

October 6th, 2020

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Board room in the Shelby County Courthouse. The following members were present Charles Parkhurst, Chairman; Darin Haake, Vice-Chairperson; Supervisor Steve Kenkel and Mark Maxwell, Clerk.

The meeting was called to order and it was asked by the Chairperson about any conflicts of interest, none were stated.

A motion was made by Kenkel and seconded by Haake to approve the Agenda as presented and legally posted. A unanimous vote in favor of the agenda was then counted.

The Shelby County Claims were then approved by a unanimous voted after a motion was made by Haake and seconded by Kenkel to approve the claims of September 30<sup>th</sup>.

The minutes of September 15<sup>th</sup> and September 22<sup>nd</sup> were approved after a motion by Kenkel and a second by Haake. All three Supervisors voted in favor of approval.

Todd Valline of the Shelby County Chamber of Commerce was an hand to advising the Supervisors of events and services that the Shelby County Chamber is currently involved in, including a new Tropical Sno store on Highway 59 where a ribbon cutting ceremony was held. Another ribbon cutting will take place in Pioneer Park at the story walk section. The Harvestfest Celebration is going county wide to include other communities in the treasure hunt. Many modifications are taking place in the festivities to fit many of the protections warranted by the Covid pandemic.

Brandon Burmeister, attended the meeting to give his report on current activities and projects being performed by his Secondary Roads Department, Burmeister gave a report to the board that mentioned the project on north Linden Road is complete and final surfacing will take place at a later date to allow for settling. The pavement north of Earling is getting patched at this time. The weather has been more conducive for blade work on the granular surfaced roads as well as the pulling in of the shoulders on paved roads.

The Supervisors then considered giving transfer of funds authority to Auditor Maxwell to transfer an amount from the Conservation Fund to the General Basic Fund. This was needed to pay back the General Basic fund for a shared employee arrangement that did not work out. Part of the wages had been deducted from the General fund but all the employee's hours should have been billed to the Conservation fund. Kenkel made a motion to approve the transfer, Haake seconded the motion. Haake, Kenkel and Parkhurst all voted in favor of the motion and the motion was recorded as passed.

The Annual Shelby County Urban Renewal Report was then considered and passed with unanimous approval after a motion by Haake and a second by Kenkel to approve the certificate.

Lori Hoch, representing the Shelby County Board of Health was on hand to give details and answer any Supervisor questions they may have had, of the Shelby County Board of Health. A new agreement was presented to the supervisors. The agreement in its entirety is as follows:

**COMMUNITY HEALTH AGREEMENT Effective July 1, 2021** This agreement is made and entered into between Shelby County through the Shelby County Board of Health hereinafter referred to as the County and Shelby County Chris A. Myrtue Memorial Hospital d/b/a Myrtue Medical Center hereinafter referred to as the Hospital. The County will provide funding to

support/supplement Public Health services effective July 1, 2021 with annual payments paid by Shelby County to the Hospital as follows:

July 1, 2021 to June 30, 2022	\$185,000
July 1, 2022 to June 30, 2023	\$180,000
July 1, 2023 to June 30, 2024	\$185,000
July 1, 2024 to June 30, 2025	\$190,000
July 1, 2025 to June 30, 2026	\$195,000

Semi-annual payments of ½ of the annual agreed upon amount will be paid in July and January of the contact year.

The County will prioritize emergency funding to support Public Health emergency and/or pandemic response.

Funding provided by the County will be used to provide public health services that prevent, identify, and counter health threats to the public. Specific public health service areas include but is not limited to:

Prevention of epidemics and the spread of disease.

Protection against environmental hazards in collaboration with the Shelby County Environmental Health Department.

Prevention of injuries

Assessment of community health needs through public input and data analysis. This assessment will be used to develop and implement a community health improvement plan.

Promotion of healthy behaviors to reduce chronic health disease prevalence and to improve overall community wellness.

Home Health nursing, homecare aide, and homemaker care to eligible elderly and vulnerable residents.

Prepare for, respond to, and recover from public health emergencies. Additionally, the Hospital will provide administrative oversight and ancillary services necessary to support Public Health programming. Either party can terminate this agreement with (365) Three Hundred and Sixty-Five-day written notice to the other party. Semi-annual payments above will be pro-rated and paid through the effective date of termination. Agreed upon payments set forth above after the effective date of termination shall be null and void. After discussion, County Board of Health member Steve Kenkel, Supervisor Kenkel made a motion to accept the proposal. Haake seconded the motion. Kenkel, Haake and Parkhurst all voted in favor of renewing the contract and the new terms included.

The supervisors were then given the opportunity to report on any committees they are a part of that represents Shelby County. Darrin Haake then reported that details are still being worked out for credits the Shelby County Conservation Board can sell to pay for the flood mitigation project in Schimerowski Park in Earling.

The Supervisors then were asked to consider a grounds use application by Harlan Sweets and Treats for a contest sponsored by Harlan Sweets and Treats. The extra room is needed for proper social distancing. Kenkel made a motion to approve the permit with Haake seconding the motion. All three supervisors voted in favor of granting the permit.

