

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Shelby County Courthouse with the following members present: Darin Haake, Chairperson; Steve Kenkel, Vice-Chairperson; and Supervisor Charles Parkhurst and Mark Maxwell, Clerk.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Parkhurst and seconded by Kenkel to approve the agenda with no additions. AYES: Unanimous NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to approve the claims of April 15th, 2021 as listed in the claims register. AYES: Unanimous NAYES: None

Time was included on the agenda for Shelby County Recorder, Geralyn Greer. Greer reported her quarterly report of income was up in all areas versus the same period last year. The scanning project for the Records office portion of the project is getting closer to completion. Her office has stayed very busy in the last few months. Making the scans available to the public was discussed and will be investigated as well as making sure that backups are duplicated somehow.

A motion was made by Kenkel with a second by Parkhurst to approve the minutes of April 6<sup>th</sup> after a statement by Auditor Maxwell cautioning elected officials to request modifications of permanent records at the approval time, not out of the public eye. AYES: Unanimous NAYES: None

The Supervisors then asked Marcus Gross, the County Attorney, to modify the ordinance to include registrations for UTVs from out of Shelby County as valid in Shelby County. The process of adopting an ordinance will then be started.

Todd Valline, Shelby County Chamber of Commerce and Industry announced that there will be a ribbon cutting ceremony at the Verizon store and that National Small Business week is coming up. Valline also noted that at recent food giveaways over 1800 boxes have been distributed.

Brandon Burmeister was present to inform his Secondary Roads Department's current activities and projects including bridge inspections being completed, the direct rock hauls which include 66 miles of rock at an average rate of 300 ton of rock per mile. Burmeister also informed the difficulties in getting seasonal help.

Resolution 2021-17 was considered after a motion by Parkhurst and a second by Kenkel to approve the following resolution.

RESOLUTION 2021-17 A RESOLUTION CONFIRMING PARTICIPATION PARTNERSHIP  
WITH GROUP BENEFIT PARTNERS AND SHELBY COUNTY OBLIGATIONS

The undersigned authorized representative of **Shelby County** (the Employer) hereby certifies that the following resolutions were duly adopted by the governing body Shelby County Iowa and that such resolutions have the employer on modified or rescinded as of March 20<sup>th</sup>, 2021. **RESOLVED**, that the form of amended and restated Welfare Benefit Plan, effective July 01, 2020, presented to this meeting (and a copy of which is attached hereto) is hereby approved and adopted, and that the proper agents of the Employer are hereby authorized and directed to execute and deliver to the Administrator of said Plan one or more counterparts of the Plan. **RESOLVED**, that the Administrator shall be instructed to take such actions that the Administrator deems necessary and proper to implement the Plan, and to set up adequate accounting and administrative procedures for the provision of benefits under the Plan. **RESOLVED**, that the proper agents of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the Plan and to deliver to each employee a copy of the Summary Plan Description of the Plan, which Summary Plan Description is attached hereto and is hereby approved. The undersigned further certifies that attached hereto as Exhibits, are true copies of Shelby County's Benefit Plan Document and Summary Plan Description approved and adopted at this meeting.

Haake, Kenkel and Parkhurst all voted in favor of the motion. No Nays were cast.

Mark Maxwell, Shelby County Auditor then presented carpet bids received for new carpet in the Clerk of Courts office. After review of the quotes the Supervisors voted unanimously to approve acceptance of the bid from Hineline Home Furnishings in the amount of \$3,101.95 after a motion by Kenkel and a second by Parkhurst.

Maxwell then informed the Supervisor that when the Clerk of Court offices are emptied by others, it would be the perfect time to have the walls repainted. The estimated time since the last painting was over 20 years. Maxwell was directed to receive bids from local painters.

Bids for the EMA roof and the Jail roof were then discussed, one bid is yet to be received.

A courthouse sewer project that will involve the remodeling of the over 100 years of patching done to the Courthouse sewer drainage system. Much of the system is buried in concrete or block walls. Local plumbing companies have been approached none submitted bids or offered assistance. The project will be started by Alpha and Omega in Harlan and billed to the County as the project is completed. The Supervisors committed \$50,000.00 towards the project after a motion by Parkhurst and a second by Kenkel. Haake, Kenkel and Parkhurst all voted in favor of the motion.

Mark Maxwell, Shelby County Budget Director then asked for the Supervisors to grant authorization for him to transfer funds to the Environmental Health fund to ensure adequate funds for the immediate future. The fund is no longer self supporting as the State of Iowa has taken over some health inspections that Shelby County used to perform. Those inspection generated income for the Environmental Health Department. Kenkel made a motion to approve the following resolution 2021-18.

RESOLUTION NO. 2021-18 AUTHORIZE AUDITOR TO TRANSFER FUNDS

WHEREAS, it is desired to transfer monies from the Rural Basic Fund, and WHEREAS, said operating transfers are in accordance with Sections 331.432, Code of Iowa, WHEREAS, said operating transfer is warranted by the loss of income due to the State of Iowa taking over the revenue generating services once provided by the Shelby County Environmental Health Department, NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Shelby County, Iowa, as follows:

The Auditor is hereby authorized to transfer funds from the Rural Basic Fund to the Environmental Health Fund to cover expenditures as set out in the County Budget for Fiscal Year 2021.

Parkhurst seconded the motion. Parkhurst, Haake and Kenkel all voted in favor of Resolution 2021-18. No nays were cast.

At 9:53 AM the meeting was adjourned.

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Darin Haake, Chairperson  
ATTEST:

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Mark L. Maxwell  
Clerk to the Board of Supervisors