

The Shelby County Board of Supervisors met in an organizational session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Steve Parkhurst, Charles Parkhurst, Bryce Schaben, and Mark Maxwell, Clerk.

The residing Chair Steve Kenkel asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

It was moved by Parkhurst, seconded by Schaben, to approve Steve Kenkel as Chairman of the Board of Supervisors for the 2023 calendar year. Motion carried. Kenkel abstained.

It was moved by Schaben, seconded by Kenkel, to approve Parkhurst as Vice-Chairman of the Board of Supervisors for the 2023 calendar year. Motion carried. Parkhurst abstained.

It was moved by Parkhurst, seconded by Schaben, to approve the agenda. Motion carried unanimously.

It was moved by Schaben, seconded by Parkhurst to approve the minutes of December 20<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup>, 2022. Motion carried unanimously.

It was moved by Parkhurst, seconded by Schaben, to approve the claims of December 30<sup>th</sup>, 2022, as listed in the claims register. Motion carried unanimously.

Todd Valline Executive Director of the Shelby County Chamber of Commerce was present and notified the Supervisors that the Shelby County Citizen of the year nominations are now being accepted at the Chamber office. The recent Christmas season generated over \$88,000 in Shelby County Gift certificates and all these funds must be spent in Shelby County. The three recent winners of the Shopping in Shelby County contest were announced and two were from out of County, indicating the number of out of County shoppers drawn to Shelby County. It was also mentioned that the City of Harlan has completed two of the three needed hearings to change their Hotel Motel Ordinance. This is part of the reorganization of the Hotel/Motel funds collected in Shelby County and how they are distributed.

It was moved by Schaben, seconded by Parkhurst, to approve the following resolution:  
RESOLUTION NO. 2023-1 ECONOMIC DEVELOPMENT PUBLIC PURPOSE STATEMENT

BE IT RESOLVED by the Shelby County Board of Supervisors that the funding of Shelby County Develop Source and Shelby County Area Wide Chamber and any other economic development project deemed appropriate by the Board is an economic development project as defined in Iowa Code Section 15A.1 and that this expenditure would further a public purpose, that public purpose to be an expansion or retention of jobs in Shelby County. Any business receiving economic development funding from Shelby County will be required to abide by the policies set by Shelby County. AYES: Schaben, Kenkel, Parkhurst NAYES: None

Brandon Burmeister, Shelby County Solid Waste Board Director asked for the Supervisors to Re-Appoint the following members to the Shelby County Solid Waste Board Rick Ohlinger and Ken Blackwell. Schaben made a motion to approve the reappointments, Parkhurst seconded the motion. The motion passed.

It was moved by Parkhurst, seconded by Schaben that all claims filed in the Auditor's office by the Wednesday before the third Tuesday of each month shall be presented to the Board of Supervisors for approval for payment at that meeting. All claims for mileage and travel expenses must be submitted within sixty days after the date incurred. Motion carried unanimously.

It was moved by Parkhurst, seconded by Schaben, that the County Auditor be authorized without prior approval of the Board to pay the wages of all County employees. Motion carried unanimously.

It was moved by Parkhurst and seconded by Schaben, that the following resolution be adopted after a reading by the Auditor:

RESOLUTION NO. 2023-2

A RESOLUTION APPOINTING DEPUTY COUNTY OFFICIALS FOR THE 2023 CALENDAR YEAR

BE IT RESOLVED that the following persons shall be appointed deputies for the following offices as recommended by the elected officials according to Chapter 331.903, Code of Iowa: Marcus Gross, Jr. County Attorney, Deputies: Todd Argotsinger and Ashely West as well as Jennifer Mumm. Neil Gross Sheriff, Deputies: Cody Eckles, Chad Butler, William McDaniel, Nathan Pigsley, Braden Quist, Jacob Hoss, Nathan Tibbets, Benjamin Wegner, Lee Whyte and Richard Bielenberg. The following vote was counted. Ayes: Kenkel, Parkhurst, Schaben Nays: None

It was moved by Schaben and seconded by Parkhurst to appoint Jay Ring as Weed Commissioner for 2023. Motion carried unanimously.

