

The Shelby County Board of Supervisors met in an organizational session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Steve Kenkel, Charles Parkhurst, Darin Haake, and Mark Maxwell, Clerk.

The residing Chair Darin Haake asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

It was moved by Parkhurst, seconded by Haake, to approve Steve Kenkel as Chairman of the Board of Supervisors for the 2022 calendar year. Motion carried unanimously

A motion by Haake and a second by Parkhurst was made to accept and abide by the following statement read aloud; “ **The Board of Supervisors shall meet as required by Chapter 331.213, Code of Iowa, and shall hold their first meeting of each year on the first day in January, which is not a Saturday, Sunday or holiday and shall hold all subsequent meetings of the year as scheduled by the Board. All meetings of the Board shall be scheduled and conducted in compliance with Chapter 21. Regular meetings shall be held on the first and third Tuesdays of each month.**” A unanimous vote was counted in favor of accepting the statement.

It was moved by Haake, seconded by Kenkel, to approve Parkhurst as Vice-Chairman of the Board of Supervisors for the 2022 calendar year. Motion carried unanimously.

It was moved by Haake, seconded by Parkhurst, to approve the agenda. Motion carried unanimously.

It was moved by Parkhurst, seconded by Haake to approve the minutes of December 28th, 2021. Motion carried unanimously.

It was moved by Parkhurst, seconded by Kenkel, to approve the claims of December 31st, 2021, as listed in the claims register. Motion carried unanimously.

Brandon Burmeister, Shelby County Solid Waste Board Director asked for the Supervisors to Re-Appoint the following members to the Shelby County Solid Waste Board; Gene Gettys, Rick Ohlinger and Ken Blackwell. Parkhurst made a motion to approve the reappointments, Haake seconded the motion. The motion passed. A review of snow emergency ordinance and policy was discussed.

It was moved by Haake, seconded by Parkhurst that all claims filed in the Auditor's office by the Wednesday before the third Tuesday of each month shall be presented to the Board of Supervisors for approval for payment at that meeting. All claims for mileage and travel expenses must be submitted within sixty days of the date incurred. Motion carried unanimously.

It was moved by Parkhurst, seconded by Haake, that the County Auditor be authorized without prior approval of the Board to pay the wages of all County employees. Motion carried unanimously.

It was moved by Parkhurst and seconded by Haake, that the following resolution be adopted after a reading by the Auditor:

RESOLUTION NO. 2022-1

A RESOLUTION APPOINTING DEPUTY COUNTY OFFICIALS FOR THE 2022 CALENDAR YEAR

BE IT RESOLVED that the following persons shall be appointed deputies for the following offices as recommended by the elected officials according to Chapter 331.903, Code of Iowa: Marcus Gross, Jr. County Attorney, Assistants: Todd Argotsinger and Ashely West as well as Jennifer Mumm. Neil Gross Sheriff, Deputies: Cody Eckles, Kelly Lefebber, Chad Butler, William McDaniel, Glenn Birks, Nathan Pigsley, Braden Quist, Jacob Hoss, Nathan Tibbets and Colin Weaver. The following vote was counted. Ayes: Kenkel, Parkhurst, Haake Nays: None

It was moved by Parkhurst and seconded by Haake, to appoint Bryce Schaben as Weed Commissioner for 2022. Motion carried unanimously.

Dennis Jarrett was then considered by the Supervisors as a new conservation Board member. Haake made a motion to appoint the candidate, Parkhurst seconded the motion. The motion carried unanimously.

The mileage reimbursement rate was set at \$ .585 as well as the following days shall constitute paid holidays for all eligible employees as stated herein for the 2022 year.

Presidents’ Day – Monday, February 21st  
Memorial Day – Monday, May 30  
Independence Day – Observed July 4th  
Labor Day – Monday, September 5th  
Veterans’ Day – Friday, November 11  
Thanksgiving Day – Thursday, November 24  
Friday after Thanksgiving – Friday, November 25  
Christmas – Monday, December 26  
New Year’s Day , Monday January 2<sup>nd</sup>, 2023

Haake made a motion to approve the Mileage rate and Holidays and a second followed by Parkhurst to approve the mileage rate and Holidays. Kenkel, Parkhurst and Haake all voted in favor of the motion.

The Board also has established the following policy: If a holiday falls on Saturday, the preceding Friday will be a paid holiday; when a holiday falls on Sunday, the following Monday will be a paid holiday. This policy is in effect for all holidays mentioned except Christmas Eve on years when Christmas Eve is on a Friday.

It was moved by Haake and seconded by Parkhurst, to approve the appointment of Scott Markham as County Medical Examiner and to accept the proposal of the physicians of Shelby County that the doctor on call will act in the Medical Examiner’s absence. Motion carried unanimously.

