

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. this meeting was a teleconference meeting, with the following members present: Charles Parkhurst, Chairman; Darin Haake, Vice-Chairperson; and Supervisor Steve Kenkel and Mark Maxwell, Clerk.

This meeting is to be recorded and broadcast via <https://zoom.us/j/94448436064>. The meeting is made available to the public with the live broadcast of this meeting.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Kenkel and seconded by Haake to approve the agenda with no additions. AYES: Unanimous NAYES: None

A motion was made by Haake with a second by Kenkel, to approve the minutes of the April 14th special meeting. AYES: Unanimous NAYES: None

Kelly Campbell of the US Census Bureau had contacted the Auditors office wanting to recognize the excellent Census participation in Shelby County and to encourage everyone to participate so that an accurate count can be made this year.

Supervisor Kenkel made a motion to accept the following Resolution numbered 2020-16. Haake then seconded the motion to approve the yearly Weed Resolution and approve publication. The Resolution reads as follows;

Resolution 2020-16  
Weed Destruction Program

BE IT RESOLVED, that pursuant to the provisions of Chapter 317, Code of Iowa, it is ordered:

That each owner and each person in possession or control of any lands in Shelby County, shall cut, burn or otherwise destroy all noxious weeds thereon, as defined in the chapter, at such time in each year and in such manner as shall prevent such weeds from blooming or coming to maturity, and shall keep said lands free from such growth as shall render the streets or highways adjoining said lands unsafe for public travel. Noxious weeds shall be cut or otherwise destroyed as published in the official newspapers of Shelby County. That owners or persons in control of real estate within said county shall **eradicate** all Class A noxious weeds and **control** all Class B noxious weeds. All Class A noxious weeds to be eradicated and all Class B noxious weeds to be controlled from Chapter 58 of the Iowa Department of Agriculture and Land Stewardship Administrative Code, 21-58.4(317) are listed in the publication. Measures of control shall take place at such time, in each year, and in such a manner as shall prevent such weeds from blooming or coming to maturity throughout the growing season. Weather conditions may cause weeds to mature several weeks ahead of normal and consequently require control measures prior the listed dates. Any landowner with property under CPR contract with the USDA is encouraged to consult with their local office and must abide by contract requirements. THEREUPON, the Board instructed the County Auditor to place said notice in the official newspapers of Shelby County. The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on April 21, 2020, the vote thereon being as follows: AYES: Haake, Kenkel, Parkhurst NAYES: None

The Supervisors then considered the approval of a rewritten Central purchasing policy and IT policy, necessitated by IT having a separate budget and department next fiscal year. Some of the notable changes include: If a department connects or purchases something without IT approval budgeting, they will pay for it out of their own department budget. For the Central Purchasing Department: The Central Purchasing Department will purchase non-department specific office supplies for all the County Departments supported by the General Fund up to \$100.00. Items with a total cost over \$100.00 must be pre-approved by the Auditor. Special orders and capital purchases should be planned at budget time. Any department specific supplies or print jobs will be the responsibility of the individual department budget. Haake made a motion to approve the IT and Central Purchasing policy Kenkel seconded the motion. All three Supervisors voted in favor of the motion.

Todd Valline, of the Shelby County Chamber of Commerce and Industry, reported that the Iowa Community Kitchen delivered 623 meal to the surrounding area. The grant that was approved was to

reimburse Iowa Community Kitchen for the costs they paid to prepare and deliver the meals. Donations are needed to pay the upfront costs of the meals and delivery.

The recent passing of Sergeant Donovan Dontje of the Sheriff’s department was then discussed. In a bona-fide retirement an employee with his seniority would be awarded half (50%) of their accumulated sick leave hours. Not being a bona-fide retirement the Supervisors decided to use up to one quarter (25%) of the value of his sick leave hours, if his surviving spouse and children make the election to continue County health insurance coverage under COBRA regulations, to pay for the health insurance coverage, until the funds are exhausted. Steve Kenkel made a motion to approve the aforementioned procedure in this situation. Darin Haake seconded the motion. Parkhurst, Kenkel and Haake all voted in favor of using this method in this circumstance.

The Supervisors then scheduled next Tuesday April 28<sup>th</sup> to have the yearly building inspections take place. This inspection will be posted as a special meeting of the Board of Supervisors.

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Charles Parkhurst, Chairman

ATTEST:

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Mark L. Maxwell  
Clerk to the Board of Supervisors