

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Charles Parkhurst, Chairman; Darin Haake, Vice-Chairperson was absent; and Supervisor Steve Kenkel and Mark Maxwell, Clerk.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Kenkel and seconded by Parkhurst to approve the agenda with no additions. AYES: Unanimous NAYES: None

A motion was made by Kenkel with a second by Parkhurst, to strike an item from the minutes of March 3rd and approve the corrected minutes of the March 3rd regular meeting and the minutes of the special meeting held on March 9th, 2019. AYES: Unanimous NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to approve the Claims of March 17th, 2019 as listed in the claims register. AYES: Unanimous NAYES: None

Lori Hoch of Shelby County Public health was present to give an update to the Board of Supervisors on the latest updates for the current health emergency. The county has put in place an organized team to take on the duties at hand. Ms. Hoch explained that the situation was very fluid as this is changing very quickly. She said if you are feeling ill in any way stay home. Paying bills in person should not be done. The Shelby County Chamber of Commerce has taken on the task of getting the information out to the public after vetting by emergency team officials.

Chairman Parkhurst then recessed the Regular meeting and opened the Public Hearing for public comment concerning the County budget which was publish lawfully in the required publications. All of the information about the budget can be obtained by contacting the Auditors office. After not receiving any comments the chairman then closed the hearing.

Supervisor Kenkel then made a motion to pass the following resolution, a second was made by Supervisor Parkhurst.

RESOLUTION NO. 2020-13 COMPENSATION BOARD RECOMMENDATION

WHEREAS, the Shelby County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Shelby County Compensation Board met in November 2019, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1st, 2020, THEREFORE, BE IT RESOLVED that the Shelby County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2020, these amounts include the longevity schedule below.

<u>Elected Official</u>	<u>Approved fiscal year 2021 salary</u>
Auditor	\$59,298
County Attorney	\$65,976
Recorder	\$60,026
Sheriff	\$79,769
Supervisors	\$31,548
Supervisor-Chair	\$32,048
Treasurer	\$60,234

Longevity Schedule if qualified:

After 5 years	+ .35 x 2080 hours
After 10 years	+ .45 x 2080 hours
After 15 years	+ .55 x 2080 hours
After 20 years	+ .65 x 2080 hours

The Board of Supervisors approved the Resolution 2020-13 for all elected officials except the Board of Supervisors and the County Attorney. Approved this 17th day of March 2020, with the following results. AYES: Kenkel, Parkhurst NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to approve the following Non-Union Wage/Benefit Package. AYES: Kenkel, Parkhurst, NAYES: None

Wages:	<u>July 1, 2020</u>	<u>2 % COLA</u>
	<u>January 1, 2021</u>	<u>1.00% Performance Increase if approved</u>

Insurance –Contributions for Coverage:

Using fiscal year 2019 monthly rates as a fixed baseline rate, employees will pay the following changes over fiscal year 2019 rates

July 1, 2020	35% OF ALL PREMIUM CHANGES OVER 2019 RATES
July 1, 2021	40% OF ALL PREMIUM CHANGES OVER 2019 RATES

HSA Participants will receive \$1,200.00 single and \$2,400.00 per year, deposited into their HSA plan for participating in the HSA health insurance program. County employees eligible for insurance but not participating in the health insurance offered by the County will receive 25% of the traditional plan cost., this amount will be reviewed yearly.

The Board then considered the Secondary roads Budget as included in the total County budget as required. A motion was made by Kenkel and a second was made by Parkhurst to approve the budget. Kenkel, Parkhurst voted in favor of the budget approval.

The Shelby County Supervisors then considered a new contract with Brandon Burmeister, County Engineer. Fiscal year 2021 will include wages of \$110,500.00 and will include 2% wage increases the following two fiscal years. A performance evaluation may be given at the end of every calendar year, a salary increase may be given at that time. A motion was made by Kenkel and a second by Parkhurst to approve the contract. Kenkel and Parkhurst both voted in favor of the contract.

