

May 16, 2017

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in a special session for review of the Shelby County Employee information handbook at 10:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Steve Kenkel Chairperson, Charles Parkhurst; Vice-Chairperson, Roger Schmitz and Mark Maxwell, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Parkhurst and seconded by Schmitz to approve the agenda with no additions. AYES: Unanimous NAYES: None

Several topics were discussed as the handbook and County policy was reviewed.

The board then recessed and entered a private meeting exempt from open meetings law. (Iowa Code section 20.17(3)

“Negotiating sessions, strategy meetings of public employers, mediation and deliberative processes of arbitrators shall be exempt from chapter 21.”)

The private meeting was adjourned at 12:10 P.M.

There being no further business appearing, and no actions taken regarding any policies, the Chairman declared the meeting adjourned at 12:10 P.M.

Steve Kenkel, Chairman

ATTEST:

Mark L. Maxwell
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.

May 16, 2017

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Steve Kenkel Chairperson, Charles Parkhurst; Vice-Chairperson, Roger Schmitz and Mark Maxwell, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Parkhurst and seconded by Schmitz to approve the agenda with no additions. AYES: Unanimous NAYES: None

A motion was made by Parkhurst with a second Schmitz, to approve the Minutes of May 2nd, as presented. AYES: Unanimous NAYES: None

It was moved by Schmitz, seconded by Parkhurst, to approve the Claims of May 16th, 2017 as listed in the Claims Register. AYES: Unanimous NAYES: None

Lonnie Maguire presented to the board a new General Relief Program ordinance replacing the one approved in 2008. A copy of the new ordinance proposed is available in the Auditor's office. All assistance would be applied for at the General Relief Office at 719 Market in Harlan.

A motion was made by Schmitz and seconded by Parkhurst to approve the following resolution:

RESOLUTION 2017-11
ENTRY RECORD OF THE FILING AND CONSIDERATION OF AN ORDINANCE
PRESCRIBING THE GENERAL RELIEF
PROGRAM IN SHELBY COUNTY, IOWA.

BE IT REMEMBERED on this 16th day of May, 2017, the Board of Supervisors of Shelby County, Iowa, met in scheduled session for filing and considering an ordinance prescribing the General Relief Program in Shelby County, Iowa. There was present a quorum as required by law.

Entry record for filing of said ordinance was established and approved for publication. The board, being fully advised, find that the date of the hearing on said ordinance should be fixed, and it does fix, the 6th day of June, 2017, A.D., at the hour of 9:00 a.m. as the date and time of hearing to be held in the Supervisor's Chambers in the Courthouse in Shelby County, Iowa.

The above resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on May 16th, 2017. The vote thereon being as follows:

AYES: Schmitz, Parkhurst, Kenkel NAYES: None

County Auditor Mark Maxwell asked the board for a resolution for publication and public hearing for an amendment to the fiscal year 2017 budget. An entry in the GIS department books, that was made after budget approval last year was not discovered in time to make the first budget amendment.

Motion was made by Parkhurst and seconded by Schmitz to approve the following resolution:

RESOLUTION 2017-12
ENTRY RECORD OF THE FILING AND CONSIDERATION OF THE
COUNTY BUDGET AMENDMENT
FOR FISCAL YEAR 2017

BE IT REMEMBERED on this 16th day of May, 2017, the Board of Supervisors of Shelby County, Iowa, met in scheduled session for filing and considering the amendment of the County Budget for Fiscal Year 2017. There was present a quorum as required by law.

Entry record for filing of said budget amendment was established and approved for publication. The board, being fully advised, find that the date of the hearing on said amendment should be fixed, and it does fix, the 6th day of June, 2017, A.D., at the hour of 9:00 a.m. as the date and time of hearing to be held in the Supervisor's Chambers in the Courthouse in Shelby County, Iowa.

The above resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on May 16th, 2017. The vote thereon being as follows: AYES: Unanimous NAYES: None

The Auditor then notified the board that he discovered the fiscal year 2018 budget was not published in the proper time frame and notified Iowa Department of Management officials of the issue, he was instructed by the Department of Management to republish the budget notification and have the hearing after proper publishing.

A motion was made by Parkhurst and seconded by Schmitz to approve the following resolution:

RESOLUTION NO. 2017-13
ENTRY RECORD OF THE FILING AND CONSIDERATION OF
THE COUNTY BUDGET ESTIMATE
FOR FISCAL YEAR 2018

BE IT RESOLVED on this 16th day of May, 2017, the Board of Supervisors of Shelby County, Iowa, met in scheduled session for filing and considering the estimate of the County Budget for FY2018. There was present a quorum as required by law.