Schaben made a motion to set the mileage reimbursement rate at \$ .655 a mile as well as the following days shall constitute paid holidays for all eligible employees as stated herein for the 2023 year.

- New Year’s Day (observed) Monday, January 2nd
- Presidents’ Day – Monday, February 20th
- Memorial Day – Monday, May 29
- Independence Day – Observed July 4th
- Labor Day – Monday, September 4th
- Veterans’ Day – Friday, November 10th
- Thanksgiving Day – Thursday, November 23rd
- Friday after Thanksgiving – Friday, November 24th
- Christmas – Monday, December 25th
- New Year’s Day , Monday January 1st, 2024

Parkhurst seconded the motion to approve the Mileage rate and Holidays and Kenkel, Parkhurst and Schaben all voted in favor of the motion.

It was moved by Schaben and seconded by Parkhurst, to approve the appointment of Scott Markham as County Medical Examiner and to accept the proposal that other previously approved individuals will also act as medical examiner. Motion carried unanimously.

It was moved by Schaben, seconded by Parkhurst, to approve the appointment of the following persons as members of the Compensation Board for the Condemnation of Private Property for Shelby County for 2023, as required by Chapter 472.4, Code of Iowa: Motion carried unanimously for the following names

FARM OWNER - OPERATORS	CITY PROPERTY OWNERS
Lonnie Benson Irwin, Iowa	Kayla Jacobs Harlan, Iowa
Jason Monson Irwin, Iowa	Donald Holdsworth Harlan, Iowa
Tim Greave Defiance, Iowa	Paul Leinen Harlan, Iowa
David Boettger Harlan, Iowa	Michael Cain Harlan, Iowa
Kenneth Schneider Portsmouth, Iowa	Todd Langenfeld Earling, Iowa
Dave Wahling Shelby, Iowa	Richard Leinen Portsmouth, Iowa
REAL ESTATE BROKERS	PERSONS HAVING KNOWLEDGE OF PROPERTY VALUES IN SHELBY COUNTY
Kirk Petersen Harlan, Iowa	Kevin Campbell Harlan, IA
Kevin Osborn Harlan, Iowa	Randy Ouren Harlan, Iowa
Tim Meyers Harlan, Iowa	Jan Arkfeld Defiance, Iowa
Rowland Burton Irwin, Iowa	

It was moved by Parkhurst, seconded Schaben, to approve the Harlan Tribune and the Harlan

News Advertiser as official newspapers for 2023, as defined in Chapter 618.3 and Chapter 349, Code of Iowa. Motion carried unanimously.

It was moved by Schaben , seconded by Parkhurst, that the following resolution be adopted:

RESOLUTION NO. 2023-3  
RESOLUTION CONCERNING NON-DISCRIMINATION

BE IT RESOLVED, by the Board of Supervisors of Shelby County, Iowa, that no person shall be excluded from the receipt of services or benefits, and Shelby County shall not refuse to hire, accept, register, classify, or refer for employment, or discharge any employee, or otherwise discriminate in employment against any applicant for employment, because of the age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, or disability of such applicant or employee, unless based upon the nature of the occupation. Ayes: Kenkel, Parkhurst, Schaben Nays: None

It was moved by Parkhurst, seconded by Schaben, that The Agency, Harlan, IA, be the broker for bonding for Shelby County for 2023. Motion carried unanimously.

It was moved by Parkhurst, seconded by Schaben, that the following appointments be approved. Motion carried unanimously:

- Schaben  
Fourth Judicial District Department of Correctional Services Board of Directors  
Director Juvenile Emergency Service Committee  
Solid Waste Agency Board  
Workforce Development – Region 6  
Hotel/Motel Tax Committee  
Building & Grounds  
Conservation Board  
E911 Joint Service Board – Non-Voting Member  
Emergency Management Agency Commission  
Ambulance Advisory Committee

- PARKHURST  
Harrison/Monona/Shelby Empowerment Area  
Southwest Iowa Policy Council to the Midlands  
Southwest Iowa Transit Authority Commission  
West Central Development Board  
Hungry Canyons Alliance  
Metropolitan Area Planning Association  
Loess Hills Development & Conservation Authority  
Safety/Wellness Committee  
Golden Hills Resources Nishnabotna  
Waterway Coalition.

