

The Shelby County Board of Supervisors met in a regular session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Steve Kenkel, Charles Parkhurst, Bryce Schaben, and Mark Maxwell, Clerk.

Chairperson, Steve Kenkel, asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

It was moved by Schaben, seconded by Parkhurst, to approve the agenda. Motion carried unanimously.

It was moved by Parkhurst, seconded by Schaben to approve the minutes of June 20th, 2023. Motion carried unanimously.

The latest claims were then approved unanimously after a motion by Schaben and a second by Parkhurst.

The agenda then had time allotted for any of the Supervisors to give reports on any of the committees that they belong to representing Shelby County. Steve Kenkel reported that the Iowa Utilities Board will start the CO2 pipeline permitting process on August 22nd. Kenkel noted that there are currently seven counties involved in the pipeline intervention group. Pipeline information is being shared between counties regarding policies and procedures. Chairman Kenkel also congratulated all departments coming in under budgets for fiscal year 2023.

The Supervisors then discussed the appointment of the County Budget Director, Taryn Knapp was approved as the new Budget Director for fiscal year 2024 after a motion by Parkhurst and a second by Schaben.

The following reports were given by Department Heads at this meeting:

Alex Londo, EMA Director, noted that a reorganization of a grant process has resulted in EMPG funds being received in fiscal year 2023 and that those funds as well as fiscal year 2024 funds will be received this year. Londo said that his EMA Board was pleased with the result of the recent joint EMA/Board of Supervisors meeting and would like to continue these meetings. Londo said informational meetings have been held and more are scheduled concerning the Emergency Medical Services public measure proposed for this November 7th ballot.

Austin Staley, Shelby County IT Director, said the switch from an outside IT vendor to County IT has been completed and minimal contact with the outside provider is now needed. Issues facing his department were presented and new policies are being crafted for Supervisor review.

Kyle Lindberg, Shelby County Jail Director, informed the Supervisors that this has been a very busy year and a recent State of Iowa inspection garnered high marks for the Jail. Many new State requirements have the need to be completed in the coming years and budgeting for these requirements were forewarned. Insurance coverage for unexpected medical costs at the jail were discussed and budgeting for that expenditure will also be discussed at budget time.

Neil Gross, Shelby County Sheriff, said his office is now fully staffed and the transition of absorbing the police duties in the City of Harlan is going very well. Training for most of the new officers will be completed by the end of the month. There is a new K-9 absorbed by the Sheriffs Department from the City of Harlan. Gross also noted that Chad Butler has been promoted from Sergeant to Captain and that deputies Nate Pigsley and Jake Hoss were promoted to Sergeant.

Lindberg and Gross were asked to present funding requests to the Supervisors for the spending of opioid mitigation funds. Kyle Lindberg Shelby County Jail Director presented his Department report additionally he asked for amending the Jail budget to spend \$ 6,000 in opioid funds in fiscal year 2024 and the Sheriffs Department estimated \$5,950.00.

Policy revisions relating to Bituminous Roads were discussed, and it was motioned by Schaben and seconded by Parkhurst to approve the new policy. Kenkel, Schaben and Parkhurst all voted in favor of adopting the new policy. The motion passed. Copies of the policy are available at the Engineer's office.

The Supervisors then discussed and passed a new Partnership Agreement for Private Improvement of Secondary Roads that would allow Performance Grading to make improvements to secondary roads under guidelines set by Shelby County. Parkhurst made a motion to approve the new policy and Schaben seconded the motion before the motion passed. Copies of the agreement are available at the engineers office.

Brandon Burmeister, Shelby County Engineer, recommended Jay Ring to be appointed the Entry Level Driver Trainer for Shelby County this position will save money by not having to send new drivers to schooling to learn the driving skills needed at secondary roads. Schaben made a motion to appoint Ring, Parkhurst seconded the motion, the motion passed.

The Auditor reported that the new election equipment has been ordered. And the scheduled timeline for the upcoming City/School election this November is being prepared by his department. The addition of an IT administrator will be a huge step forward for Shelby County with the maintenance of election IT duties. The tax certifications are completed, and the tax billing process will be started soon. The Auditor's office is responsible

for assigning the tax levies for every taxing district in Shelby County. This includes 11 cities, seven school districts, three community colleges, 16 townships and 5 county wide tax authorities. There are 48 different combinations of levies in Shelby County, depending on where the property is located.

Recent inquiries into the Shelby County EMA being able to submit a separate levy to Shelby County property tax payers were sent to an attorney for information. The cost of this expenditure was proposed to be split equally between EMA funds and Shelby County funds. A motion was made by Schaben to equally split future costs evenly between Shelby County and EMA. Parkhurst seconded the motion, the motion carried.

The following resolution numbered 2023-39 was then approved after a motion by Parkhurst and a second by Schaben.

RESOLUTION 2023-39 ENTRY RECORD OF THE FILING AND CONSIDERATION OF THE COUNTY BUDGET AMENDMENT FOR FISCAL YEAR 2024

BE IT REMEMBERED on this 6th day of July 2023, the Board of Supervisors of Shelby County, Iowa, met in special session for filing and considering the amendment of the County Budget for Fiscal Year 2024. There was present a quorum as required by law. Entry record for filing of said budget amendment was established and approved for publication. The Board, being fully advised, find that the date of the hearing on said amendment should be fixed, and it does fix, the 1st day of August 2023, A.D., at the hour of 9:00 a.m. as the date and time of hearing to be held in the Supervisor’s Chambers in the Courthouse in Shelby County, Iowa. The proposed expenditure departments include Election for expenditure capital saved over the years for new equipment \$60,000.00. Sheriff’s department to expend \$843,838.00 for expenses to be reimbursed by the City of Harlan for Public Safety Services and reallocation of the IT departments expenditures within the department that will not affect the total expenditures planned for that department in fiscal year 2024. Also ARPA grants still due to applications totaling \$250,000.00 are still outstanding and may be awarded this fiscal year. These ARPA dollars are not Shelby County Property tax dollars, but a grant from the federal government. Also included in the amendment is an additional \$200,000 added for income and expenses in the Public Health Department. All County Public Health expenses are grant income and not property tax dollars. There isn’t a way to estimate exactly what expenditures on public health grants in any given year. Also \$44,000 will be amended for spending of opioid settlement funds received by Shelby County.

Kenkel, Parkhurst and Schaben all voted in favor of the Resolution 2023-39, no nays were cast

The Corley Community Club annual Liquor license renewal was then considered by the Board of Supervisors. A motion was made by Parkhurst and seconded by Schaben to approve the license renewal. The motion passed.

Having no further business the Meeting was adjourned.

ATTEST:

Steve Kenkel, Chairperson

Mark Maxwell

Clerk to the Board of Supervisors