RESOLUTION NO. 2020-14
ENTRY RECORD OF THE HEARING AND DETERMINATION
OF THE COUNTY BUDGET FOR FISCAL YEAR 2021

BE IT REMEMBERED, on the 17th day of March 2020, A.D., at the hour of 9:00 A.M. of said day, the Board of Supervisors of Shelby County, Iowa, met for the hearing upon the county budget as filed with the Board. There was present a quorum as required by law.

WHEREAS, the Board investigated and found that the notice of time and place of hearing had, according to law, and as directed by the Board, been published in the official county newspapers published in Shelby County and that affidavits of publication, therefore, are on file with the County Auditor.

THEREFORE, on said day, the budget was taken up and considered. Present were interested parties and various department heads. There were no other written or oral comments. After discussion, the Chairman declared the hearing closed and the County Budget for Fiscal Year 2021 adopted, along with the Shelby County Compensation Board recommendations.

The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, the vote thereon being as follows: AYES: Kenkel, Parkhurst NAYES: None

Carolyn Blum, Shelby County Treasurer had requested time to advise the supervisors on her decision to limit driver licenses issued in her office to Shelby County residents only. As well as suspending in person property tax payments. Treasurer Blum suggested a one door open to the public and one person at a time to each office for the time being. The only door to be used will be the accessible entrance on the South side of the Courthouse. A Courthouse department meeting will take place this afternoon to finalize details.

Supervisor Parkhurst attended several committee meeting he is appointed to and Supervisor Kenkel said that the next SWIMH meeting will be via teleconference instead of in person.

Todd Valline of the Shelby County Chamber of Commerce and Industry, addressed the board noting the State has been declared an economic disaster area which will pave the way funds can be applied for by businesses that suffer economic injury from this emergency.

Shelby County Engineer, Brandon Burmeister, then presented the board with current projects on his departments agenda and some completed projects. The Engineer then presented his 5 year plan to the Supervisors for approval. The plan was detailed by Burmeister and after questions were answered a motion was made by Kenkel and seconded by Parkhurst to approve the plan as presented. Kenkel and Parkhurst both voted in favor of the motion.

Jason Erickson of Thinkspace IT was present to advise the board of an important vendor change his company has made. As well as planned projects that will be carried into next year so that the County budget can absorb the needed upgrades.

Chris Nelson from Gronewold, Bell, Kyhnn and Co. P.C. & Associates addressed and reviewed with the Board the FY19 audit performed for Shelby county with comments stating that the county is in a very good financial position. Copies are available for review at the Auditors office. A motion was made by Parkhurst and a second by Kenkel to accept the audit report and press release.

A motion by Kenkel followed discussion concerning Shelby County being the fiscal agent for three different grants being considered by the Community Foundations of Southwest Iowa. The applications being by EMA, Sheriff’s Department and Conservation Board. Parkhurst seconded the motion. Parkhurst and Kenkel all voted in favor of the motion.

Mark Maxwell, Shelby County auditor then asked for the public’s assistance in limiting foot traffic in the Courthouse for the time being, amid concerns of public health. He encouraged using the telephone and email for communication and discouraged persons accompanying others unneeded for business in the Courthouse. No one is restricting entrance to the courthouse, he is asking for voluntary restrictions by individuals to a public building. No one will police the request. In other action Maxwell aske the Supervisors to consider in assisting the Shelby County Chamber of Commerce and Industry in paying for any expense they incur in volunteering to be the information part of the current emergency organization structure. Supervisor Kenkel made a motion for Shelby County to pay up to \$2,000.00 in costs that the Chamber may incur getting any announcements out required by the current emergency organization. The motion passed after a second by Parkhurst. All Supervisors present voted in favor of the motion.

There being no further business appearing, the Chairman declared the meeting adjourned.

ATTEST:

Charles Parkhurst, Chairman

Mark L. Maxwell

Clerk to the Board of Supervisors