The Shelby County Board of Supervisors met in a regular session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Steve Kenkel, Charles Parkhurst, Bryce Schaben, and Mark Maxwell, Clerk.

Chairperson, Steve Kenkel, asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

It was moved by Parkhurst, seconded by Schaben , to approve the agenda. Motion carried unanimously.

Schaben moved, seconded by Parkhurst, to approve the minutes of September 19th and 20th. Motion carried unanimously.

The latest claims were then approved unanimously after a motion by Schaben and a second by Parkhurst.

The Supervisors then discussed the lease with Heartland Family Services at the annex building. The lease will be up for renewal on January 1st, 2024. The current lease calls for monthly charges of $700.00 for the space leased. Steve Kenkel suggested raising the lease payments 50 cents per square to $12.50 per square foot amounting to $8,400 for calendar years 2024 and 2025. Schaben made a motion to approve the increase to Heartland Family Services. Parkhurst seconded the motion, the motion passed.

Policy number 4 was recently reworded because the last revision did not include some of the payment procedures. The new version addresses all county payments made in the future. Parkhurst made a motion to approve the policy, Schaben seconded the motion the motion passed. Copies of the new policy will be on file at the Auditors office.

Todd Valline reported on the Shelby County Chamber of Commerce and Industry to the Supervisors. The report included information from the latest SWIPCO meeting and Valline also reported that Southwest Iowa Transit Authority has one of the highest volume of rides in the state of Iowa. Several upcoming programs and promotions were also presented.

Brandon Burmeister, Shelby County Engineer, recommended that the Supervisors approve Utility Permits for Farmers Mutual Telephone Cooperative for permits numbered 2023-9-28-1, 2023-9-28-2, 2023-9-28-3. Parkhurst made a motion to approve all three of the permits Schaben seconded the motion. The motion passed. Burmeister gave his Secondary Roads Department updates to the Supervisors concerning his department, including photos of some recent culvert and bridge replacements completed by his department.

The Supervisor's committee reports included Bryce Schaben reporting that the house at Manteno Park has been reroofed by the Conservation Department and that some of the sheeting was bad and added extra expense to the project. Steve Kenkel reported on the CO2 pipeline activities a noted that three more Shelby County landowners will be testifying to the Utilities Board. Kenkel also advised that the Utility Board schedule is very dynamic.

Mark Maxwell, as Shelby County Election Commissioner, asked the Supervisors to approve the hiring of a part time person for election IT and processes help on Election Day. This person will have to have IT skills and experience of polling place processes. The total employment hours are expected to be about 20 hours total. There is some new technology that is required at some polling places this year that places the pollbooks behind the County firewall for more election security. Also, being a county employee permits the person to have more freedom working with other precincts. Being a precinct election official only restricts being able to help other precincts at the polling place.   Parkhurst made a motion to approve the candidate search and hiring, Schaben seconded the motion. The motion passed.

Steve Kenkel added that all wellness activities required by County insured employees need to be completed by October 31st and all department heads have been notified. Also the 14th of November, at the first Canvass of the City/School Election there will also be a budget workshop to go over initial budget plans for fiscal year 2025.

Having no further business the meeting was adjourned.

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                                              Steve Kenkel, Chairperson

    ATTEST:

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 Mark Maxwell   Clerk to the Board of Supervisors