

May 4th, 2021

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Shelby County Courthouse with the following members present Darin Haake, Chairperson; Steve Kenkel, Vice-Chairperson; and Supervisor Charles Parkhurst and Mark Maxwell, Clerk.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Parkhurst and seconded by Kenkel to approve the agenda with no additions. AYES: Unanimous NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to approve the claims of April 30th, 2021 as listed in the claims register. AYES: Unanimous NAYES: None

A motion was made by Kenkel with a second by Parkhurst to approve the minutes of April 20<sup>th</sup>. AYES: Unanimous NAYES: None

Lonnie Maguire updated on Shelby County Community Service’s current activities and her concerns over the State legislatures pending action to take over some aspects of funding by Counties. She mentioned in her career, the State has taken the reigns in funding before and it led to delays and complications.

Kyle Lindberg, Shelby County Jail Administrator, discussed his budgets as he has three to oversee, as well as prisoner population and staffing challenges he faces.

Alex Londo Shelby County EMA Coordinator was on hand to discuss the updated County Hazard Mitigation Plan. This plan must be approved by all cities and the Supervisors when the plan is completed.

Todd Valline, Shelby County Chamber of Commerce and Industry announced that the last family food box drive through will be this Saturday. The Shelby County Chamber is also having a business plan competition with cash awards for first and second place. Details are available at his office.

Brandon Burmeister was present to inform his Secondary Roads Department’s current activities and projects including roadway grooming that was made possible by the recent rain. The County is now accumulating rock from two sources to replenish stockpiles. Burmeister also asked for the Supervisors to consider the following resolution to his department’s 5 year plan:  
2021 County Five Year Program Resolution 0.1 Shelby County Secondary Roads  
Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan. The Board of Supervisors of Shelby County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2021), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following projects shall be MODIFIED as follows:

Project Number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of WorkFund	Modifications	Total
L---73-83 Schmitz Bridge32513	On Hazel Road, Small Stream, from 0.25 Mi. North of 1200TH Street 54 T79N	40 0.100 miles 305400	331 Pipe Culverts Local	Project Location updated removed 33,000 Local dollars from 2021	\$22,000

	R39W				
L-C083(305710)--73-83 Robert Schmitz Bridge44711	On 1250TH ST, Over MOSQUITO CREEK, 53T79 R40	miles 305710	320 Bridges Local	added 85,000 Local dollars to 2021 removed 85,000 Local dollars from 2022	\$85,000

Fund	Accomplishment Year		
	Previous Amount	New Amount	Net Change
Local	\$300,000	\$352,000	\$52,000
Farm-to-Market	\$50,000	\$50,000	\$0
Special	\$0	\$0	\$0
SWAP	\$0	\$0	\$0
Federal Aid	\$0	\$0	\$0
Totals	\$350,000	\$402,000	\$52,000

After an explanation Kenkel made a motion to approve the resolution, Parkhurst seconded the motion. A vote was held with Haake, Kenkel and Parkhurst all voting in favor of passing the resolution.

The Sheriffs Department put forth the following resolution numbered 2021-19. Parkhurst made a motion to accept the resolution of appointment, Kenkel seconded the motion.

**RESOLUTION NO. 2021-19 A RESOLUTION APPOINTING A DEPUTY COUNTY OFFICIAL FOR THE 2021 CALENDAR YEAR**

BE IT RESOLVED that the following person shall be appointed deputy for the following offices as recommended by the elected officials according to Chapter 331.903, Code of Iowa: Neil Gross Sheriff, Deputy: Colin Weaver The following vote was counted. Ayes: Kenkel, Parkhurst, Haake Nays: None

The Supervisors then considered the temporary liquor license for Niks Tipsy Trailers to serve alcohol at the Pink Petunia Business north of Irwin in an unincorporated area of the County. Supervisor Parkhurst made a motion to approve the license, Kenkel seconded the motion. A vote was held and the motion unanimously passed the vote of the Supervisors.

