

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Shelby County Courthouse with the following members present: Steve Kenkel, Vice-Chairperson; and Supervisor Charles Parkhurst and Mark Maxwell, Clerk.

The Vice Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Parkhurst and seconded by Kenkel to approve the agenda with no additions. AYES: Unanimous NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve the claims of June 11th, 2021 as listed in the claims register. AYES: Unanimous NAYES: None

The Supervisors then approved the minutes of the June 1st Board of Supervisors meetings after a motion by Parkhurst and a second by Kenkel.

The Chairman then recessed the meeting and a motion was made by Parkhurst to open the scheduled hearing for public comment on the annual TIF loan from General Basic to the TIF fund. Kenkel seconded the motion, the motion passed. After hearing no comments concerning loan and repayment details, Parkhurst made a motion to close the hearing, Kenkel second the motion and the Supervisors voted unanimously in favor of closing the hearing.

Parkhurst then made a motion to approve the Resolution 21-25 for fiscal year 2022. Kenkel seconded the motion to approve the proposed Resolution. Parkhurst and Kenkel both voted in favor of approving the budget amendment for fiscal year 2021 contained in resolution number 2021-25 as follows. No Nays were cast with Supervisor Haake being absent.

RESOLUTION 2021-25 Authorizing Loan to Tax Increment Revenue Fund

WHEREAS, the Board of Supervisors of Shelby County, Iowa (the "County"), has established the Shelby County Urban Renewal Area (the "Urban Renewal Area") and has established the Shelby County Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and WHEREAS, the County proposes to undertake certain urban renewal projects (the "Projects") in the Urban Renewal Area, consisting of using incremental property tax revenues to pay the costs, to that extent, of the construction of improvements to roads, bridges and culverts; and WHEREAS, it has been proposed that the County approve an internal advance of funds in the amount of \$96,293.86 (the "Advance") for the purpose of paying the costs of the Projects, including legal and administrative fees, and in order to make the Advance eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area; and WHEREAS, pursuant to Section 331.479 of the Code of Iowa, notice of the date of the meeting of the Board of Supervisors at which it is proposed to take action to approve the Advance has been published, and a hearing has been held; NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Shelby County, Iowa, as follows: Section 1. It is hereby directed that \$96,293.86 be advanced to the Tax Increment Revenue Fund from the General Basic Fund, in order to pay certain costs incurred by the County related to the Projects. This advance shall be treated as a loan (the "Loan") to the Tax Increment Revenue Fund and shall be repaid to the General Basic Fund out of incremental tax revenues received with respect to the Urban Renewal Area. Payments on the Loan are subject to the Board's determination that there are incremental tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Revenue Fund. Once appropriated, payments may be made on the Loan on June 1 of each year to the extent there are incremental tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Revenue Fund. The right is hereby reserved to issue additional obligations, or to enter into additional loans, payable from the Tax Increment Revenue Fund, which may either rank on a parity with the Loan or may have a priority over the Loan with respect to the revenues in the Tax Increment Revenue Fund. Section 2. The Tax Increment Revenue Fund is hereby pledged to the repayment of the Loan, and a copy of this Resolution shall be filed in the office of the County Auditor to evidence this pledge. Pursuant to Section 403.19 of the Code of Iowa, the original amount of the Loan shall be certified to the County Auditor as an obligation that is eligible to be repaid from future incremental property tax revenues by December 1, 2022, and no later than December 1 of each succeeding year, any remaining outstanding balance of the Loan, shall be

certified to the County Auditor in the same manner. Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

The Supervisors then approved, after a motion by Parkhurst, the annual contract with SWIPCO and the Rural Transit Agreement. A second was made by Kenkel. The Supervisors present both voted in favor of approval of the contract.

Todd Valline, Shelby County Chamber of Commerce and Industry, presented to the board the full slate of activities his organization is implementing and taking part in; activities including the Chamber year end and all member meetings.

Brandon Burmeister was present and discussed Secondary Road Department's current activities and the dry weather has stopped most grading activities.

The Supervisors were then presented with the Transfer of Funds Authorization needed for the Auditor to make the transfers in fiscal year 2022 as prescribed in the Shelby County Budget as required. Parkhurst made a motion to approve the following Resolution.

RESOLUTION NO. 2021-26
AUTHORIZE AUDITOR TO TRANSFER FUNDS FISCAL YEAR 2022

WHEREAS, it is desired to transfer monies from the General Funds and from the Rural Basic Fund, and WHEREAS, said operating transfers are in accordance with Sections 331.432, Code of Iowa, NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Shelby County, Iowa, as follows:

SECTION 1. The Auditor is hereby authorized to transfer funds from the General Basic and General Supplemental Funds and from the Rural Basic Funds to the Capital Fund to cover expenditures as set out in the County Budget for Fiscal Year 2022.

SECTION 2. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the General Supplemental Fund to cover expenditures as set out in the County Budget for Fiscal Year 2022.

SECTION 3. The Auditor is hereby authorized to transfer funds from the Rural Basic Fund to the Secondary Roads Fund to cover expenditures as set out in the County Budget for Fiscal Year 2022.

SECTION 3. The Auditor is hereby authorized to transfer funds from the Rural Basic Fund to the Flood & Erosion Control Fund to cover expenditures as set out in the County Budget for Fiscal Year 2022.

SECTION 4. The Auditor is hereby authorized to transfer funds from the General Basic and Rural Basic Funds to the Secondary Road Fund to cover expenditures as set out in the County Budget for Fiscal Year 2022.

SECTION 5. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the Conservation Fund to cover expenditures as set out in the County Budget for Fiscal Year 2020.

SECTION 6. The Auditor is hereby authorized to transfer funds from the Rural Basic Fund to the Environmental Health Fund as set out in the County Budget for Fiscal Year 2022.

Kenkel seconded the motion to approved the resolution. Kenkel and Parkhurst both voted in favor of approving the resolution. Haake was absent, no Nays were cast.

Mark Maxwell, Shelby County Auditor, presented the bids for grounds keeping at three County owned buildings. Chads Lawn Service was the low bid at \$1,000.00 a month. Supervisor Parkhurst made a motion the accept the proposal and authorize the Auditor to sign the contract. Kenkel seconded the motion, both Supervisors present voted in favor of the contract being signed by the Auditor.

Cobra administration having become more and more complex, is a service offered and possibly provided by Secure Benefits Partners, the current self-insured administrator for Shelby County. The cost is 2% of any Cobra insurance collected by Secure Benefits Partners. Maxwell advised that it is problematic to comply with current Cobra guidelines. This takes the burden away from County Employees as far as any legal issues that may arise. Parkhurst made a motion to have

Maxwell sign the contract for Cobra compliance services with Secure Benefits Partners and Kenkel seconded the motion. Kenkel and Parkhurst voted in favor of the motion. The motion passed.

The meeting was then taken to other County Buildings for yearly inspections, including the Annex Building, Sheriff’s building, Secondary Roads and Conservation Buildings.

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.

Steve Kenkel, Vice Chairperson

ATTEST:

Mark L. Maxwell
Clerk to the Board of Supervisors