The board then put in consideration a \$5,000.00 sourced approved, grant application that needs supervisor approval as the final step. This grant provided by the Center for Tech and Civic Life was made available and approved after an application by Election Commissioner Mark Maxwell. Haake made a motion to accept the grant distribution and Kenkel seconded the motion with all three board members voting in favor of acceptance.

#### RESOLUTION 2020-27 ENTRY RECORD OF THE FILING AND CONSIDERATION OF THE SHELBY COUNTY BUDGET AMENDMENT FOR FISCAL YEAR 2020

BE IT REMEMBERED on this 6th day of October, 2020, the Board of Supervisors of Shelby County, Iowa, met in scheduled session for filing and considering the amendment of the County Budget for Fiscal Year 2021. There was present a quorum as required by law. Entry record for filing of said budget amendment was established and approved for publication. The board, being fully advised, find that the date of the hearing on said

amendment should be fixed, and it does fix, the 3rd day of November, 2020, A.D., at the hour of 9:00 a.m. as the date and time of hearing to be held in the Supervisor’s Chambers in the Courthouse in Shelby County, Iowa. The service areas amended are as follows:

Taxes Levied on Property	1	6,735,416		6,735,416
Less: Uncollected Delinquent Taxes - Levy Year	2			0
Less: Credits to Taxpayers	3	292,400		292,400
Net Current Property Taxes	4	6,443,016	0	6,443,016
Delinquent Property Tax Revenue	5	300		300
Penalties, Interest & Costs on Taxes	6	25,000		25,000
Other County Taxes/TIF Tax Revenues	7	752,491		752,491
Intergovernmental	8	4,443,747		4,443,747
Licenses & Permits	9	24,550		24,550
Charges for Service	10	301,135		301,135
Use of Money & Property	11	78,024		78,024
Miscellaneous	12	373,581	258,000	631,581
<b>Subtotal Revenues</b>	13	12,441,844	258,000	12,699,844
Other Financing Sources:		0		
General Long-Term Debt Proceeds	14	0		0
Operating Transfers In	15	3,901,212	111,154	4,012,366
Proceeds of Fixed Asset Sales	16	0		0
<b>Total Revenues &amp; Other Sources</b>	17	16,343,056	369,154	16,712,210
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Operating:				
Public Safety & Legal Services	18	2,769,819		2,769,819
Physical Health & Social Services	19	604,761	56,000	660,761
Mental Health, ID & DD	20	290,700		290,700
County Environment & Education	21	512,446		512,446
Roads & Transportation	22	6,195,437		6,195,437
Government Services to Residents	23	439,336	20,000	459,336
Administration	24	1,581,804	105,000	1,686,804
Nonprogram Current	25	12,000		12,000
Debt Service	26	100		100
Capital Projects	27	916,900	24,000	940,900
<b>Subtotal Expenditures</b>	28	13,323,303	205,000	13,528,303
Other Financing Uses:				
Operating Transfers Out	29	3,901,212	111,154	4,012,366
Refunded Debt/Payments to Escrow	30			0
<b>Total Expenditures &amp; Other Uses</b>	31	17,224,515	316,154	17,540,669
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	32	(881,459)	53,000	(828,459)
Beginning Fund Balance - July 1,	33	3,987,267		3,987,267
Increase (Decrease) in Reserves (GAAP Budgeting)	34			0
Fund Balance - Nonspendable	35			0
Fund Balance - Restricted	36			0
Fund Balance - Committed	37			0
Fund Balance - Assigned	38			0
Fund Balance - Unassigned	39	3,105,808	53,000	3,158,808
Total Ending Fund Balance - June 30,	40	3,105,808	53,000	3,158,808

Grant income and expenditures, as well as employee deductible payments from the self-insurance fund and transfer of dollars within funds not entered in the initial budget. \$20,000 was added for extra election employees and officials that are covered by grants, not property tax dollars. After an explanation by Budget director Mark Maxwell, Haake made a motion to set the hearing date and Kenkel seconded the motion. The above Resolution 2020-27 was adopted by the Board of Supervisors of Shelby County, Iowa, on October 6th, 2020. The vote thereon being as follows: AYES: Haake, Parkhurst and Kenkel NAYES: None

Auditor Maxwell notified the board that the bids for every four year fertilizer and lime quotes are due this Saturday October 10<sup>th</sup>. It appears now that there are only two bidders as one of the three companies approached declined to take part in the bidding process. These two bids will be looked at the next regular meeting.

As Election Commissioner, Mark Maxwell is now required to have the supervisors approve an incident response plan. The details of the plan cover many facets of the auditor's office and some specifically for elections. The response plan, as it is understood, is not public record. The supervisors have viewed the plan and Haake made a motion to implement the plan with Kenkel seconding the motion. Parkhurst, Kenkel and Haake all voted in favor of accepting the plan.

The Shelby County Recorder's quarterly report was then approved after a motion by Kenkel was made with a second by Haake. Kenkel, Haake and Parkhurst all voted in favor of accepting the report.

Having no further business the meeting was adjourned at 9:43 AM

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Charles Parkhurst, Chairman

ATTEST:

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Mark L. Maxwell  
Clerk to the Board of Supervisors