- Kenkel  
Citizens Advisory Board for Cherokee MHI  
County’s Official Voting Delegate-Southwest Iowa Regional Committee for MH/DD Shelby-Harrison-Monona Planning Council & 28E Mental Health Coordinator Board Public Health Board  
Environmental Board of Health  
Shelby County Chamber of Commerce and Industry  
I.T. Committee Member  
SCEPP-Shelby County Emergency Preparedness & Planning  
Shelby County Ambulance Commission

OTHER COMMITTEE MEMBERSHIP

- E911 Joint Service Board – Alex Londo, Voting Member  
Hotel/Motel Tax Committee-Fiscal Agent – Shelby County Auditor  
County Board of Local Health three year terms– Tina Dotzler, Brandi Gubbels, Dr. Brian Andersen terms ending 12-31-24.

SWIPCO – reappoint Todd Valline as County Representative and Terry Arentson as At Large Representative

It was moved by Parkhurst, seconded by Schaben, to authorize any member of the Board to sign

any documents related to farms belonging to the County and documents relating to any farm programs the County will be eligible for in the future. Motion carried unanimously.

It was moved by Parkhurst, seconded by Schaben, to approve the following resolution:

RESOLUTION 2023-4  
ECONOMIC DEVELOPMENT PUBLIC PURPOSE STATEMENT

BE IT RESOLVED by the Shelby County Board of Supervisors that the funding of Shelby County Chamber of Commerce and Industry and any other economic development project deemed appropriate by the Board as an economic development project as defined in Iowa Code Section 15A.1 and that this expenditure would further a public purpose, that public purpose to be an expansion or retention of jobs in Shelby County. Any business receiving economic development funding from Shelby County will be required to abide by the policies set by Shelby County, including but not limited to, Resolution 2007-32, AYES: Parkhurst, Kenkel, Schaben NAYES: None

It was moved by Schaben, seconded by Charles Parkhurst, to approve the following resolution:

RESOLUTION 2023-5  
RESOLUTION AUTHORIZING A PARTNERSHIP WITH  
SOUTHWEST IOWA HOUSING TRUST FUND, INC.

WHEREAS; The Shelby County Board of Supervisors has found a need for homeownership assistance and housing repairs for lower income individuals and families; and, WHEREAS; Southwest Iowa Housing Trust Fund, Inc. proposes to provide funding to assist income eligible individuals and families purchase their first-home and repair owner-occupied homes. NOW THEREFORE, BE IT RESOLVED BY THE SHELBY COUNTY BOARD OF SUPERVISORS, as follows: SECTION 1: The Shelby County Board of Supervisors is interested in participating in the Southwest Iowa Housing Trust Fund, Inc. housing programs. SECTION 2: The Shelby County Board of Supervisors will contribute \$1,000.00 per unit assisted in Shelby County lying outside the city limits of Harlan, not to exceed \$6,000.00, in calendar year 2023. Adopted this 4th day of January 2023.

AYES: Parkhurst, Kenkel, Schaben NAYES: None

Parkhurst made a motion to approve and a second was made by Schaben to approve the following resolution:

RESOLUTION 2023-6 SHELBY COUNTY DEPOSITORIES

BE IT RESOLVED, that that Shelby County Board of Supervisors of Shelby County, Iowa, approves the following list of financial institutions to be depositories of Shelby County funds in conformance with all applicable provisions of Iowa Code Chapters 452 and 453 (1983), as amended by 1984 Iowa Acts, S.F. 2220. The Shelby County Treasurer, Sheriff and Recorder are hereby authorized to deposit Shelby County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

