

December 15, 2015

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Charles Parkhurst, Chairman; Roger Schmitz, Vice Chairman; Steve Kenkel; and Marsha J. Carter, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. No conflicts were stated.

It was moved by Kenkel, seconded by Schmitz, to approve the agenda with the addition of the County Wellness Program Incentive Payment. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Schmitz, seconded by Kenkel, to approve the Minutes of December 1, 2015, as presented. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

Kenkel reported that the Southwest Iowa Mental Health Region may be lowering their FY2017 tax asking by 20-30%. There will be more discussion at their next meeting, and he will report back.

Todd Valline, Shelby County Chamber/Industry, updated the Board on new and ongoing projects.

It was moved by Kenkel, seconded by Schmitz, to approve the Claims of December 15, 2015, as listed in the Claims Register. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

Now being the time for the First Reading of the Amendment to Shelby County Ordinance No. 1997-6, Shelby County Winter Road Maintenance, the Chairman closed the regular meeting and opened the hearing.

The purpose of this Ordinance is to amend the existing Ordinance by adding the following wording:

PUSHING SNOW INTO ROADWAY

It is unlawful for any individual to deposit snow or ice on a public roadway in quantities adequate to hinder utilization of the roadway by the travelling public.

PENALTY FOR VIOLATION

The penalty for violating the provisions of pushing snow into roadway is as follows:

- A. An individual pushing snow into roadway will be contacted and given a copy of the winter road maintenance policy and a verbal warning. This warning will be documented.
- B. Second Offense \$ 50.00
- C. Third Offense and Subsequent Offenses \$100.00

There were no written or oral comments. It was moved by Kenkel, seconded by Schmitz, to close the hearing and set the date for the Second Reading of this Ordinance as January 4, 2016 at 9:00 a.m. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

Discussion was also held on the necessity of a possible ordinance/policy regarding excess mud or debris tracked onto the roads from fields.

Shonna Hynick, Western Iowa Tourism, appeared before the Board to give the annual update.

Tom Ouren, The Agency, presented the new rates for the County's property/casualty/liability coverage with ICAP for 2016. It was moved by Schmitz,

seconded by Kenkel, to continue the membership with ICAP with the designated contacts as Dan Ahart and Marsha Carter and to order The Agency to provide different deductible options for the January 1, 2016 renewal to compare premiums. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

Marsha Carter, Auditor, presented the FY2015 Annual Accrual Financial Report, which had been filed with the Iowa Department of Management by the December 1 deadline.

It was moved by Kenkel, seconded by Schmitz, to approve the 1% wage increase for the following Non-Union employees, who received satisfactory Performance Evaluations, effective January 1, 2016: Karen Goans, Renee Hansen, Julie Goetzinger, Penny Andersen, Janet Johannsen, Carolyn Wurr, Joann Christensen, Debbie McLaughlin, Janet Croghan, Brandon Burmeister, Ann Wolken, Mike Kienast, Dave Gau, Doug Daringer, Bryce Schaben, Phil Monahan, Chuck Wolken, Nick Preston, Christina Roelofs, Lonnie Maguire, Christy Casey, Kim Maasen, Shelly Welter, Leah Schmidt, Rachel Modra, Jill Schiltz, Kelly Peters, Terri Daringer, Julie Goeser, Bob Seivert, Mike Jensen, and Jason Wickizer. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

Dan Ahart, County Engineer, was available to update the Board on activities of the county road crews and the status of current maintenance and construction projects.

It was moved by Kenkel, seconded by Schmitz, to approve the plans for Project No. BROS—CO83(62)—5F-83, Washington Township, Section 12, 1800th Street, Kramer Bridge with 20% of the project paid from Farm-To-Market Funds and 80% from Federal Bridge Replacement Funds. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

Ahart updated the Board on his efforts to put AVL units in all the motor graders and trucks.

It was moved by Schmitz, seconded by Kenkel, to go into closed session at 10:12 a.m. at the request of Dan Ahart, County Engineer, pursuant to Section 21.5.1(i), to discuss his Performance Evaluation. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Kenkel, seconded by Schmitz, to come out of closed session at 10:43 a.m. and to approve the 1% wage increase for Dan Ahart, effective January 1, 2016, based on a satisfactory Performance Evaluation. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

Ahart also informed the Board that Brandon Burmeister had passed his Professional Engineer Exam, and according to his contract will receive an additional \$2,000 annually, effective December 15, 2015.

Ron Rosman, Kenny Schechinger, and Leland Kaufman appeared before the Board to discuss possible improvements to Ironwood Road. The County agreed to work on the soft spots and clean out the culvert and ditches, but if this group wants a better road than others in the County, they will have to partner with the County in the expense to upgrade the road.

The Board began the FY2017 budget process by meeting with each Department Head to receive their proposed budgets. Since the notice regarding our health insurance premiums for FY2017 will be received after the filing deadline for the departments and the wages have not yet been set, any budgets approved will be subject to those changes.

