

September 3rd, 2019

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Steve Kenkel, Chairman; Charles Parkhurst, Vice-Chairperson; Darin Haake, Supervisor was absent; Mark Maxwell, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Parkhurst and seconded by Kenkel to approve the agenda with no additions. AYES: Unanimous NAYES: None

A motion was made by Kenkel with a second by Parkhurst, to approve the minutes of the regular meeting on August 20th, 2019. AYES: Unanimous NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve the Claims of August 26th, 2019 as listed in the Claims Register. AYES: Unanimous NAYES: None

Todd Valline, representing the Shelby County Chamber of Commerce, let the board know of upcoming events and projects of interest to Shelby County including Iowa Economic Development created a new internet portal for Economic Development officials to use. Shelby County has an opportunity zone that is from, roughly, 12<sup>th</sup> street in Harlan, being the west boundary and Road M47 the east boundary stretching from the north border of Shelby County to the south border. This portal allows applications for taxpayers to apply for a Capital gains reduction on their tax returns, if the meet they requirements set by the government.

Tony Buman, Shelby County Assessor was present to ask the Board to vote on a property tax abatement on property in Shelby County, this would be a disabled veteran tax abatement. After Buman's presentation, a motion was made by Parkhurst and a second by Kenkel to approve the tax credit. It amounts \$832 this year. A vote was held with Parkhurst and Kenkel voting in favor of the motion to approve the disabled veterans credit. Buman also noted that there are 23 current holders of this tax credit in Shelby County.

Cell phone policy for county employees was then discussed, the policy examined for consideration was read as follows:

The intent of this policy is to provide an appropriate level of monthly reimbursement for County employees utilizing their personal cell phones for County business.

## **BACKGROUND**

Certain County Offices and Departments have the need for staff to carry smartphones/cellular phones to perform their duties. Examples of the Offices and Departments that have employees that need access to a smartphone/cellular phone to efficiently and effectively perform their duties are: Secondary Roads, EMA, Sheriff, Building and Grounds, Conservation, Election (for a two-week period before and after election day) and Environmental Health. Smartphones/cellular phones are necessary for these employees to have regular phone service, contacts, email, cameras, calendars, GPS capabilities, off-hours emergency contact, and internet.

## **REIMBURSEMENT**

Department Directors and Elected Officials shall determine the employees in their respective departments or offices that are eligible for a smartphone/cellular phone reimbursement. The amount of the reimbursement shall be \$65.00 per month.

At the discretion of the Department Director or Elected Official, any employee that is currently furnished with a County owned cell phone may continue to maintain that cellular phone but will not receive the reimbursement contemplated under this policy.

Under no circumstance shall a County provided cell phone be used for personal purposes. Parkhurst made a motion to approve the Shelby County policy #38 addressing cell phone reimbursements. Kenkel seconded the motion. A vote was held with Parkhurst and Kenkel voting in favor of implementing the policy. Motion passed

A motion was made by Parkhurst, and a second by Kenkel, to renew, and set the beaver bounty this trapping season at \$25.00 with a total payout limit of \$5,000.00. The program paid out \$5,025.00 of the \$5,000.00 budgeted in fiscal year 19, 201 animals. Compared to 118 animals in fiscal year 18. A strict limit of \$5,000.00 will be enforced with a first come first paid policy. A vote was received with Parkhurst and Kenkel voting in favor of the beaver bounty for the coming season, and recorded herein by Auditor Maxwell, in favor of renewing this bounty.

Brandon Burmeister, Shelby County Engineer, reported on current projects in his department. Burmeister noted that a gravel mixture is now being used in areas around the county. In the past a mix was not used resulting in poor performance on some of the road surfaces. The bridge replacement west of Irwin is still in progress as well as the scarification of some oiled road surfaces.

Mark Maxwell, Shelby County Auditor and Budget Director presented the Board with a proposal from Shelby County's financial software provider, Tyler Technologies. Shelby County is one of only 12 Counties in the nation using the current version that began use in Shelby County in 2009. Support has been cut to one individual able to assist servicing Shelby County. The implementation of this service and transferring of records to a new system will cost at a minimum \$47,000.00. Implementing the new software will begin the new yearly charges amounting to an increase of \$14,000.00 per year. The implementation will be paid as it progresses. Maxwell noted that he is negotiating terms to spread the cost, over more years than the initial proposal from Tyler Technologies.

Having no further business to discuss the Supervisors adjourned at 9:37 A.M .

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Steve Kenkel, Chairman

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Mark L. Maxwell, Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.

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