

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Charles Parkhurst, Chairman; Roger Schmitz, Vice-Chairperson; Steve Kenkel and Mark Maxwell, Clerk.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Kenkel and seconded by Schmitz to approve the agenda with no additions. AYES: Unanimous NAYES: None

A motion was made by Schmitz with a second by Kenkel, to approve the minutes of the September 18<sup>th</sup> meeting. AYES: Unanimous NAYES: None

It was moved by Kenkel, seconded by Schmitz, to approve the Claims of September 27<sup>th</sup>, 2018 as listed in the claims register. Excepting one claim against the Tri County Haz Mat Fund, Treasurer Carolyn Blum declined to pay the claim as there was not enough funding in the account to cover the claim against the fund. Bob Seivert said an amount for placing into the fund would be determined this afternoon. The board approved that the claim could be paid but only when sufficient funding was in place. AYES: Unanimous NAYES: None

Supervisor Roger Schmitz reported on the Southwest Iowa Juvenile Services Board. Over \$15,000.00 is to be paid back to Shelby County from funds in place, controlled by the nine county board. The amounts each county is to pay yearly is determined by a five year rolling average of days juveniles from each member county is detained in their facility. Shelby County is required to contribute over 3% of the total contributions of the nine county region.

Gene Gettys, Harlan City Administrator asked the board for consideration of deeding over a piece of property to the city or possibly sharing in the costs of developing a river access and dog friendly park northeast of the city limits. This parcel is next to the river on the north side of Nishna Avenue before crossing the bridge at the old Brickyard Orchard. The Supervisors agreed to consider any proposals by the City.

Mark Maxwell, Shelby County Auditor asked that the board approve the annual Courthouse Security Report sent to the Iowa Court system. Steve Kenkel moved that the Supervisors approve the report with the condition that the report is compared to other Counties and any recommended upgrades are budgeted for the coming years. Additional panic buttons were discussed for the courthouse, there was only one bid received for the buttons by Feld Fire from Carroll Iowa. The safety committee asked Maxwell to get more bids for the installation.

Maxwell met with County IT insurance company ICAP. ICAP had an IT auditor come to Shelby County expecting the Audit to take 1 ½ days to 2 days. Jason Erikson from Thinkspace IT accompanied Maxwell and the IT Auditor and the audit time in Shelby County was 4 hours. All IT inventory and software was already recorded for the IT auditor to use. The auditor reported back that she was very impressed with the IT system that Shelby County uses. The recommendations she had were to develop some new plans and policy for Board approval. Maxwell as IT Coordinator accepted the task of authoring new and updated policy. Neil Gross Shelby County Sheriff, already supplied the requested body armor policy.

The current financial software used by Shelby County is over 10 years old. Maxwell let the board know that some increased budgeting will have to be considered to proceed with the expenditure in future years. The software support for the current edition is declining in availability and quality of support. Budgeting dollars next budget season will lessen the pain when the time comes to move forward with the project.

As head of Building and Grounds Maxwell then reported that an insurance company representative inspected the Courthouse and found no evidence of damage on the slate portion of the mansard of the structure. A leak had been reported and fixed by work crews two weeks prior to the inspection. No leaks have been reported since the repair.

Marcus Gross, County Attorney, said county jail population being at the maximum has kept his department busy as well as the other regular duties performed by the County Attorney.

Geralyn Greer, Shelby County Recorder stated that renewals for the vehicles registered by her department started in September and is ongoing. The extra workload her office agreed to accept in the scanning project has made very good progress but has slowed a bit with the seasonal registration season here. New equipment to be installed by the State of Iowa will lessen charges to the public when registrations are paid in Greer’s office, by credit card or debit card.

Nick Preston, Shelby County Conservation Director informed the board that the Manteno showers have been completed and that final dirt work and seeding is hoped to be finished this fall if weather allows.

Preston also said the October 13 will be th trick or treating at Nishna Bend Park, it will be held from 4:30 to 6:30 at the park.

