

June 16th, 2020

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. via electronically broadcast video with the following members present Charles Parkhurst, Chairman; Darin Haake, Vice-Chairperson; Supervisor Steve Kenkel and Mark Maxwell, Clerk.

This meeting is to be recorded and broadcast via <https://us02web.zoom.us/j/81361546621>

The meeting is made available to the public with the live broadcast of this meeting.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Kenkel and seconded by Haake to approve the agenda with no additions. AYES: Unanimous NAYES: None

The claims from June 11th were approved after a motion by Haake and a second by Kenkel. The motion carried unanimously.

A motion was made by Kenkel with a second by Haake, to approve the minutes of the June 2nd regular meeting and the June 9th Special Meeting. AYES: Unanimous NAYES: None

The Supervisors took the opportunity to report on their committee activities including Supervisor Haake concerning the stream mitigation project. The project is getting closer to offer credits for sale to fund the Conservation department for the project and future projects.

The Chairman then recessed the meeting and called to order the Public Hearing to present to the public the Grant awarded to the Iowa Community Kitchen to prepare and deliver meals necessitated by the current pandemic in getting meals to those in need. The amount needed to prepare and deliver meals to those in need will be approximately \$17,000.00. The project includes Shelby county and the surrounding communities. Any questions can be directed to the Shelby County Auditor's office concerning this grant award and fulfillment procedures. The number for the Auditors office is 712-755-3831 Extension 6. No public comment was reported or heard.

SWIPCO, the Southwest Iowa Planning Council fiscal year 2021 transportation agreement was the next item to be considered. The multi-County transportation system is utilized frequently by Shelby County residents. Over 63,000 rides were given in Shelby County last year logging over 435,000 miles in Shelby County. The amount requested for the coming fiscal year is \$6,000.00. Kenkel made a motion to authorize the Chairman to sign the agreement, Haake seconded the motion. There was a unanimous vote counted in favor of the authorization to sign the agreement.

Todd Valline representing the Shelby County Chamber of Commerce and Industry then spoke to the board. New members of the Chamber of Commerce and Industry Board were recently elected for service over the next year. The Board was informed that his organization has been busy updating businesses with numerous types of resources available during these challenging times.

Cost Advisory Service which at a cost of \$4,125.00 for the upcoming three years work will do all the needed filings and applications for administrative cost refunds due to Shelby County. This company serves over 85 counties in Iowa. Auditor Maxwell noted that over \$16,000.00 has been reimbursed to Shelby County each of the years he has been in office. This new contract will include fiscal years 2020,2021 and 2022 at a cost of \$4,125.00. Kenkel made a motion to approve the signing of the contract, Haake

seconded the motion. Parkhurst, Haake and Kenkel all voted in favor of entering the three-year agreement.

The annual engagement letter for Gronewold, Bell and Kyhnn was presented to the Supervisors. Nothing has changed from the previous years in the overall language in the letter. Auditor Maxwell asked for the Board to grant him authority as budget director to sign the letter of engagement. Kenkel made a motion to approve, Haake seconded the motion. All three Supervisors voted in favor of having Auditor Maxwell sign the letter.

Brandon Burmeister, Shelby County Engineer, then addressed the board of the current upkeep and maintenance of the county roads as well as the fact that he has been in discussion with the contractor scheduled to start work on Linden Road next month. Pending weather the project is hoped to be completed by harvest time.

Shelby county Auditor, Mark Maxwell, asked the Board to consider and approve Resolution 2020-21. Resolution Giving the Authority to the Auditor to Transfer dollars as stated in the Resolution to support County projects and needs. A motion was made by Kenkel and seconded by Haake to approve the resolution as follows.

RESOLUTION 2020-21

RESOLUTION NO. 2020-21 AUTHORIZE AUDITOR TO TRANSFER FUNDS FISCAL YEAR 2021

WHEREAS, it is desired to transfer monies from the General Funds and from the Rural Basic Fund, and WHEREAS, said operating transfers are in accordance with Sections 331.432, Code of Iowa, NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Shelby County, Iowa, as follows:

SECTION 1. The Auditor is hereby authorized to transfer funds from the General Basic and General Supplemental Funds and from the Rural Basic Funds to the Capital Fund to cover expenditures as set out in the County Budget for Fiscal Year 2021.

SECTION 2. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the General Supplemental Fund to cover expenditures as set out in the County Budget for Fiscal Year 2021.

SECTION 3. The Auditor is hereby authorized to transfer funds from the Rural Basic Fund to the Capital Fund to cover expenditures as set out in the County Budget for Fiscal Year 2021.

SECTION 4. The Auditor is hereby authorized to transfer funds from the Rural Basic Fund to the Flood & Erosion Control Fund to cover expenditures as set out in the County Budget for Fiscal Year 2021.

SECTION 5. The Auditor is hereby authorized to transfer funds from the General Basic and Rural Basic Funds to the Secondary Road Fund to cover expenditures as set out in the County Budget for fiscal year 2021.

SECTION 6. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the Conservation Fund to cover expenditures as set out in the County Budget for Fiscal Year 2021.

SECTION 7. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the Environmental Health Fund as set out in the County Budget for Fiscal Year 2021.

SECTION 8. The Auditor is hereby authorized to transfer funds from the Capital Fund to the Environmental Health Fund to cover expenses of the Environmental Health Department, this money was budgeted in past years to cover Capital expenses by the Environmental Health Department.

Kenkel, Parkhurst and Haake all voted in favor of the Resolution 2020-21, no nays were cast.

The Supervisors then considered the liquor license application for the Whimsical Wine Trailer, for an event in Shelby County. The Supervisors were advised on this special situation before them. Kenkel made a motion to approve the one day license and it was seconded by Haake. A vote was held with Haake, Kenkel and Parkhurst voting in favor of granting the license.

The supervisors then considered the yearly renewal of the Lonely Oak Distillery liquor license. No public comments or complaints have been heard since opening two years ago. A motion was made by Kenkel and seconded by Haake. Parkhurst, Kenkel and Haake all voted in favor of granting the license for the next one year period.

The Supervisors had time on their agenda reserved for any possible considerations needed concerning any of the pandemic related County policies, Auditor Maxwell reported that he would assume preparations to open the doors of the Courthouse on June 17th. The next regular meeting July 7th will be held in the basement hallway of the Courthouse and open to the public. Each department having different services to fill and are making individual preparations to adapt to the new conditions presented to them. When social distancing is not possible at the Courthouse masks will be required.

Charles Parkhurst, Chairman

ATTEST:

Mark L. Maxwell
Clerk to the Board of Supervisors