

December 13, 2016

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Roger Schmitz, Chairman; Steve Kenkel, Vice-Chairman; Charles Parkhurst; and Marsha J. Carter, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. No conflicts were stated.

It was moved by Parkhurst, seconded by Kenkel, to approve the agenda. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve the Minutes of November 22, 2016, as presented AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to approve the Claims of November 30, 2016, as listed in the Claims Register. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Todd Valline, Shelby County Chamber of Commerce and Industry, updated the Board on ongoing projects. Also discussed was the possibility of adding another County Urban Renewal Area within the next year for a future business site.

This being the day set by law for the Board to canvass the results of the IWCC Bond Special Election of December 6, 2016, the Board did canvass the returns.

It was moved by Kenkel, seconded by Parkhurst, to designate the Auditor's Office to compile the results from each polling site for the canvass. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

#### PUBLIC MEASURE E

Shall the Iowa Western Community College (Merged Area XIII) in the Counties of Adair, Adams, Audubon, Cass, Crawford, Fremont, Harrison, Mills, Monona, Montgomery, Page, Pottawattamie and Shelby, be authorized to remodel, erect, furnish and equip buildings at the main campus and other enrollment locations, contract indebtedness therefor, and issue its school bonds in an amount not exceeding \$14,500,000 for that purpose?

	<u>YES</u>	<u>NO</u>
POLLS	26	18
<u>ABSENTEE</u>	<u>26</u>	<u>2</u>
TOTAL	52	20

These results shall be certified to Pottawattamie County, Control County for IWCC.

Representatives from the Library Association appeared before the Board to discuss the upcoming budget process. The group will return at a later meeting to present their official FY2018 Budget Request.

It was moved by Kenkel, seconded by Parkhurst, to approve the ICAP Property/Casualty Renewal for 2017. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Carter presented the FY2016 Annual Accrual Financial Report, which had been filed with the Department of Management by the December 1 deadline as required by law.

It was moved by Kenkel, seconded by Schmitz, to approve the 1% wage increase for all full-time Union and Non-Union employees, who received satisfactory Performance Evaluations, effective January 1, 2017, as recommended by the Department Heads. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Since the County employees met their 100% participation in the County Wellness Program, it was moved by Parkhurst, seconded by Kenkel, to authorize the County Auditor to purchase \$100 worth of Chamber gift certificates for each of the 61 eligible County employees at a total cost of \$6,100. AYES: Schmitz, Kenkel, Parkhurst NAYES: None. The employees participation in this program will save the County approximately \$50,000 in health insurance premium costs.

It was moved by Kenkel, seconded by Parkhurst, to approve the employment status change of Sandi Schwery, shared employee of the Assessor and Auditor, from fulltime to part time as of January 1, 2017. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to approve the appointment of Al Burchett as the Compensation Board representative for the Recorder and Tim Meyer for the Treasurer. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to approve the proposal of True North to conduct an insurance audit for Shelby County in the amount of \$3,350. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Mark Maxwell, Auditor-Elect, appeared before the Board to discuss the list of Auditor's Duties that was presented to him by Kenkel after the last meeting. He stated that he would assume all the paid duties and will decide on the others later. He left it up to the Board to decide if they wanted him to do the FY2018 Budget or if they were going to try to find someone else to do it this year only. Carter was asked to consider staying on after January 1 and completing the FY2018 Budget. She will give her answer at the December 20 meeting. Larry Trickle of Harlan was in attendance and offered to complete the budget pro bono. All options will be considered.

Carter informed the Board that she would continue to volunteer on the EMA/911 Committees after January 1. Neil Gross, Sheriff and Chair of these committees, stated that the By Laws of these committees will be changed so that someone besides the Auditor can be appointed to be their financial officer.

Carter stated that she had been contacted by a Council Bluffs company that was interested in putting up, taking down, and storing the Courtyard Christmas lights. Valline stated that he had also been contacted.

Dan Ahart, County Engineer, was available to update the Board on activities of the county road crews and the status of current maintenance and construction projects.

There being no further business appearing, the Chairman declared the meeting adjourned at 10:12 a.m.

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Roger Schmitz, Chairman

ATTEST:

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Marsha J. Carter  
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.