

The Shelby County Board of Supervisors met in an organizational session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Steve Kenkel, Charles Parkhurst, Darin Haake, and Mark Maxwell, Clerk.

The residing Chair Steve Kenkel asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

A motion by Kenkel and a second by Haake was made to accept and abide by the following statement read aloud; " The Board of Supervisors shall meet as required by Chapter 331.213, Code of Iowa, and shall hold their first meeting of each year on the first day in January, which is not a Saturday, Sunday or holiday and shall hold all subsequent meetings of the year as scheduled by the Board. All meetings of the Board shall be scheduled and conducted in compliance with Chapter 21. Regular meetings shall be held on the first and third Tuesdays of each month" A unanimous vote was counted in favor of accepting the statement.

It was moved by Haake, seconded by Kenkel, to approve Charles Parkhurst as Chairman of the Board of Supervisors for the 2020 calendar year. Motion carried unanimously.

It was moved by Parkhurst, seconded by Kenkel, to approve Darin Haake as Vice-Chairman of the Board of Supervisors for the 2020 calendar year. Motion carried unanimously.

It was moved by Kenkel, seconded by Haake, to approve the agenda. Motion carried unanimously.

It was moved by Haake, seconded by Kenkel to approve the minutes of December 17, 2019. Motion carried unanimously.

It was moved by Haake, seconded by Kenkel, to approve the claims of December 27th, 2019, as listed in the claims register. Motion carried unanimously.

It was moved by Kenkel, seconded by Haake that all claims filed in the Auditor's office by the Wednesday before the third Tuesday of each month shall be presented to the Board of Supervisors for approval for payment at that meeting. All claims for mileage and travel expenses must be submitted within sixty days of the date incurred. Motion carried unanimously.

It was moved by Haake, seconded by Kenkel, that the County Auditor be authorized without prior approval of the Board to pay the wages of all County employees and to pay any other claims properly authorized by the Department Heads. Motion carried unanimously.

It was moved by Kenkel, seconded by Haake, that the following resolution be adopted after reading:

RESOLUTION NO. 2020-1
A RESOLUTION APPOINTING DEPUTY COUNTY OFFICIALS
FOR THE 2020 CALENDAR YEAR

BE IT RESOLVED, that the following persons shall be appointed deputies for the following offices as recommended by the elected officials according to Chapter 331.903, Code of Iowa: Marcus Gross, Jr. County Attorney, Assistants: Todd Argotsinger and Blake Miller.

Neil Gross Sheriff, Deputies: Cody Eckles, Kelly Lefebber, Chad Butler, Donavon Dontje, Glenn Birks, Nathan Pigsley, Braden Quist, Jacob Hoss.

The following vote was counted. Ayes: Kenkel, Parkhurst, Haake Nays: None

It was moved by Kenkel, seconded by Haake, to appoint Bryce Schaben as Weed Commissioner for 2020. Motion carried unanimously.

It was moved by Haake seconded by Kenkel, that the following days shall constitute paid holidays for all eligible employees as stated herein for the 2020 year. Motion carried unanimously.

New Year's Day – Wednesday, January 1
Presidents' Day – Monday, February 17
Memorial Day – Monday, May 25
Independence Day – Observed July 3rd
Labor Day – Monday, September 7
Veterans' Day – Wednesday, November 11
Thanksgiving Day – Thursday, November 26
Friday after Thanksgiving – Friday, November 27
Christmas – Friday, December 25 (off Thursday, afternoon December 24)

The Board also established the following policy: If a holiday falls on Saturday, the preceding Friday will be a paid holiday; when a holiday falls on Sunday, the following Monday will be a paid holiday. This policy is in effect for all holidays mentioned except Christmas Eve afternoon.

It was moved by Kenkel and seconded by Haake, to approve the appointment of Scott Markham as County Medical Examiner and to accept the proposal of the physicians of Shelby County that the doctor on call will act in the Medical Examiner’s absence. Motion carried unanimously.