Shelby County State Bank	Harlan, IA	\$18,000,000
Midstates Bank	Harlan, IA	\$6,000,000
Farmers Trust & Savings Bank	Earling, IA	\$6,000,000
Defiance State Bank	Defiance, IA	\$6,000,000
United Bank of Iowa	Harlan, IA	\$6,000,000
Town & Country Credit Union	Harlan, IA	\$6,000,000
SHERIFF-Shelby County State Bank	Harlan, IA	\$ 200,000
RECORDER-Midstates Bank	Harlan, IA	\$ 100,000

Passed this 3rd day of January 2023 with the following votes recorded: AYES:  
Parkhurst, Parkhurst, Schaben NAYES: None

The Board had received the FY2024 Health Insurance rates from the Iowa State Association of Counties. Rates will increase for fiscal year 2024, it was noted that the traditional family plan is less than it was in fiscal year 2020 partially because Shelby County is a part of a 28-county insurance group, which has raised County costs in fiscal year 2024. But were lower the last two years. The total county rates for health insurance coverage options:

Plan 11-E Family - \$1,690.00 per month  
Plan 11-E Single----\$ 753.00 per month

Plan 12C (HSA)---\$1,863.00 per month  
Plan 12C (HSA)---\$ 829.00 per month.

Eligible for Family, opt out of health insurance benefit---\$490.00 per month.  
Eligible for Family coverage but take single coverage benefit---\$272.25 per month.  
Eligible for single coverage opt out of county health insurance benefit--\$217.75 per month.

**Employee costs per month**

Plan 11-E Family - \$248.25 per month  
Plan 11-E Single-----\$ 71.25 per month  
Plan 12C Family (HSA)---\$186.30 per month  
Plan 12C Single (HSA)---\$ 24.87 per month.

Schaben motioned to approve the health insurance costs and benefits. Parkhurst seconded the motion. Parkhurst, Schaben and Kenkel all voted to approve the health insurance rates for fiscal year 2024.

It was moved by Parkhurst, seconded by Schaben, that those employees doing the minimum recorded levels of 80% getting physicals and 60% completing the online assessments offered will receive a \$100. If the qualified employees, as a group, reach 90% completion of the physical and 60% of the assessments they will receive \$150.00. If the qualified employees achieve a 100% completion of physicals and 60% online assessments the qualified employees will receive \$200.00. It was further added that the Wellness Coordinator will be paid \$500.00 if the County achieves the 5% insurance discount and 100% physicals completed and 60% assessment participation, only \$400.00 if the County achieves the 5% insurance discount and 90% getting physicals and 60% assessment participation, and only \$300.00 if the County achieves the 5% insurance discount and 80% getting physicals and 60% assessment completion. The motion passed unanimously.

The safety policy section 7, SAFETY TOE SHOE POLICY was recommended by Brandon Burmeister to have the full time employee safety shoe policy reimbursement raised from \$200.00 to \$300.00. The price of quality safety shoes has risen recently. Employees are only allowed reimbursement for one pair per year. Schaben made a motion to approve the policy and Parkhurst seconded the motion, the motion was approved.

The meeting was then recessed to wait arrival of department heads to present their fiscal year 2024 budgets.

Neil Gross, Shelby County Sheriff presented a budget in the amount of \$1,532,603. Many facets of his departments duties, expenses, revenues and office administration were discussed. Kyle Lindberg Shelby County Jail Administrator presented a budget with spending for fiscal year 2024 estimated at \$716,972.00. Staffing issues and office administration does not allow for sufficient jail fund recovery time. The current part time person at the Sheriffs office could be given full time responsibilities that include recovery of funds from inmates with longer stays. The money recovered would be placed in the Jail Room and Board fund for jail improvements. This would lessen the burden on the Capital fund for jail improvements.

The Veterans administration budget was presented with expenditures for fiscal year 2024 being budgeted at \$51,220.00

Alex Londo of Shelby County EMA presented his Department’s funding request from Shelby County at \$867,131 for fiscal year 2024.

The meeting was then adjourned.

ATTEST:

\_\_\_\_\_  
Mark Maxwell  
Clerk to the Board of Supervisors

\_\_\_\_\_  
Steve Parkhurst, Chairman