

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Charles Parkhurst, Chairman; Darin Haake, Vice-Chairperson; and Supervisor Steve Kenkel and Mark Maxwell, Clerk.

This meeting is to be recorded and broadcast via <https://zoom.us/j/651059316>. The meeting is made available to the public with the live broadcast of this meeting.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Kenkel and seconded by Haake to approve the agenda with no additions. AYES: Unanimous NAYES: None

A motion was made by Kenkel with a second by Haake, to approve the minutes of the April 2nd special meeting. AYES: Unanimous NAYES: None

Department heads that participated in submitting quarterly reports, included: Terri Daringer, Environmental Health, outdoor duties are picking up with the weather. Alex Londo, explained the everchanging duties and requirements during this pandemic. Including more restricted access to EMA to protect employees from being infected at work.

Geralyn Greer, Shelby County Recorder, then echoed the response of other departments regarding changes in the day to day operations in her office. Greer let the Supervisors know that the scanning project has about sixty books left to scan in her office, then she will start on the Auditor/ Assessor books.

Carolyn Blum, Shelby County Treasurer, reported as requested on the percentage of tax dollars collected versus this time last year. The percentages are very close, the Supervisors and Auditor had concerns that with the extended property tax payment deadline that collection would fall short of normal. Blum also described conquering some of the hurdles this pandemic has placed on her department.

Nick Preston, Shelby County Conservation Director, has been directed to close the campgrounds and playgrounds; all walking hiking are of course still allowed in all of the County Parks.

Lonnie Maguire, Community Services Director, mentioned experiencing a large increase in the number of referrals to her department's services. Public WiFi availability is becoming an issue for clients that need to have face to face mobile conferences with her department.

Marcus Gross, Shelby County Attorney, has been at the forefront of dealing with payroll decisions and new policy additions relating to the current pandemic. The board thanked him for his extra time that he has given Shelby County. Auditor Maxwell, gave appreciation in the assistance Gross has given to his department during the constantly evolving situation.

Brandon Burmeister, Shelby County Engineer, mentioned that regular maintenance and repair of county roads is taking place. Secondary Roads expect for difficulties in segregation of employees in getting work done.

Tony Buman, Shelby County Assessor, explained that over two hundred notices of assessment were just sent out.

Taryn Knapp, IT Head for Shelby county, has been very busy with at-home computer set up and coordinating the process with Shelby Counties IT provider.

Kyle Lindberg, Jail Administrator, reported personal protective gear has been readied if needed at the jail. He has changed shift rotations to try to keep employees separated as much as possible.

Neil Gross, Sheriff, also reported of changes in his department because of the Covid-19 Pandemic.

Mark Maxwell, Shelby County Election Commissioner, discussed the requirement that in-person voting absentee must take place and be provided by Counties in the State of Iowa. This will take place from April 23 to Election day. Plans have been made to segregate staff as much as possible from voters. At this time the number of voters allowed in the building at a time will be limited to one, and the area disinfected after each voter. This will be under the guidance of the Iowa Secretary of States office, who will have the final say on whether limiting the number of voters in the building will be allowed. The only other option would be to rent a building and staff it with a full time certified election worker.

Todd Valline of the Shelby County Chamber of Commerce and Industry reported the call center operated out of the Chamber of Commerce has been very busy. They continue to ask for volunteers to man the phones to take grocery orders, so far, this has been a very successful endeavor. Valline notified the Supervisors that the grant that Shelby County had signed up for being fiscal agent was awarded to the Iowa Community Kitchen. The grant is paid by reimbursement, making funds necessary to start the home delivery of meals. Details are being worked out.

Employee health insurance costs were then discussed for fiscal year 2021. Haake made a motion to approve the rates as presented. Kenkel seconded the motion. Haake, Parkhurst and Kenkel all voted in favor of the proposed rates.

The Supervisors then made committee reports, relevant to the Supervisors and Shelby County residents which included: discussion initiated by Supervisor Darin Haake, Supervisors representative to Building and Grounds. He has ordered a drop box for use by the Treasurer and Recorder. This box will be installed by the accessible door on the south side of the Courthouse. Haake also mention that with the uncertainty of the times he would not ask the Board to choose a contractor to install a new roofing system at the Sheriffs complex. The money could possibly be used somewhere else or saved for next year. Auditor Maxwell said he would call a roofing company and have it inspected along with the Courthouse, to make sure the project isn't a necessity this year.

The liquor license renewal request of Farm Sweet Farm was then considered. Kenkel made a motion to approve the license, Haake seconded the motion. The voted was counted as unanimous in favor of the renewal.

Supervisor Kenkel commended County Departments with the plan of action if a Shelter In Place order is determined to be needed. Plans have been submitted by most departments. Once the plans are in place then actions will be planned out.

ATTEST:

Charles Parkhurst, Chairman

Mark L. Maxwell

Clerk to the Board of Supervisors