, seconded by Parkhurst, to approve the FY2016 proposed budget for Zoning, as submitted by Tony Buman, Assessor/Zoning Administrator. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

Parkhurst left the meeting at 11:30 a.m.

It was moved by Schmitz, seconded by Kenkel, to approve the FY2016 proposed budget for the Veterans Affairs as presented by Gene Cavanaugh, Veterans Affairs Administrator, and to approve a 3.5% increase in his salary. AYES: Kenkel, Schmitz NAYES: None ABSENT: Parkhurst

It was moved by Schmitz, seconded by Kenkel, to approve the FY2016 proposed budget for the Recorder, as presented by Linda Fahn, Recorder. AYES: Kenkel, Schmitz NAYES: None ABSENT: Parkhurst

It was moved by Schmitz, seconded by Kenkel, to approve the FY2016 proposed budget for the County Treasurer, as presented by Carolyn Blum, Treasurer. AYES: Kenkel, Schmitz NAYES: None ABSENT: Parkhurst

It was moved by Schmitz, seconded by Kenkel, to approve the following, as presented by Marsha Carter, Auditor/Budget Director. AYES: Kenkel, Schmitz NAYES: None ABSENT: Parkhurst

1. FY2016 funding for Crimestoppers in the amount of \$800.
2. FY2016 funding for Public Health in the amount of \$100,000.
3. FY2016 funding for SW8 Senior Services in the amount of \$500.
4. FY2016 funding for Fairgrounds in the amount of \$20,000.
5. FY2016 funding for Emergency Management—amount to be approved at a later meeting.
6. FY2016 funding for Solid Waste in the amount of \$60,660.
7. FY2016 funding for Libraries in the amount of \$40,000.
8. FY2016 funding for any other miscellaneous items in the Contributions to Other Governments/Organizations Budget.
9. FY2016 Budget for the Medical Examiner, Miscellaneous Court, Juvenile Court, Other Environmental Control, Public Health, Central Purchasing, Auditor, Election, G.I.S., Building and Grounds, Risk Management, Other Policy and Administration, and Tax Increment Financing/Debt Service.

It was moved by Schmitz, seconded by Kenkel, to approve a wage increase for Renee Hansen of 50 cents per hour plus the Non-Union wage increase, effective July 1, 2015, plus an additional 50 cents per hour plus the Non-Union wage increase, effective July 1, 2016, for assuming additional responsibilities as Assistant Election Commissioner. AYES: Kenkel, Schmitz NAYES: None ABSENT: Parkhurst

There being no further business appearing, the Chairman declared the meeting adjourned at 2:00 p.m.

Steve Kenkel, Chairman

ATTEST:

Marsha J. Carter
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.