

December 17th, 2019

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Steve Kenkel, Chairman; Charles Parkhurst, Vice-Chairperson; Darin Haake and Mark Maxwell, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. Darin Haake noted that he would abstain from any discussion of the Records office and or their budget.

A motion was made by Parkhurst and seconded by Haake to approve the agenda with no additions. AYES: Unanimous NAYES: None

A motion was made by Haake with a second by Parkhurst, to approve the minutes of the December 3rd regular meeting. AYES: Unanimous NAYES: None

It was moved by Haake, seconded by Parkhurst, to approve the Claims of December 13th, 2019 as listed in the Claims Register. AYES: Unanimous NAYES: None

The Board then engaged in discussion that two new Board members are needed on the Conservation Board. Today it was recognized that Tim Blum expressed an interest in being reappointed to the Conservation Board. Blum has served on the Board in the past. A motion was made by Haake and seconded by Parkhurst to appoint Blum to the Conservation Board. Haake, Kenkel and Parkhurst all voted in favor of nominating Tim Blum to the Conservation Board.

The Board of Supervisors then considered an application for the Roar into Harlan event to be held next summer on select evenings. A motion was made by Parkhurst and seconded by Haake. A vote was held with all three Supervisors voting in favor of approval.

Todd Valline, Shelby County Chamber of Commerce, also updated the board about current about holiday projects the Chamber is involved in. The building and construction projects on Dye Street in Harlan are looking for local sub-contractors to assist in the projects. Assisting in new business inquiries has kept the Chamber office very busy lately.

Brandon Burmeister, Shelby County Engineer, informed the Supervisors that the long fall has created some catch up time for summer projects that were put off because of bad weather. Some roads are being "pulled in" creating a more crowned and maintainable road. Burmeister also wanted to remind everyone that the operating hours for snow removal will be 5 AM to 5 PM., per County policy. Discussion was held about grain carts and studies describing the tolls they take on County roads.

The Board was then notified to consider, that the evaluation deadline for the 1% increase in wages for non-elected officials has passed and that action would be needed by the board to enter only the successful evaluations into the payroll system. It was moved by Supervisor Parkhurst and seconded by Supervisor Haake that the increase in wages for non-elected full time Shelby County employees, that had successful evaluations, be awarded with a 1 percent increase in pay beginning January 1st, 2020. A vote was held with ayes by Kenkel, Parkhurst and Haake. No nays were cast.

The meeting was then called to recess at 10:35 by Chairman Steve Kenkel to allow for Department heads to be summoned to present their initial budgets to the Board of Supervisors for approval or discussion.

The meeting then reconvened at 10:50 A.M. with budget discussions with individual Department heads were then held consisting of the following:

EMA Director Alex Londo asked for a County Contribution of \$854,398.00.

Geralyn Greer presented the Records Department budget with an expenditure asking

of \$183,856.00

Tony Buman, Shelby County Zoning Officer offered his budget with expenses of \$10,586.00.

Brandon Burmeister, Shelby County Engineer, discussed in detail his proposed budget and presented his planned expenditures for Secondary Roads at \$6,349,813.00; this number will change and be finalized with valuations at the end of calendar year 2019.

Mark Maxwell, Shelby County Auditor, then presented all of the following department budgets and proposed expenditure amounts. Juvenile Court \$12,812.00, Board of Supervisors \$228,300.00. Auditor \$141,913.00. TIF/TIF Debt Service \$200,100.00. Other Policy and Administration \$53,000.00. Public Health Expenditures \$65,000.00. Department of Human Services \$5,520.00. Medical Examiner \$14,500.00. Other Environmental Control \$22,900.00. Risk Management \$309,700.00.

The meeting was recessed at 11:43 AM and resumed at 12:00 Noon on 12/19/2019

Shelby County Sheriff, Neil Gross, presented his two budgets. The presented amounts of the planned expenditures of \$1,231,640.00 in the Sheriffs Department and \$15,000.00 planned expenditures in the Drug Forfeiture fund. The Sheriffs expenditure amount includes the hiring of the new officer.

Lonnie Maguire, Shelby County Community Services Director, presented the Substance Abuse budget which included expenditures of \$15,893.00. The Mental Health budget was presented with planned expenditures of \$290,700.00. The General Assistance budget was presented to the Supervisors with expenditures of \$47,916.00.

Gene Cavanaugh, Shelby County Veterans affairs Director, presented his budget for fiscal year 2021, it included expenditures of \$48,138.00.

Shelby County Treasurer Carolyn Blum, presented her proposed budget expenditures in the amount of \$331,532.00.

Nick Preston Shelby County Conservation Director submitted his expected budget expenditures in the amount of \$ 290,204.00 the County Contribution asked of the Supervisors being 206,175.00.

Terri Daringer, Shelby County Environmental Health Department manager presented her budget, it being reworked at the loss of the food inspection duties to the State of Iowa. The loss of inspection fees generated has lowered her departments expenditure requirement to \$119,676.00 from over \$210,000.00 last year.

Mark Maxwell as Shelby County GIS Director, presented the fiscal year 2021 proposal that is an increase of \$8,428.00 over the latest fiscal year. This is due, mostly in part by a shifting of expense from Central purchasing Department to the GIS department. Maxwell then presented the Building and Grounds budget with proposed spending of \$286,995.00. This amount included \$100,000.00 for future Capital projects. The Capital projects portion will be considered at one of the future budget discussions. Maxwell also presented his election budget that included funds needed to fund the General election in the fall of 2020. The total requested being \$115,960.00. The Central Purchasing Department budget presented requested funding in the total of \$34,200.00.

The meeting was adjourned at 3:52 PM.

Steve Kenkel, Chairman

ATTEST:

Mark L. Maxwell
Clerk to the Board of Supervisors

