

December 20, 2016

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Roger Schmitz, Chairman; Steve Kenkel, Vice-Chairman; Charles Parkhurst; and Marsha J. Carter, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. No conflicts were stated.

It was moved by Parkhurst, seconded by Kenkel, to approve the agenda with the addition of the appointment of Budget Director and I.T. and G.I.S. Coordinator. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to approve the Minutes of December 13, 2016, as presented AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve the Claims of December 20, 2016, as listed in the Claims Register. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Todd Valline, Shelby County Chamber of Commerce and Industry, updated the Board on ongoing projects. He reported that he has been contacted by a couple of different companies interested in the Christmas Light Project.

Chris Nelson, Gronewold & Co., appeared before the Board to address some of the comments made by Larry Trickle at the December 13 Board meeting, regarding the County's audit. Mr. Trickle was asked to attend today's meeting, but did not respond. Nelson stated that the County is required by law to have an audit every year, and Gronewold has completed the County's audits since 2010. During that time, there have been no problems and no conflicts of interest. Nelson also confirmed that an audit will be completed for the Sheriff's Office & the Auditor's Office through December 31, 2016, at the request of the out-going Auditor and Sheriff. Parkhurst wanted to note at this time that when he referred to "missing money" in the 1990's, he was referring to the robberies in the Treasurer's Office and in the Recorder's Office prior to that.

At the December 13 meeting, the Board discussed different options for completion of the FY2018 Budget. Carter was asked if she would consider staying on after December 31 and completing the FY2018 Budget. She agreed to give her answer at today's meeting. Carter declined the request. Even though it is the Board of Supervisor's responsibility, she is of the opinion that it should be completed by the County Auditor. The County Budget is an integral part of the Auditor's Office and a major part of the Auditor's day-to-day responsibilities. Mark Maxwell, Auditor-Elect, was in attendance and agreed to accept the responsibility if appointed by the Board. It was moved by Kenkel, seconded by Parkhurst, to appoint Mark Maxwell as the Budget Director, I.T. Coordinator, and G.I.S. Coordinator, at the salaries set out in the Compensation Board resolution. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Rod Baxter, Compensation Board representative, appeared before the Board to present the Compensation Board recommendation. It was moved by Parkhurst, seconded by Kenkel, to adopt the following resolution:

RESOLUTION NO. 2016-19  
COMPENSATION BOARD RECOMMENDATION

WHEREAS, the Shelby County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Shelby County Compensation Board met on December 14, 2016, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2017:

All elected officials – 2.25% increase as of July 1, 2017 plus an additional 1% increase as of January 1, 2018. This is equal to raises approved for Union and Non-Union employees. No increase was recommended for Budget Director, G.I.S or I.T. Coordinator.

<u>Elected Official</u>	<u>Current Salary</u>	<u>Recommended Salary</u>
Auditor	\$52,808	\$54,266
Budget Director	\$ 3,249	\$ 3,249
GIS Coordinator	\$ 1,000	\$ 1,000
I.T. Coordinator	\$ 1,000	\$ 1,000
County Attorney	\$58,756	\$60,378
Recorder	\$52,808	\$54,266
Sheriff	\$70,205	\$72,144
Supervisors	\$28,096	\$28,872
Supervisor-Chair	\$28,596	\$29,372
Treasurer	\$52,808	\$54,266

THEREFORE, BE IT RESOLVED that the Shelby County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2017:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$54,266	2.76%
Budget Director	\$ 3,249	0%
GIS Coordinator	\$ 1,000	0%
I.T. Coordinator	\$ 1,000	0%
County Attorney	\$60,378	2.76%
Recorder	\$54,266	2.76%
Sheriff	\$72,144	2.76%
Supervisors	\$28,872	2.76%
Supervisor-Chair	+ \$500	0%
Treasurer	\$54,266	2.76%

Approved this 20th day of December, 2016.

AYES: Schmitz, Kenkel, Parkhurst    NAYES: None

Joel Dirks presented the FY2017 update and funding request for West Central Community Action. It was moved by Parkhurst, seconded by Schmitz, to approve \$2,900 for FY2018, which is \$100 lower than the request of \$3,000. AYES: Schmitz, Kenkel, Parkhurst    NAYES: None

Tom Ouren, The Agency, presented the ICAP Credit in the amount of \$10,072.33, which can be deducted from the annual premium.

Dave Miller, representing the Shelby County Hotel/Motel Tax Committee, appeared before the Board to discuss the Committee's Fiscal Agent responsibilities. The Board agreed that the County Auditor would continue as Fiscal Agent as part of the County's contribution to that Committee.

Ryan Smith from Schneider Corporation, the County's G.I.S. provider, stopped in to introduce himself to the Board and to the new Auditor.

Brandon Burmeister, Assistant County Engineer, was available to update the Board on activities of the county road crews and the status of current maintenance and construction projects.

Chairman Schmitz and Supervisor Kenkel thanked Auditor Marsha Carter for her years of service to Shelby County.

There being no further business appearing, the Chairman declared the meeting adjourned at 9:49 a.m.

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Roger Schmitz, Chairman

ATTEST:

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Marsha J. Carter  
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.