The Supervisors then considered the Application from BV Ridge for a new Master Matrix application. A hearing asking for any public comment was set for May 17<sup>th</sup> at 9:00 AM at the Shelby County Courthouse. A motion was made by Kenkel and seconded by Parkhurst to set said hearing date. A vote was held with Haake, Kenkel and Parkhurst all voting in favor of the motion.

Supervisor Kenkel then made a motion to set a budget amendment hearing date of June 1<sup>st</sup>, 2021 for a budget year 2021 amendment. Parkhurst seconded the motion.

**RESOLUTION 2021-20 ENTRY RECORD OF THE FILING AND CONSIDERATION OF THE COUNTY BUDGET AMENDMENT FOR FISCAL YEAR 2021**

BE IT REMEMBERED on this 4th day of May 2021, the Board of Supervisors of Shelby County, Iowa, met in scheduled session for filing and considering the amendment of the County Budget for Fiscal Year 2021. There was present a quorum as required by law. Entry record for filing of said budget amendment was established and approved for publication. The board, being fully advised, find that the date of the hearing on said amendment should be fixed, and it does fix, the 1st day of June 2021, A.D., at the hour of 9:00 a.m. as the date and time of hearing to be held in the Supervisor’s Chambers in the Courthouse in Shelby County, Iowa. The proposed service areas amended are as follows:

<b>EXPENDITURES &amp; OTHER FINANCING USES</b>			
Operating:			
Public Safety & Legal Services	2,558,141	118,000	2,676,141
Physical Health & Social Services	677,264	11,000	688,264
Mental Health, ID & DD	301,406	0	301,406
County Environment & Education	492,947	75,000	567,947
Roads & Transportation	6,346,053	(30,000)	6,316,053
Government Services to Residents	437,218	35,000	472,218
Administration	1,319,472	70,000	1,389,472
Nonprogram Current	0	0	0
Debt Service	200,000	0	200,000
Capital Projects	508,522	28,000	536,522
<b>Subtotal Expenditures</b>	<b>12,841,023</b>	<b>307,000</b>	<b>13,148,023</b>
Other Financing Uses:			
Operating Transfers Out	3,334,210	0	3,334,210
Refunded Debt/Payments to Escrow			0
<b>Total Expenditures &amp; Other Uses</b>	<b>16,175,233</b>	<b>307,000</b>	<b>16,482,233</b>
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	<b>(764,366)</b>	<b>(307,000)</b>	<b>(1,071,366)</b>

Auditor Maxwell mentioned that General fund revenues other than property taxes were coming in over budget projections.

The above resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on May 4th, 2021. The vote thereon being as follows: AYES: Haake, Parkhurst and Kenkel NAYES: None

Mark Maxwell , Auditor notified, the Supervisors that painting bids are now being received by his office for the Clerk of Courts office. The down payment has been made on the new carpet in the Clerk’s office. This was all put in action when the Judicial district decided to upgrade office furniture and equipment and the Judicial district will be covering the expense of the new office furnishings including moving in and out of the office. There is County owned furnishings in those offices and disposal may be up to the County or if it is determined there is any value to the furnishings moved out of the offices.

Bids were then considered for the reroofing project at the Sheriffs complex. This will include as specified by the Supervisors to slope and drain to the roof edge and not through the existing flat roofed center drain system. The bid from Leinen Construction was accepted. The company is local, and the system is metal and wood. No membrane or ballasted system will be used. A was made by Kenkel and seconded by Parkhurst to accept the quote from Leinen Inc. The motion passed unanimously.

Time was then made for the Supervisors to tour the Courthouse and inspect general housekeeping and maintenance as well as other project inspections. A tour of the boiler rooms and the new projection and audio system in the Courtroom was taken by the supervisors. Some upstairs furnishings will be available to other departments, some possibly sold, and others disposed of. The State of Iowa is paying for the replacement furnishings. Some discussion was made on the north side of the Courthouse grounds and any updating it may need.

---

Darin Haake, Chairperson  
ATTEST:

---

Mark L. Maxwell  
Clerk to the Board of Supervisors