

October 20th, 2020

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the in the Shelby County Courthouse. The following members were present Charles Parkhurst, Chairman; Darin Haake, Vice-Chairperson; Supervisor Steve Kenkel and Mark Maxwell, Clerk.

The meeting was called to order and it was asked by the Chairman about any conflicts of interest. Kenkel gathered quotes for County owned farm he did gather the needed information, the other Supervisors would discuss and decide which bid to accept.

A motion was made by Haake and seconded by Kenkel to approve the Agenda as presented and legally posted. A unanimous vote in favor of the agenda was then counted.

The Shelby County Claims were then approved by a unanimous voted after a motion was made by Kenkel and seconded by Haake to approve the claims of October 15th, with the exception of one EMA item which the fund used needs to have a deposit before the claim can be processed. All three supervisors approved the claims with the one conditional claim.

The minutes of October 6th were approved after a motion by Kenkel and a second by Haake. All three Supervisors voted in favor of approval.

Tony Buman, Shelby County Zoning Administrator, was on hand to update the Board of Supervisors on vacancies on the Zoning Board. New requirements for members exclude previous members and requires individuals from non-incorporated areas be members. The Board of Adjustment now has 4 vacancies and The Planning and Zoning Commission has 6 vacancies. Tony Buman noted that the Board of Adjustment normally meets up to three times a year and the Planning and Zoning Commission members meet once every two to three years on an as needed basis.

Matthew Schechinger then presented a waiver for the Supervisors to consider. This waiver needs to be granted for a livestock construction project to be completed. The normal setback is 100 feet from the right of way, Brandon Burmeister, Shelby County Engineer has had discussions with the Schechinger about the impact on the right of way and a mutual decision was reached to present to the Board of Supervisors to consider. The Board then passed after a motion by Kenkel, Haake seconded the motion to approve the waiver. Parkhurst, Kenkel and Haake voted in favor of granting the waiver.

Alex Londo, Shelby County Emergency Management Coordinator, explained updates in his hazard mitigation plan. The Southwest Iowa Planning Council is assisting with updating the plan as required every 5 years. Charles Parkhurst volunteered to be the Supervisor to assist Londo in preparing Shelby Counties input into completing the plan.

Londo then notified the Supervisors and the head of building and grounds, Mark Maxwell, of his intentions to have the Air ducts cleaned in the Sheriffs complex that includes EMA, Jail and Sheriff's offices. It was not a budgeted expense, but there is room for the expense in this year's budget. In the past the airducts were cleaned yearly. It has been several years since the cleaning of the air ducts has been completed.

The Supervisors were then presented with an application for use of the Courthouse lawn for the upcoming art show, The Forgotten Artists. The courthouse lawn will be used, weather permitting on November 7th. Haake made a motion to approve the application, Kenkel seconded the motion. All three Supervisors voted in favor of approving the application.

Todd Valline of the Shelby County Chamber of Commerce was in attendance he informed the supervisors the new housing in the Dye Street project are rumored to be 80% full even before completion. Valline also let the supervisors know that there will be

a concerted effort to encourage shopping local, especially at small businesses in Shelby County for the holiday season.

Brandon Burmeister, Shelby County Engineer attended the meeting to give his report on current activities and projects being performed by his Secondary Roads Department, Burmeister gave a report to the board that mentioned the project is in the early stages of construction with concrete pours happening this week, if the weather permits. Recent snows as well as freezing and thawing has degraded some road conditions.

The Supervisors then reported on the committees that they each belong to representing Shelby county. Darin Haake reported the two year project with the Workforce Development reorganization is getting closer to finalizing the process and that they are currently looking for Board members.

Shelby County Auditor Mark Maxwell then presented the Urban Renewal expenditure figure from fiscal year 2020. They amount to \$111,154.00. This amount will be collected during fiscal year 2021 and must be filed with the State of Iowa to be collected. Approval of the amount was preceded by a motion by Kenkel and a second by Haake to apply the amount to next fiscal year's tax work. Haake, Kenkel and Parkhurst all voted in favor of approving the amount.

Darin Haake made a motion to approve the following resolution 2020-28 to authorize the Auditor to make payments back to the General Basic fund as the TIF revenues are received from the State of Iowa during fiscal year 2021. Kenkel seconded the motion. Parkhurst, Haake and Kenkel all voted in favor of the following resolution 2020-28.

RESOLUTION NO. 2020-28 AUTHORIZE THE AUDITOR TO MAKE PAYMENTS ON AN INTERDEPARTMENTAL LOAN WHEREAS, it is desired to transfer monies from the General Fund, and WHEREAS, said operating transfers are in accordance with Sections 331.432, Code of Iowa, NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Shelby County, Iowa, as follows: The Auditor is hereby authorized to pay funds from the TIF fund to General Basic to satisfy, partially, a loan made by Resolution number 2020-24 to reimburse the General Basic Fund equaling apportionments in the TIF fund in Fiscal year 2021.

The duty of the supervisors was then administered by appointing their Magistrate Appointing Committee members, GERALYN GREER, JANE SMITH and ROGER SCHMITZ to the next term. Not all candidates have been notified and the supervisors tabled the appointment process until the November 3rd, regular meeting.

The fertilization program for the Shelby County farm and the Solid Waste Agency farm ground was then discussed by Haake and Parkhurst. It was decided to accept the bid of Cyclone Seed and Chemical by the Board of Supervisors. The bids being available at the auditors office for public inspection. Haake made the initial motion to accept the bid by Cyclone Seed and Chemical and Parkhurst seconded the motion. Haake, and Parkhurst all voted in favor of acceptance. Kenkel abstained.

The Supervisors then set a tentative date for the auction of the County Farm and Solid Waste ground rental of December 15th at the Regular Board of Supervisors meeting to be held at the Therkildsen Center. This date is tentative as the total costs have not been completed at this time.

Having no further business the meeting was adjourned at 9:55 AM

Charles Parkhurst, Chairman

ATTEST:

Mark L. Maxwell, Clerk to the Board of Supervisors