It was moved by Parkhurst, seconded by Haake, to approve the appointment of the following persons as members of the Compensation Board for the Condemnation of Private Property for Shelby County for 2022, as required by Chapter 472.4, Code of Iowa: Motion carried unanimously for the following names

FARM OWNER - OPERATORS	CITY PROPERTY OWNERS
Lonnie Benson Irwin, Iowa	Kayla Jacobs Harlan, Iowa
Jason Monson Irwin, Iowa	Donald Holdsworth Harlan, Iowa
Delbert Bruck Harlan, Iowa	Paul Leinen Harlan, Iowa
David Boettger Harlan, Iowa	Michael Cain Harlan, Iowa
Kenneth Schneider Portsmouth, Iowa	Todd Langenfeld Earling, Iowa
Dave Wahling Shelby, Iowa	Richard Leinen Portsmouth, Iowa
Charles Wooster, Jr. Manilla, Iowa	

REAL ESTATE BROKERS	PERSONS HAVING KNOWLEDGE OF PROPERTY VALUES IN SHELBY COUNTY
Kirk Petersen Harlan, Iowa	Kevin Campbell Harlan, IA
Kevin Osborn Harlan, Iowa	Randy Ouren Harlan, Iowa
Tim Meyers Harlan, Iowa	Jan Arkfeld Defiance, Iowa
Rowland Burton Irwin, Iowa	

It was moved by Parkhurst, seconded Haake, to approve the Harlan Tribune and the Harlan News Advertiser as official newspapers for 2022, as defined in Chapter 618.3 and Chapter 349, Code of Iowa. Motion carried unanimously.

It was moved by Parkhurst , seconded by Haake, that the following resolution be adopted:

RESOLUTION NO. 2022-2  
RESOLUTION CONCERNING NON-DISCRIMINATION

BE IT RESOLVED, by the Board of Supervisors of Shelby County, Iowa, that no person shall be excluded from the receipt of services or benefits, and Shelby County shall not refuse to hire, accept, register, classify, or refer for employment, or discharge any employee, or otherwise discriminate in employment against any applicant for employment, because of the age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, or disability of such applicant or employee, unless based upon the nature of the occupation. Ayes: Parkhurst, Kenkel, Haake Nays: None

It was moved by Haake, seconded by Parkhurst, that The Agency, Harlan, IA, be the broker for bonding for Shelby County for 2022. Motion carried unanimously.

It was moved by Haake, seconded by Parkhurst, that the following appointments be approved. Motion carried unanimously:

Haake  
Fourth Judicial District Department of Correctional Services Board of Directors  
Juvenile Emergency Service Committee  
Solid Waste Agency Board Workforce  
Development – Region 6 Hotel/Motel  
Tax Committee Building & Grounds  
Conservation Board

PARKHURST  
E911 Joint Service Board – Non-Voting Member  
Emergency Management Agency Commission  
Harrison/Monona/Shelby Empowerment Area  
Southwest Iowa Policy Council to the Midlands  
Southwest Iowa Transit Authority Commission  
West Central Development Board  
Hungry Canyons Alliance  
Metropolitan Area Planning Association  
Loess Hills Development & Conservation Authority  
Safety/Wellness Committee  
Golden Hills Resources Nishnabotna  
Waterway Coalition.

KENKEL  
Citizens Advisory Board for Cherokee MHI  
County’s Official Voting Delegate-Southwest Iowa Regional Committee for MH/DD Shelby-Harrison-Monona Planning Council & 28E Mental Health Coordinator Board Public Health Board  
Environmental Board of Health  
Shelby County Chamber of Commerce and Industry  
I.T. Committee Member

OTHER COMMITTEE MEMBERSHIP

E911 Joint Service Board – Alex Londo, Voting Member  
Hotel/Motel Tax Committee-Fiscal Agent – Shelby County Auditor  
County Board of Local Health three year terms– Tina Dotzler, Brandi Gubbels, Dr. Brian Andersen terms ending 12-31-24.

SWIPCO – reappoint Todd Valline as County Representative and Terry Arentson as At Large Representative

It was moved by Parkhurst, seconded by Haake, to authorize any member of the Board to sign any documents related to farms belonging to the County and documents relating to any farm programs the County will be eligible for in the future. Motion carried unanimously.