It was moved by Haake, seconded by Kenkel, to approve the appointment of the following persons as members of the Compensation Board for the Condemnation of Private Property for Shelby County for 2020, as required by Chapter 472.4, Code of Iowa: Motion carried unanimously for the following names

FARM OWNER - OPERATORS

CITY PROPERTY OWNERS

Lonnie Benson Irwin, Iowa	Kayla Jacobs Harlan, Iowa
Jason Monson Irwin, Iowa	Donald Holdsworth Harlan, Iowa
Doug Robinson Shelby, Iowa	Paul Leinen Harlan, Iowa
David Boettger Harlan, Iowa	Michael Cain Harlan, Iowa
Kenneth Schneider Portsmouth, Iowa	Todd Langenfeld Earling, Iowa
Dave Wahling Shelby, Iowa	Richard Leinen Portsmouth, Iowa
Charles Wooster, Jr. Manilla, Iowa	Delbert Bruck Harlan, Iowa

REAL ESTATE BROKERS

PERSONS HAVING KNOWLEDGE OF
PROPERTY VALUES IN SHELBY COUNTY

Kirk Petersen Harlan, Iowa	Kevin Campbell Harlan, IA
Terry Knapp Harlan, Iowa	Norman Mathiasen Harlan, Iowa
Rowland Burton Irwin, Iowa	
Randy Ouren Harlan, Iowa	Tim Meyers Harlan, Iowa
Jan Arkfeld Defiance, Iowa	Dave Robinson Shelby, Iowa

It was moved by Kenkel, seconded Haake, to approve the Harlan Tribune and the Harlan News Advertiser as official newspapers for 2020, as defined in Chapter 618.3 and Chapter 349, Code of Iowa. Motion carried unanimously.

It was moved by Haake , seconded by Kenkel, that the following resolution be adopted:

RESOLUTION NO. 2020-2
RESOLUTION CONCERNING NON-DISCRIMINATION

BE IT RESOLVED, by the Board of Supervisors of Shelby County, Iowa, that no person shall be excluded from the receipt of services or benefits, and Shelby County shall not refuse to hire, accept, register, classify, or refer for employment, or discharge any employee, or otherwise discriminate in employment against any applicant for employment, because of the age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, or disability of such applicant or employee, unless based upon the nature of the occupation. Ayes: Parkhurst, Kenkel, Haake Nays: None

It was moved by Haake, seconded by Kenkel , that The Agency, Harlan, IA, be the broker for bonding for Shelby County for 2020. Motion carried unanimously.

It was moved by Haake, seconded by Kenkel, that the following appointments be approved. Motion carried unanimously:

Haake

Fourth Judicial District Department of Correctional Services Board of Directors
Juvenile Emergency Service Committee
Solid Waste Agency Board
Workforce Development – Region 6
Hotel/Motel Tax Committee
Building & Grounds
Conservation Board

PARKHURST

E911 Joint Service Board – Non-Voting Member
Emergency Management Agency Commission
Harrison/Monona/Shelby Empowerment Area
Southwest Iowa Policy Council to the Midlands
Southwest Iowa Transit Authority Commission
West Central Development Board
Hungry Canyons Alliance
Metropolitan Area Planning Association
Loess Hills Development & Conservation Authority
Safety/Wellness Committee
Golden Hills Resources
Nishnabotna Waterway Coalition.

KENKEL

Citizens Advisory Board for Cherokee MHI
County’s Official Voting Delegate-Southwest Iowa Regional Committee for MH/DD
Shelby-Harrison-Monona Planning Council & 28E Mental Health Coordinator Board
Public Health Board
Environmental Board of Health
Shelby County Chamber of Commerce and Industry
I.T. Committee Member

OTHER COMMITTEE MEMBERSHIP

E911 Joint Service Board – Alex Londo, Voting Member
Hotel/Motel Tax Committee-Fiscal Agent – Shelby County Auditor
County Board of Local Health – Dr. Brandi Gubbels term ending 12-31-21
2020 – SWIPCO – reappoint Todd Valline as County Representative and Terry Arentson as At Large Representative

It was moved by Kenkel, seconded by Haake, to authorize any member of the Board to sign any documents related to farms belonging to the County and documents relating to any farm programs the County will be eligible for in the future. Motion carried unanimously.

It was moved by Kenkel, seconded by Haake, to approve the following resolution:

RESOLUTION 2020-3
ECONOMIC DEVELOPMENT PUBLIC PURPOSE STATEMENT

BE IT RESOLVED by the Shelby County Board of Supervisors that the funding of Shelby County Chamber of Commerce and Industry and any other economic development project deemed appropriate by the Board as an economic development project as defined in Iowa Code Section 15A.1 and that this expenditure would further a public purpose, that public purpose to be an expansion or retention of jobs in Shelby County. Any business receiving economic development funding from Shelby County will be required to abide by the policies set by Shelby County, including but not limited to, Resolution 2007-32, A resolution concerning the use of the E-Verify Website.

AYES: Kenkel, Kenkel, Haake NAYES: None

It was moved by Haake, seconded by Kenkel, to approve the following resolution:

RESOLUTION 2020-4
RESOLUTION AUTHORIZING A PARTNERSHIP WITH
SOUTHWEST IOWA HOUSING TRUST FUND, INC.