Entry record for filing of said budget estimate was established and approved for publication. The Board, being fully advised, find that the date of the hearing on said estimate should be fixed, and it does fix, the 6th day of June, 2017, at the hour of 9:00 A.M. as the date and time of hearing to be held at the Supervisor's Chambers in the Courthouse in Shelby County, Iowa.

The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on May 16, 2017, the vote thereon being as follows: AYES: Schmitz, Kenkel, Parkhurst NAYES: None

The Supervisor Committee reports consisted of Supervisor Schmitz by letting the board know that the Magistrate Appointment Committee has appointed Bill Early as Magistrate for a 4 year term. Supervisor Kenkel advised that the Southwest Iowa Mental Health did not meet in May. There will be a meeting in June.

Todd Valline was present to update the board on current Chamber activities which included continued interest in creating more housing opportunities in Harlan by exploring how other communities are taking on the issue. The Chamber is still taking registrations and sponsorships for their annual golf outing. Valline also noted that four persons have applied for Chamber Board Membership and the two to be awarded seats on the Chamber Board.

Harlan City Administrator Gene Gettys addressed the board and let them know that the sale of the property northeast of Harlan was on the meeting agenda tonight at the City Council Chambers. The results would be forwarded to the County for any final paperwork if needed.

Dan Ahart, County Engineer, was available to update the Board on activities of the county road crews and the status of current maintenance and construction projects which included a discussion and explanation of the following:

Reviewed and asked for board approval of the Title VI Non-Discrimination Agreement Iowa Department of Transportation and Shelby County. After explanation a motion was made by Schmitz and seconded by Parkhurst to approve the agreement. A public posting being available at the Courthouse for public review.

AYES: Unanimous NAYES: None

The County Engineer then reviewed for board approval the United States Department of Transportation (USDOT) Standard Title VI/Non Discrimination Assurances document. This was motioned for approval by Parkhurst, seconded by Schmitz.

AYES: Unanimous NAYES: None

Dan Ahart, County engineer, was appointed Title IV Coordinator with a motion by Parkhurst and a second by Schmitz. AYES: Unanimous NAYES: None

Supervisor Schmitz volunteered to be the ADA coordinator, this will encompass the responsibility of making an assessment of all county facilities and proceed in the direction of compliance with ADA statutes. A motion was made by Parkhurst, seconded by Schmitz and passed with a Unanimous vote.

Ahart then reviewed and the board approved Amendment #1.0 FY17 Shelby County Iowa Department of Transportation Secondary Road Construction Program and Budget. The amendment was needed as more work was done on bridges and crossings than anticipated A motion was made to approve by Schmitz and seconded by Parkhurst. AYES: Unanimous NAYES: None

The Secondary Roads, Iowa DOT budget FY17 was also changed and amended. This was approved by the Supervisors with a motion by Parkhurst and a second by Schmitz. AYES: Unanimous NAYES: None

Ahart mentioned a motor grader training program that operators are attending or have attended that includes in house training on Shelby County Roads. A Dragline/Crane was purchased from another county for back up purposes in the amount of \$6,000.00.

There being no further business appearing, the Chairman declared the meeting adjourned at 9:34 A.M.

Steve Kenkel, Chairman

ATTEST:

Mark L. Maxwell
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.

May 16, 2017

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in a special session for review of the Shelby County Employee information handbook at 10:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Steve Kenkel Chairperson, Charles Parkhurst; Vice-Chairperson, Roger Schmitz and Mark Maxwell, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Parkhurst and seconded by Schmitz to approve the agenda with no additions. AYES: Unanimous NAYES: None

Several topics were discussed as the handbook and County policy was reviewed.

The board then recessed and entered a private meeting exempt from open meetings law. (Iowa Code section 20.17(3)

“Negotiating sessions, strategy meetings of public employers, mediation and deliberative processes of arbitrators shall be exempt from chapter 21.”)

The private meeting was adjourned at 12:10 P.M.

There being no further business appearing, and no actions taken regarding any policies, the Chairman declared the meeting adjourned at 12:10 P.M.

Steve Kenkel, Chairman

ATTEST:

Mark L. Maxwell
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.