It was moved by Parkhurst, seconded by Haake, to approve the following resolution:

RESOLUTION 2022-3  
ECONOMIC DEVELOPMENT PUBLIC PURPOSE STATEMENT

BE IT RESOLVED by the Shelby County Board of Supervisors that the funding of Shelby County Chamber of Commerce and Industry and any other economic development project deemed appropriate by the Board as an economic development project as defined in Iowa Code Section 15A.1 and that this expenditure would further a public purpose, that public purpose to be an expansion or retention of jobs in Shelby County. Any business receiving economic development funding from Shelby County will be required to abide by the policies set by Shelby County, including but not limited to, Resolution 2007-32, AYES: Parkhurst, Kenkel, Haake NAYES: None

It was moved by Haake, seconded by Charles Parkhurst, to approve the following resolution:

RESOLUTION 2022-4  
RESOLUTION AUTHORIZING A PARTNERSHIP WITH  
SOUTHWEST IOWA HOUSING TRUST FUND, INC.

WHEREAS; The Shelby County Board of Supervisors has found a need for homeownership assistance and housing repairs for lower income individuals and families; and, WHEREAS; Southwest Iowa Housing Trust Fund, Inc. proposes to provide funding to assist income eligible individuals and families purchase their first-home and repair owner-occupied homes. NOW THEREFORE, BE IT RESOLVED BY THE SHELBY COUNTY BOARD OF SUPERVISORS, as follows: SECTION 1: The Shelby County Board of Supervisors is interested in participating in the Southwest Iowa Housing Trust Fund, Inc. housing programs. SECTION 2: The Shelby County Board of Supervisors will contribute \$1,000.00 per unit assisted in Shelby County lying outside the city limits of Harlan, not to exceed \$6,000.00, in calendar year 2022. Adopted this 4th day of January 2022.

AYES: Kenkel, Parkhurst, Haake NAYES: None

Haake made a motion to approve and a second was made by Parkhurst to approve the following resolution:

RESOLUTION 2022-5  
SHELBY COUNTY DEPOSITORIES

BE IT RESOLVED, that that Shelby County Board of Supervisors of Shelby County, Iowa, approves the following list of financial institutions to be depositories of Shelby County funds in conformance with all applicable provisions of Iowa Code Chapters 452 and 453 (1983), as amended by 1984 Iowa Acts, S.F. 2220. The Shelby County Treasurer, Sheriff and Recorder are hereby authorized to deposit Shelby County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

Shelby County State Bank	Harlan, IA	\$15,000,000
Midstates Bank	Harlan, IA	\$6,000,000
Farmers Trust & Savings Bank	Earling, IA	\$6,000,000
Defiance State Bank	Defiance, IA	\$6,000,000
Bank of the West	Harlan, IA	\$6,000,000
United Bank of Iowa	Harlan, IA	\$6,000,000
Town & Country Credit Union	Harlan, IA	\$6,000,000
SHERIFF-Shelby County State Bank	Harlan, IA	\$ 200,000
RECORDER-Midstates Bank	Harlan, IA	\$ 100,000

Passed this 3rd day of January 2022 with the following votes recorded:  
AYES: Kenkel, Parkhurst, Haake NAYES: None

The Board had received the FY2023 Health Insurance rates from the Iowa State Association of Counties. Rates will decrease because Shelby County is a part of a 25-county insurance group last year, which yielded reserves and Shelby County decreased usage enough to decrease insurance rates for fiscal year 2023, as well as the wellness program and usage. The total county rates for health insurance coverage options:

Plan 11-E Family \$1,960.00 per month  
Plan 11-E Single-----\$ 871.00 per month  
Plan 12C (HSA)---\$1,641.00 per month  
Plan 12C (HSA)---\$ 730.00 per month.

Eligible for Family, opt out of health insurance benefit---\$490.00 per month.  
Eligible for Family coverage but take single coverage benefit---\$272.25 per month.  
Eligible for single coverage opt out of county health insurance benefit--\$217.75 per month.  
Parkhurst motioned to approve the health insurance costs and benefits. Kenkel seconded the motion.  
Kenkel, Haake and Parkhurst all voted to approve the health insurance rates for fiscal year 2023.

It was moved by Kenkel, seconded by Parkhurst, to offer a \$150 incentive payment once again from Shelby County in the form of Shelby County Chamber certificates, to the qualified county employees on the County’s health insurance plan if 100% of employees participate in the 2022 Wellness Programs. Motion carried unanimously.

The Supervisors then considered authorizing the Auditor to transfer \$275,000.00 from the County General Fund to the Emergency Management fund. The Auditor had followed precedent set in his first year of his duties.

Bob Mortensen, Representing Shelby County Trails presented details of his organizations plan to formally apply for ARPA funds for prerequisite work on the next addition to the trail system. No action was taken.

Time was set aside for budget discussions

There being no further business appearing, the Chairman declared the meeting adjourned at 9:46 A.M.

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Steve Kenkel, Chairman

ATTEST:

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Mark Maxwell  
Clerk to the Board of Supervisors