Terri Daringer, Environmental Health Administrator said that her departments Ragbrai inspections went through with only minor infractions. Her departments handling of passports has been busy and has initiated the installation of new signage advertising her office location.

Jail Administrator, Kyle Lindberg informed the board that the Shelby County Jail in on course to house a record number of inmates this year and he is also implementing video conferencing for public visits to inmates. The high numbers of incarcerated individuals has prompted the move, lowering inmate movement throughout the facility. Mr. Lindberg also mentioned that after jail reviews over the past year, the Shelby County Jail under his direction, was named the number one jail in the State of Iowa for jails of this size. Lindberg was congratulated for his accomplishment.

Tony Buman, Shelby County Zoning Administrator and Assessor said that tax billing this year presented many challenges for him and his staff with the new assessments finally rolling to the current taxing year. Inquiries from taxpayers have been numerous.

Bob Seivert Shelby County EMA Director introduced Alex Londo as the new Director of Shelby County EMA. Seivert is about to retire his position.

Mark Maxwell Shelby County Auditor advised that the annual Urban Renewal Report has been completed and asked for questions and a motion to approve the report for submittal to the Department of Management. Election progressions are being accomplished as they present themselves, Consideration was given to the 2018 annual Urban Renewal Report as prepared by Auditor Maxwell a motion was made by Schmitz and seconded by Kenkel to approve the report. A vote was taken and recorded with the following results. AYES: Kenkel, Schmitz and Parkhurst Nays: None

Brandon Burmeister, Shelby County Engineer presented the following resolutions for consideration by the Supervisors.

A motion by Kenkel and a second by Schmitz was made to approve the following resolution:

RESOLUTION NO. 2018-19  
APPROVAL OF PURCHASE USING GRANT FUNDS AND COUNTY FUNDS

WHEREAS, Shelby County recognizes the need to purchase modern equipment when grant funds are available for reducing the total cost to Shelby County Taxpayers.  
WHEREAS, The Shelby county Board of Supervisors met on October 2<sup>nd</sup>, 2018 and approved the purchase of a new slide in pumper unit and to execute agreement No. 90-83-LR19-342. Grant funds will cover \$4,000.00 of the \$5,000.00 purchase price  
Approved this 2<sup>nd</sup> day of October, 2018 with ayes by Parkhurst, Kenkel and Schmitz, no nays were cast.

A motion by Schmitz and a second by Kenkel was made to approve the following resolution:

RESOLUTION NO. 2018-20  
APPROVAL OF PURCHASE USING GRANT FUNDS AND COUNTY FUNDS

WHEREAS, Shelby County recognizes the need to purchase modern equipment when grant funds are available for reducing the total cost to Shelby County Taxpayers.

WHEREAS, The Shelby county Board of Supervisors met on October 2<sup>nd</sup>, 2018 and approved the purchase of a new field cultivator unit and to execute agreement No. 90-83-LR19-341. Grant funds will cover \$900.00 of the \$1,000.00 purchase price  
Approved this 2<sup>nd</sup> day of October, 2018 with ayes by Parkhurst, Kenkel and Schmitz, no nays were cast.

Shelby County Engineer Brandon Burmeister addressed the board with current projects, the project south of Harlan on Linden Road will be completed in the next few weeks and the M47 overlay project may be completed soon. The bridge crew was successful in completing a current project and plan on starting another soon. A bridge in the county was reported to have had wooden planks loose, it was a six ton bridge. There were tractor tracks leading up to the bridge on a dirt road. His department was forced to close the bridge as main structural members were permanently damaged.

Burmeister advised that the county snow policy will be updated to reflect the hours of 5:00 AM to 5:00 PM. This would change from the current 6:00 AM to 6:00 PM. This may allow the crews to get out before the rush of morning and evening traffic.

There being no further business appearing, the Chairman declared the meeting adjourned.

---

Charles Parkhurst, Chairman

ATTEST:

---

Mark L. Maxwell  
Clerk to the Board of Supervisors