WHEREAS; The Shelby County Board of Supervisors has found a need for homeownership assistance and housing repairs for lower income individuals and families; and,
WHEREAS; Southwest Iowa Housing Trust Fund, Inc. proposes to provide funding to assist income eligible individuals and families purchase their first-home and repair owner-occupied homes.
NOW THEREFORE, BE IT RESOLVED BY THE SHELBY COUNTY BOARD OF SUPERVISORS, as follows:

SECTION 1: The Shelby County Board of Supervisors is interested in participating in the Southwest Iowa Housing Trust Fund, Inc. housing programs.

SECTION 2: The Shelby County Board of Supervisors will contribute \$1,000.00 per unit assisted in Shelby County lying outside the city limits of Harlan, not to exceed \$5,000.00, in calendar year 2020. Adopted this 2nd day of January 2020.

AYES: Kenkel, Parkhurst, Haake NAYES: None

Kenkel made a motion to approve and a second was made by Haake to approve the following resolution:

RESOLUTION 2020-5
SHELBY COUNTY DEPOSITORIES

BE IT RESOLVED, that that Shelby County Board of Supervisors of Shelby County, Iowa, approves the following list of financial institutions to be depositories of Shelby County funds in conformance with all applicable provisions of Iowa Code Chapters 452 and 453 (1983), as amended by 1984 Iowa Acts, S.F. 2220. The Shelby County Treasurer, Sheriff and Recorder are hereby authorized to deposit Shelby County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

Shelby County State Bank	Harlan, IA	\$15,000,000
Midstates Bank	Harlan, IA	\$6,000,000
Farmers Trust & Savings Bank	Earling, IA	\$6,000,000
Defiance State Bank	Defiance, IA	\$6,000,000
Bank of the West	Harlan, IA	\$6,000,000
United Bank of Iowa	Harlan, IA	\$6,000,000
Town & Country Credit Union	Harlan, IA	\$6,000,000
SHERIFF-Shelby County State Bank	Harlan, IA	\$ 200,000
RECORDER-Midstates Bank	Harlan, IA	\$ 100,000

Passed this 2nd day of January, 2020 with the following votes recorded:

AYES: Kenkel, Parkhurst, Haake NAYES: None

The Board had received the FY2021 Health Insurance rates from the Iowa State Association of Counties. Rates will decrease because Shelby County is a part of a 23-county insurance group last year yielded reserves enough to decrease insurance rates for fiscal year 2021, as well as the wellness program and usage. The total costs for health insurance coverage options:

Plan 10 Family--- \$2,006.00 per month

Plan 10 Single-----\$ 892.00 per month

Plan 12C (HSA)---\$1,680.00 per month
Plan 12C (HSA)---\$ 747.00 per month

A motion was then made by Kenkel and seconded by Haake to set wages for fiscal year 2021, and that non contract employees will receive a 2% cost of living raise in wages on July 1st. Employees qualifying with a successful evaluation completed by December 7th 2020 will be considered for a 1% raise on January 1st 2021. Kenkel, Haake and Parkhurst all voted to approve the health insurance rates for fiscal year 2021.

The board then voted after a motion by Haake and a second by Kenkel to set the current fiscal year salary/stipend positions; the positions include: Wellness coordinator \$1,000.00 with a \$500.00 bonus for getting 100% participation in the program. Safety Coordinator \$3,500.00 with a \$500.00 bonus if the mod actor used to calculate workman’s comp rates falls below a factor of 1. Budget Director \$3,750.00, IT Coordinator \$2,250.00 and GIS coordinator \$1,750.00. All three Supervisors voted in favor of the motion.

It was moved by Kenkel, seconded by Haake, to once again offer a \$100 incentive payment to the employees on the County’s health insurance plan if 100% of employees participate in the 2020 Wellness Programs. Motion carried unanimously.

The Board then recessed at 9:35 AM. To reconvene after a break to start budget presentations and discussion.

The Conservation Budget was then discussed to assure the REAP grant payment from fiscal year 2021, the valuations being higher, raised the minimum for the County to fund Conservation. The County Attorney budget was verified as correct after questions were raised. The department head scheduled to present their initial budget at this meeting was not available and the meeting was adjourned.

There being no further business appearing, the Chairman declared the meeting adjourned at 10:05 AM.

Steve Kenkel, Chairman

ATTEST:

Mark Maxwell
Clerk to the Board of Supervisors

Note: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.