

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in special session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Charles Parkhurst, Chairman; Darin Haake, Vice-Chairperson was absent; and Supervisor Steve Kenkel and Mark Maxwell, Clerk.

This meeting was attended via conference call by most department heads.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Kenkel and seconded by Parkhurst to approve the agenda with no additions. AYES: Unanimous NAYES: None

The Chairman read the following Emergency Declaration.

RESOLUTION 2020-15
Shelby County Disaster Declaration

Due to the confirmed cases of the COVID-19 virus throughout the state of Iowa, United States, and worldwide the Shelby County Board of Supervisors has declared a state of emergency for all incorporated and unincorporated areas of Shelby County as authorized under Iowa State Statute. This will allow expenditure of emergency funds from all available sources, invoke all mutual aid agreements, and the applying to the State of Iowa for assistance.

Supervisor Kenkel made a motion to approve the Resolution/Declaration, Parkhurst seconded the motion. Both Parkhurst and Kenkel voted in favor of the motion.

Mark Maxwell, Auditor had a request from a local business if the Courthouse shut down completely and didn't need their service, that the county would help a small business keep paying for the service without one being provided. No action was taken. Maxwell also advised that amendment time is approaching and if expenses mount with the current pandemic, it would be necessary to amend the budget anticipating higher expenses in May and June. The amendment doesn't spend more money, it just gives Shelby County permission to spend the money if more funds are needed to cover unexpected expenses.

Recent Incident Command officials were discussed, these being the persons that fulfill several duties required in these circumstances. Supervisor Kenkel spoke of the challenges being taken on by all department heads in the County. Personnel separation in the workplace and worst case scenario preparations should be taken in each department. Every department is not the same and each departments services, outcome and goals are all different. Discussions with human resource experts are taking place attempting to fore see and plan for measures that may become necessary. Working from home is being discussed on a department by department basis. Supervisor Kenkel asked each office to manage the personnel responsibilities and duties of each department going forward, relative to the current pandemic.

A weekly meetings on Tuesdays at 9:00 AM were suggested, meeting was suggested by the Supervisors, the Clerk will set the date of March 24th, 2020 for the next meeting.

Charles Parkhurst, Chairman

ATTEST:

Mark L. Maxwell
Clerk to the Board of Supervisors