

February 6<sup>th</sup>, 2018

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Charles Parkhurst, Chairman,; Roger Schmitz Vice-Chairperson, Steve Kenkel and Mark Maxwell, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Schmitz and seconded by Kenkel to approve the agenda with no additions. AYES: Unanimous NAYES: None

A motion was made by Kenkel with a second by Schmitz, to approve the minutes of the January 16<sup>th</sup> meeting, and the January 25<sup>th</sup> special meeting AYES: Unanimous NAYES: None

It was moved by Kenkel, seconded by Schmitz, to approve the Claims of January 31<sup>st</sup>, 2018 as listed in the Claims Register. AYES: Unanimous NAYES: None

Steve Kenkel reported on the Southwest Iowa Mental Health Region Planning Board. The last meeting was cancelled, the next meeting being will be March 6<sup>th</sup>. Roger Schmitz regarding the Juvenile Detention Center Committee, Supervisor Schmitz reported that the nine County Region, with the facilities located in Council Bluffs, share costs. Pottawattamie County had a large drop in usage and in effect, dispersed the financial burden to the other eight Counties, as the costs are per day usage of the facility. Shelby County had an increase in usage also that increased the costs for this next budget year.

Carolyn Blum, Shelby County Treasurer asked for the Boards approval of a 28-e agreement with the City of Harlan for the collection of parking tickets issued in the City of Harlan. Frank Clark, Chief of Police in Harlan, let the Board know that the collection of tickets by a County is normal procedure in many Iowa Counties. When a person who owns the vehicle that was issued a ticket, and had the payment go overdue, comes to the Treasurer's office to renew the registration, the registration will not be renewed until the ticket has been paid to the Treasurer. It was noted that cooperation with the City is important. A motion by Schmitz and a second by Kenkel to sign the agreement, with the term of one year, then review how the process has worked for Shelby County to keep participating in the agreement. The vote had the following results: Ayes: Schmitz, Parkhurst and Kenkel. Naves: None

Carolyn Blum, Shelby County Treasurer asked the board to consider tax abatements which included two properties The Parcel numbers and abated taxes were Parcel number 833112070111 for \$202.00: Parcel number 833134089041 for \$1,202.00. A motion by Schmitz and a second by Kenkel, to approve the abatements, proceeded a vote with the following results: Ayes: Schmitz, Parkhurst and Kenkel. Naves: None

Todd Valline updated the board about current Shelby County Projects including the February 15<sup>th</sup> Chamber fund raiser and awards banquet is almost sold out. Valline also noted that there is a strong list of candidates for the awards to be presented that evening. Valline informed the board that a catalyst grant was awarded in Harlan to assist in rehabilitating a building that will house four small businesses.

Mark Maxwell Shelby County Auditor asked the Board for permission to transfer \$5,000.00 from the General Basic fund to the Environmental Health Fund. In past years the fund had been self-supporting, now with revenues being lost from fewer health inspections by the Department, the Department has been operating on reserves. A motion by Kenkel and a second by Schmitz to approve the transfer was made. Parkhurst, Kenkel and Schmitz all cast Aye votes, no Naves were cast.

Brandon Burmeister then informed the Board that snow removal is taking place, Brush Cutting has made big strides this winter, plans for future projects that include the Highway west of Irwin are being made. The new GPS units are in the process of being installed in all Secondary Roads and Roadside Management. Vehicles and Equipment . managing snow removal and road maintenance can be more closely monitored. Records of vehicle and equipment movements for up to the last year will be monitored in the future.

Budget Director, Mark Maxwell then presented the Board with the four options he will have ready for the Board to consider in their budget considerations.

There being no further business appearing, the Vice-Chairman declared the meeting adjourned at 9:46 PM.

---

Charles Parkhurst, Chairman

ATTEST:

---

Mark L. Maxwell  
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.