

October 3, 2017

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: , Chairman, Steve Kenkel, Vice-Chairman, Charles Parkhurst Roger Schmitz and Mark L Maxwell, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. No conflicts were stated.

It was moved by Parkhurst, seconded by Schmitz, to approve the agenda. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Schmitz, seconded by Parkhurst, to approve the Minutes of September 19, 2017, as presented. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve the Claims of September 30, 2017, as listed in the Claims Register. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Steve Kenkel reported on the Southwest Iowa Mental Health Region Planning Board, the next meeting is November 6th. They are making a 5 year budget plan. Roger Schmitz was in attendance at the Southwest Iowa Juvenile Committee meeting and reported that the expenses totaled over \$48,000.00 last year and the left over funds in the Capital account were dispersed back to the County. Making total expenditures in the \$38,000 range. The detention days have risen for Shelby County so the expenses will increase over the next couple of years . As the County expense is determined by a 3 year average of detention days.

Todd Valline, Shelby County Chamber of Commerce and Industry, updated the Board on ongoing projects and his activities featuring his attendance at a recent conference, Valline noted that TIF is very important to economic development, and that he and his peers have been focusing on technology replacing jobs and how to use this to an advantage. Valline also noted that Harvest fest will be in downtown Harlan this October 28th.

Mark Maxwell Shelby County Auditor and IT director reported as IT director, that the IT audit appears to be money well spent as the review was treated as a success by all reviews. At the meeting to review their findings there was a slight confusion in citing the Chapter 22 provision for confidential records discussion and a ministerial error was made by not citing the corresponding Chapter 21 code section. No actions, no motions or directives were issued at the information presentation reported by the IT audit members. The Auditors did say that Shelby County has a “robust “ IT infrastructure that was the envy of some of the IT personnel conducting the audit. A full written report will be received within the next month or so. As Election Commissioner Maxwell said the school election expenses are being finalized and city election ballots have been ordered. Auditor Maxwell said the yearly cash report has been balanced and published, as well as the yearly TIF administration. Maxwell also mentioned the Auditors would be here the week of the 16th of October.

Carolyn Blum, Shelby County Treasurer asked the board to consider tax abatements which included: three mobile homes, two of which were junked and one was taxed even though the parcel it sits on was combined with another parcel in the past year. The Parcel numbers and abated taxes were Parcel number 8501, \$75.00. Parcel number 606526, \$54.00. Parcel number 831024201901, \$104.00. A motion by Schmitz and a second by Parkhurst proceeded a vote with the following results: Ayes: Schmitz, Parkhurst and Kenkel. Naves: None

Blum also explained as asked by the board, of the occurrence when the County IT vendor had promised not to interrupt the Courthouse especially the Treasurer’s office during tax collecting season, for an IT update. The vendor was advised by IT Director Maxwell not to attempt anything that would impede the Treasurer’s office during working hours. The vendor assured Maxwell that no interruptions would occur. The

day of the updates the Treasurer's office computers could not accept any tax payment as their software used for tax purposes was not functioning. Treasurer Blum then told of statewide Driver's License training on October 12th and that titles and licenses will not be issued on that day.

Geralyn Greer, Shelby County Recorder and Courthouse representative for the County Safety and Wellness Committee informed the board of pending active shooter training for Courthouse employees. The Supervisors approved the closing of the Courthouse for an afternoon and directed Recorder Greer to schedule the training. Sheriff Neil Gross said he has 4 certified instructors on his staff, the County has paid for their training and of course no charge will be made to the Courthouse. Notices of the Courthouse closure will be well publicized, per Supervisor directive.

Recorder Greer made her quarterly report which included: The OTV license and snowmobile licenses are now available in her office, the new hunting guidelines publication is available also.

Nick Preston, Shelby County Conservation Manager said the camping season has been successful and the upcoming trick or treat night at Nishna Bend Recreation Area has been a huge success and they are gearing up for another success this year.

Sheriff Gross also noted in his report that the K9 funding is $\frac{3}{4}$ of the way to its goal and any contribution are very welcome.

Kyle Lindberg Shelby County Jail Administrator noted that things are running smoothly and that he really appreciates the public's response to his request for books to stock the prisoner's library, and that response was so good that they don't have room for any more books.

Terri Daringer has had 16 wells to be plugged and 67 passports issued as well as being very busy with the other duties, citing the exact number of inspections and various other tasks.

Dan Ahart let the Board know that the new rock shipped in from eastern Iowa is being laid down in places in the county that can be watched over for the purpose of deciding how to incorporate the new aggregate into the roadbed. Almost 70 percent of the County rock needs have been stockpiled for use in the next year. Harvest and rain have delayed regular road maintenance and the Nielsen Bridge project looks to be done this calendar year. Mention was made of grain carts and trucks parked on the traveled portion of the road for loading is illegal as well as auger that maybe causing a height restriction.

The board then took their meeting to tour the buildings owned by the county. Repairs needed were noted and budgeting will begin for next fiscal year's projects. There being no further business appearing, the Chairman declared the meeting recessed at 9:58 A.M for building inspections. The Courthouse was looked at with the latest and current repairs being reviewed including the tuck pointing and issues involving drainage around the exterior. The Annex building was reviewed with leaking around the windows, the Building housing the Sheriff's Office, EMA and jail is in need of tuck-pointing, Maxwell was charged with getting bids for the FY19 budget, the board then traveled to Nishna Bend and noted that those facilities were being well cared for. The Meeting was then adjourned after inspections at 12:03 P.M.

Steve Kenkel, Chairman

ATTEST:

Mark L. Maxwell Clerk to the Board of Supervisors