It was moved by Kenkel, seconded by Schmitz, to approve the FY2017 funding of \$790,000 for the Emergency Management Agency, as presented by Bob Seivert, and to recommend that the EMA Executive Committee set the maximum ending reserve for the EMA Fund for FY2017 as \$325,000 and FY2018 as \$300,000 from the current \$350,000. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Kenkel, seconded by Schmitz, to approve the FY2017 proposed budget for the County Attorney, as submitted by Marcus Gross. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Schmitz, seconded by Kenkel, to approve the FY2017 proposed budget for Veterans Affairs, as presented by Gene Cavanaugh. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Kenkel, seconded by Schmitz, to approve the FY2017 proposed budget for the County Recorder, as presented by Geralyn Greer. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Schmitz, seconded by Kenkel, to approve the FY2017 proposed budget for Environmental Health, as presented by Terri Daringer. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Schmitz, seconded by Kenkel, to approve the FY2017 proposed budget for Zoning, as presented by Tony Buman. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Kenkel, seconded by Schmitz, to approve the hiring of a part-time employee to be shared by the Auditor and the Assessor, who will average less than 30 hours per week, contingent on the approval of the Assessor's Conference Board in January. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved Schmitz, seconded by Schmitz, to approve the FY2017 proposed budget for Board of Supervisors, Medical Examiner, Miscellaneous Court, Juvenile Court, Other Environmental Control, Public Health Grant, Department of Human Services, Central Purchasing/I.T., Auditor, Election, G.I.S., Building and Grounds, Risk Management, Contributions to Other Governments/Organizations, Other Policy & Administration, and TIF/Debt Service, as presented by Marsha Carter, County Auditor/Budget Director. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

The Board recessed at 3:04 p.m.

The Board reconvened at 9:00 a.m. on Wednesday, December 16, 2015.

It was moved by Schmitz, seconded by Kenkel, to approve the FY2017 proposed budget for the Sheriff and Drug Forfeiture, as presented by Mark Hervey, Sheriff. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Kenkel, seconded by Schmitz, to approve the FY2017 proposed budget for the Jail and the Jail Commissary, as presented by Mark Hervey, Sheriff. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Kenkel, seconded by Schmitz, to approve the FY2017 proposed funding increase from \$185,000 to \$190,000 for Conservation, as presented by Nick Preston, Conservation Director. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Schmitz, seconded by Kenkel, to approve the FY2017 proposed budget for Secondary Road, as presented by Dan Ahart, County Engineer, which includes the maximum transfer from General and Rural Basic Funds and the funding of \$215,000 from the Rural Basic Fund for Secondary Road FICA and IPERS. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

The Board recessed at 11:00 a.m.

The Board reconvened at 9:00 a.m. on Thursday, December 17, 2015.

Joel Dirks presented the FY2016 update and funding request for West Central Community Action. It was moved by Parkhurst, seconded by Schmitz, to approve \$3,000 for FY2017. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Kenkel, seconded by Schmitz, to approve the FY2017 proposed budget for the County Treasurer, as presented by Carolyn Blum. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

The Board spent some time reviewing the County's Property/Casualty Insurance.

The Board recessed at 11:00 a.m.

The Board reconvened at 9:00 a.m. on Friday, December 18, 2015.

It was moved by Kenkel, seconded by Schmitz, to approve the FY2017 proposed budgets for MH/DS, Substance Abuse, and General Assistance, as presented by Lonnie Maguire, Community Services Director. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

The County's health insurance is currently through the Iowa State Association of Counties. For the last several years, this Plan has offered a 5% premium discount to the County if 90% of the employees covered under the County's health plan participate in the Wellness Programs, plus the Plan pays each employee \$50 for each program they complete, a possible \$250 each at no cost to the County. The premium discount has totaled almost \$50,000 in savings to the County each year. In order to further encourage the employees to eat healthier and exercise more, the following motion was passed at the January 20, 2015 session of the Shelby County Board of Supervisors: "It was moved by Kenkel, seconded by Parkhurst, to offer a \$100 incentive payment to the employees on the County's health insurance plan if 100% of them get a minimum of three points out of the possible five points during the 2015 Wellness Programs." The Wellness Committee has reported to the Board that a Deputy Sheriff, who is on the County health plan, did not complete any of the five Wellness Programs offered in 2015. The Board feels very strongly about achieving the 100% participation that was accomplished in 2014, but also appreciates the efforts of the other employees who did complete the programs. It was moved by Kenkel, seconded by Schmitz, to authorize the County Auditor to purchase a \$50 Chamber gift certificate for each of the eligible employees who did complete the required number of the 2015 Wellness programs as set out in the above motion and deliver the certificates next week. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Kenkel, seconded by Schmitz, to go into closed session with Mike Galloway, Ahlers Law Firm, the County's Human Resource Consultant, at 9:30 a.m. for a negotiations strategy session, which is an exempt session pursuant to Iowa Code 20.17(3). AYES: Parkhurst, Schmitz, Kenkel NAYES: None

It was moved by Schmitz, seconded by Kenkel, to come out of closed session at 11:00 a.m. AYES: Parkhurst, Schmitz, Kenkel NAYES: None

There being no further business appearing, the Chairman declared the meeting adjourned at 11:01 a.m.

Charles Parkhurst, Chairman

ATTEST:

Marsha J. Carter
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.