

June 2nd, 2020

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. via electronically broadcast video with the following members present: Charles Parkhurst, Chairman; Darin Haake, Vice-Chairperson; Supervisor Steve Kenkel and Mark Maxwell, Clerk.

This meeting is to be recorded and broadcast via <https://us02web.zoom.us/j/87397242441>
The meeting is made available to the public with the live broadcast of this meeting.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Kenkel and seconded by Haake to approve the agenda with no additions. AYES: Unanimous NAYES: None

The claims from May 28th were approve after a motion by Kenkel and a second by Haake. The motion carried unanimously.

A motion was made by Haake with a second by Kenkel, to approve the minutes of the May19th regular meeting and the May 28th Special Meeting. AYES: Unanimous
NAYES: None

The Supervisors took opportunity to report on their committee activities including Parkhurst explaining changes made by ISAC and their wellness program this year.

The Chairman then recessed the meeting and called to order the Public Hearing for the 2020 Budget Amendment. Auditor Maxwell advised that no public comment had been heard in his office. It was then asked if there was any public comment. After hearing that no comments had been made concerning the proposed amendment a motion was made by Kenkel and seconded by Haake to close the hearing as well as approve the proposed amendment. Kenkel, Parkhurst and Haake all voted in favor of approving the budget amendment for fiscal year 2020 contained in resolution number 2020-20 as follows.

RESOLUTION NO. 2020-20 ENTRY RECORD OF THE HEARING AND
DETERMINATION OF THE AMENDMENT TO THE COUNTY
BUDGET FOR FISCAL YEAR 2020.

BE IT REMEMBERED on this 2nd day of June 2020, the Board of Supervisors met in scheduled session for the filing and considering of an amendment to the Shelby County Budget for Fiscal Year 2020. THEREUPON, the Board investigated and found that the notice of the time and place of hearing had, according to law, and as directed by the Board, been published and that the affidavit of publication is on file with the County Auditor. THEREUPON, on said day, the hearing was taken up and considered. There were no written or oral comments.

THEREFORE, BE IT RESOLVED, that the Shelby County Budget Service Areas be amended as follows:

EXPENDITURES & OTHER FINANCING USES			
Operating:			
Public Safety & Legal Services	2,558,141	118,000	2,676,141
Physical Health & Social Services	677,264	11,000	688,264
Mental Health, ID & DD	301,406	0	301,406
County Environment & Education	492,947	75,000	567,947
Roads & Transportation	6,346,053	(30,000)	6,316,053
Government Services to Residents	437,218	35,000	472,218
Administration	1,319,472	70,000	1,389,472
Nonprogram Current	0	0	0
Debt Service	200,000	0	200,000
Capital Projects	508,522	28,000	536,522
Subtotal Expenditures	12,841,023	307,000	13,148,023
Other Financing Uses:			
Operating Transfers Out	3,334,210	0	3,334,210
Refunded Debt/Payments to Escrow			0
Total Expenditures & Other Uses	16,175,233	307,000	16,482,233
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	(764,366)	(307,000)	(1,071,366)

It was mentioned by auditor Maxwell that following Departments have had their budgets adjusted:

Board of Supervisors	\$40,000.00
Attorney	\$5,000.00
Secondary Roads	-\$30,000.00
Veterans Affairs	-\$1,000.00
Conservation	\$75,000.00
Medical Examiner	\$15,000.00
Misc Court	\$2,000.00
Juvenile Court	-\$1,000.00
Sheriff	\$40,000.00
Jail	\$20,000.00
Jail Commissary	-\$1,000.00
Jail Room & Board	\$45,000.00
Environmental Health	-\$15,000.00
Substance Abuse	\$25,000
Central Purchasing	\$10,000.00
Election	\$53,000.00
GIS	\$5,000.00
Policy & Administration	\$10,000.00
Building and Grounds	\$10,000.00
Total	\$307,000.00

\$20,000 was added in the case of Covid related expenses, as of now it has not been needed. Reserves saved from previous years in the Capital Fund, reimbursed election expenses and FEMA flood expenses as well as reimbursements from other Counties entered into 28-E agreements with Shelby County also unavoidable medical examiners expenses all contributed to \$230,000 of the \$307,000. The amount being allowed to be spent from County reserves amounts to approximately \$77,000 for the fiscal year ending on June 30,2020

The Supervisors then approved publication and set a hearing date to ask for public comment about Shelby County and the Iowa Community Kitchen for an Iowa Economic Development Block grant to provide meals as warranted for individuals during this pandemic in the amount of \$17,280.00. The date was set for June 16th at 9:00 AM during the regularly scheduled Board of Supervisors meeting.

Todd Valline representing the Shelby County Chamber of Commerce and Industry then spoke to the board. The Board was informed that his organization has been busy updating businesses with numerous types of resources available during these challenging times.

Brandon Burmeister, Shelby County Engineer, then addressed the board asking them to consider his recommendation to approve Resolution 2020-19. A Resolution Awarding Contract for Project Nos.: BRS-CHBP-C083(75)--GB-83 and BRS-CHBP- C083(76)--GB-83 in Shelby County, Iowa, and Authorizing Shelby County Engineer to Execute Contract. A motion was made by Kenkel and seconded by Haake to approve the resolution as follows.

RESOLUTION 2020-19 AWARDING CONTRACT FOR PROJECT NOS. BRS-CHBP-C083(75)--GB-83 and BRS-CHBP-C083(76)--GB-83 IN SHELBY COUNTY, IOWA, AND AUTHORIZING SHELBY COUNTY ENGINEER TO EXECUTE CONTRACT
WHEREAS, the Shelby County construction project identified as Project Nos. BRS-CHBP-C083(75) –GB-83 and BRS-CHBP-C083(76) –GB-83 (hereinafter “Projects”) were let by Iowa DOT on May 19th, 2020; and, WHEREAS, the Shelby County Board of Supervisors has determined that Gus Construction Co., Inc. of Casey, Iowa is the responsible bidder submitting the lowest responsive bid (hereinafter “Low Bidder”) for Projects; and, WHEREAS, the Shelby County Board of Supervisors desires to award the contract for Projects to the above stated Low Bidder; and, WHEREAS, construction contracts for projects let through the Iowa DOT must be signed digitally utilizing Doc Express; and, WHEREAS, delegating the digital signature process to the Shelby County Engineer will facilitate Projects by reducing the overall turn-around time for execution of the construction contract. NOW, THEREFORE, BE IT RESOLVED BY THE SHELBY COUNTY BOARD OF SUPERVISORS: The contract for Project Nos. BRS-CHBP-C083(75) –GB-83 and BRS-CHBP-C083(76) –GB-83 is awarded to Gus Construction Co., Inc., the Low Bidder. Also, the Shelby County Engineer is authorized to digitally sign the contract documents for Project. PASSED AND ADOPTED this second day of June 2020. Current projects were reported to the supervisors.

Kenkel, Parkhurst and Haake all voted in favor of the Resolution 2020-19, no nays were cast.

The Supervisors had time on their agenda reserved for any possible considerations needed concerning any of the pandemic related County policies, Auditor Maxwell reported that he would assume preparations to open the doors of the Courthouse on June 17th. Each department having different services to fill are making individual preparations to adapt to the new conditions presented to them.

Charles Parkhurst, Chairman

ATTEST:

Mark L. Maxwell
Clerk to the Board of Supervisors