

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said Board in regular session at 9:00 a.m. in the C.J. Therkildsen Center with the following members present: Darin Haake, Chairperson; Supervisor Charles Parkhurst; Vice Chairperson Steve Kenkel and Mark Maxwell, Clerk.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. Haake noted that he would not be voting on item 12, Wages for clerks and assistants in the Court House and Community Services offices. No other conflicts were stated.

A motion was made by Parkhurst and seconded by Kenkel to approve the agenda with no additions. AYES: Unanimous NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve the claims of August 31st, 2021 as listed in the claims register. AYES: Unanimous NAYES: None

The Supervisors then approved the minutes of the August 17th and August 18th, Board of Supervisors meetings after a motion by Parkhurst and a second by Kenkel.

Time was set aside for various Department Head reports, all listed on the agenda were present to report.

Lori Hoch, Shelby County Public Health Director, was present to ask for approval of \$265,000 of the ARPA dollars for her organization. The Shelby County Public Health application included funding for programs put off because of essential pandemic work that used time and portions of their regular budget used for pandemic purposes and other programs addressing the needs of the some Shelby County population disproportionately affected by the pandemic. Parkhurst made a motion to approve the application for the full amount, Kenkel seconded the motion. All three Supervisors voted in favor of approval. More American Recovery Plan Act (ARPA) funding was then applied for by Shelby County Environmental Health director Terri Daringer, requesting \$96,198.00 to encourage well plugging and enhancement. \$90,000 was the approved amount for well plugging. \$6,198.88 of the application was for lost revenues within the Environmental Health Department. Lost revenues are only to be considered for the County as a whole and not for each department. This grant being allowed for ARPA under the clean water provisions in the ARPA guidelines. Parkhurst made a motion to approve \$90,000.00 for well plugging expenses incurred or planned before December 31st, 2024 and expended by December 31st 2026. Kenkel seconded the motion. The motion passed unanimously.

Terry Torneten of the Shelby County Extension Council presented the a request for reimbursement for the unspent Extension funds in fiscal year 2021. \$35,246.67 was the amount deposited in the County General fund as required by Iowa Code. Parkhurst made a motion to return the total amount of funds back to the Extension Council after Director Torneten explained plans for expending these funds to assist in programs deferred or projects needing to be funded for the public good. Parkhurst made a motion to approve the return of funds, Kenkel seconded the motion. Haake, Kenkel and Parkhurst all voted in favor of the motion.

The annual TIF Debt Certification approval was then submitted to the Supervisors for approval. Kenkel made a motion to approve the certificate Parkhurst seconded the motion. Motion passed.

Discussion was then held on a proposed pipeline project that would run through Shelby County. Public meetings will be held and the hiring of an inspection company must be accomplished prior to permitting any pipeline construction in Shelby County. Shelby County Engineer, Brandon Burmeister informed the Board that more initial work and findings were discussed with the intended but not approved road vacation in northwestern Shelby County. A petition by Washington Township residents requesting funding for surfacing the road to the Washington Township cemetery was discussed. It was noted that most township cemeteries lie on granular surfaced roads and those on hard surface roads have hard surface going both ways to and from the cemetery entrances. Burmeister will reach out to Mr. Wagner regarding research results and discuss options moving forward. Requests for surfacing have been made in the past and this portion of roadway will be given the same option that prior roadways have been given.

It was suggested that Washington township officials consider levying the amount needed to Township taxpayers to fund the road leading to the cemetery. Other projects and current Secondary Roads activities were presented to the supervisors.

Bryce Schaben Shelby County Safety Coordinator, asked the Supervisors to consider updating the Shelby County Safety Policy to state: Safety Headphones with built in radios are allowed when operating machinery including mowers and tractors without cabs. The use of Radio Safety Headphones must be away from shops, other employees, and not in work zones or county yard work areas. Parkhurst made a motion to approve the change in safety policy, Kenkel seconded the motion. The motion passed unanimously.

The following resolution was passed after a reading by the Auditor. Haake recused himself from voting in the matter as stated publicly at the start of this meeting.

Resolution 2021-29

Setting Base Wage and Wage increases for Courthouse and Community Services Clerks Positions

Whereas the Shelby County Board of Supervisors has determined that the clerks wages in the Shelby County Courthouse and Community Services office have not kept up with similar positions with the same responsibilities in all neighboring counties where wage data was collected.

Whereas the need to stay competitive in the employment market is recognized by the Shelby County Supervisors, and action should be taken to keep and acquire qualified individuals in the Clerks positions in Shelby County, Iowa

Whereas the budgeting for the current year has already taken place, the Supervisors recognize their fiscal responsibility to the taxpayers of Shelby County in each fiscal budgeting year.

NOW THEREFORE, BE IT RESOLVED that the Board of Supervisors of Shelby County Iowa hereby authorizes a wage increase of One dollar (\$1.00) an hour for the positions classified as Clerk and Assistants in the Recorders, Treasurers, Community Service, Assessors and Auditors offices at the beginning of the current pay period starting September 3rd, 2021. Furthermore an increase of one dollar an hour will be awarded to these positions on July 1st, 2022 at the beginning of the next fiscal year. The Shelby County employee handbook will be amended to reflect these increases in wages along with updated language to keep the beginning wages on pace with regular cost of living raises.

Kenkel made a motion to pass Resolution 2021-29, Parkhurst seconded the motion. The motion passed with Parkhurst and Kenkel both voting in favor of passage.

Auditor Maxwell then brought attention to projects that would qualify for ARPA funding which included, duct cleaning, negative ventilation at the Courthouse, sewer line replacement to the street at the Courthouse, offsite meetings for large gatherings at the Supervisors room at the Courthouse until the room project is completed.

Having no further business the Supervisors adjourned at 10:11 AM.

Darin Haake, Chairperson

ATTEST:

Mark L. Maxwell
Clerk to the Board of Supervisors