

The Shelby County Board of Supervisors met in a special session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Steve Kenkel, Charles Parkhurst, Bryce Schaben, and Mark Maxwell, Clerk.

Chairperson, Steve Kenkel, asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

It was moved by Parkhurst, seconded by Schaben , to approve the agenda. Motion carried unanimously.

It was moved by Parkhurst and seconded by Schaben to approve the minutes of November 21st, the motion passed.

It was motioned by Schaben and seconded by Parkhurst to approve the EMS claims. Motion passed.

The authorization for the Chairperson to sign the purchase agreement for the property being purchased to house the EMS operations in the amount of \$95,000.00 was unanimously approved after a motion by Parkhurst and a second by Schaben.

The authorization to approve the asset purchase agreement from Medivac Corporation by Shelby County was unanimously approved after a motion by Parkhurst and a second by Schaben in the amount of \$27,550.00.

An ambulance and rescue service agreement between the City of Harlan, Myrtue Medical Center and Shelby County was then considered by the Supervisors for authorization to be signed by the Chairperson. Parkhurst made a motion to authorize and approve the agreement, Schaben seconded the motion. All three supervisors voted in favor of the motion to approve.

Also on the agenda consideration of a Shelby County Ambulance Commission addendum to the current agreement. This amendment shows changes for funding for the ambulance service. Schaben motioned for approval and Parkhurst seconded the motion. The motion passed.

RESOLUTION 2023-48 ENTRY RECORD OF THE FILING AND CONSIDERATION OF THE COUNTY BUDGET AMENDMENT FOR FISCAL YEAR 2024

BE IT REMEMBERED on this 29th day of November 2023, the Board of Supervisors of Shelby County, Iowa, met in special session for filing and considering the amendment of the County Budget for Fiscal Year 2024. There was present a quorum as required by law. Entry record for filing of said budget amendment was established and approved for publication. The Board, being fully advised, find that the date of the hearing on said amendment should be fixed, and it does fix, the 2nd day of January 2024, A.D., at the hour of 9:00 a.m. as the date and time of hearing to be held in the Supervisor’s Chambers in the Courthouse in Shelby County, Iowa.

The following service area amounts were submitted to the Iowa Department of Management.

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET SHELBY COUNTY Fiscal Year July 1, 2023 - June 30, 2024				
The SHELBY COUNTY will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024				
Meeting Date/Time: 1/2/2024 09:00 AM		Contact: Mark Maxwell	Phone: (712) 755-3831 ext: 6	
Meeting Location: Supervisors Room 1st Floor Shelby County Courthouse 612 Court Street Harlan, Iowa 51537				
There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult https://dom.iowa.gov/local-gov-appeals .				
REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	8,058,461	0	8,058,461
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Less: Credits to Taxpayers	3	349,000	0	349,000
Net Current Property Tax	4	7,709,461	0	7,709,461
Delinquent Property Tax Revenue	5	0	0	0
Penalties, Interest & Costs on Taxes	6	26,000	0	26,000
Other County Taxes/TIF Tax Revenues	7	1,046,340	0	1,046,340
Intergovernmental	8	4,972,269	940,000	5,912,269
Licenses & Permits	9	22,900	0	22,900
Charges for Service	10	403,380	0	403,380
Use of Money & Property	11	112,833	895,000	1,007,833
Miscellaneous	12	1,119,958	28,500	1,148,458
Subtotal Revenue	13	15,413,141	1,863,500	17,276,641
Other Financing Sources:				
General Long-Term Debt Proceeds	14	0	0	0

Operating Transfers In	15	3,801,721	0	3,801,721
Proceeds of Fixed Asset Sales	16	0	0	0
Total Revenues & Other Sources	17	19,214,862	1,863,500	21,078,362
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety and Legal Services	18	4,250,377	1,073,940	5,324,317
Physical Health and Social Services	19	1,000,211	20,500	1,020,711
Mental Health, ID & DD	20	0	0	0
County Environment & Education	21	571,541	315,000	886,541
Roads & Transportation	22	7,190,944	0	7,190,944
Government Services to Residents	23	513,725	23,000	536,725
Administration	24	1,891,285	144,000	2,035,285
Nonprogram Current	25	32,700	0	32,700
Debt Service	26	335,600	0	335,600
Capital Projects	27	1,117,500	402,000	1,519,500
Subtotal Expenditures	28	16,903,883	1,978,440	18,882,323
Other Financing Uses:				
Operating Transfers Out	29	3,801,721	0	3,801,721
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	20,705,604	1,978,440	22,684,044
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	-1,490,742	-114,940	-1,605,682
Beginning Fund Balance - July 1, 2023	33	5,473,845	0	5,473,845
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	0	0	0
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	0	0	0
Fund Balance - Unassigned	39	3,983,103	-114,940	3,868,163
Total Ending Fund Balance - June 30, 2024	40	3,983,103	-114,940	3,868,163
Explanation of Changes: EMS Startup, grant expenditures ARPA expenditures, plan for air conditioner replacement at Courthouse, cost shifting to general supplemental, unplanned employee health insurance coverage. Selling of flood mitigation credits and expenditure of flood mitigation credits.				

Schaben made a motion to approve the date and publication of the hearing notices, Parkhurst seconded the motion. The motion passed with ayes by Kenkel, Parkhurst and Schaben. No nays were cast.

Staffing the EMS employees before December 1st is on track with the six full time paramedics, one on call. Four full time EMTs and one on call. A motion was made by Parkhurst to approve the hiring and a second was made by Schaben. The motion passed.

PCC Ambulance Billing service was recommended by Jordon Sanders, interim EMS department head, to the Supervisors to handle the medical billing for the Shelby County EMS, Schaben made a motion to approve the recommendation, Parkhurst seconded the motion, the motion passed.

The nature of the EMS finances requires a bank account to be managed by management at EMS, numerous transactions a day take place that must be monitored daily by EMS management. The County Treasurer will monitor receipts and the County Auditor will manage payments from the newly created EMS Fund. Parkhurst made a motion to allow the creation of the account and Schaben seconded the motion, the motion passed.

Having no further business the meeting was adjourned.

Steve Kenkel, Chairperson

ATTEST:

Mark Maxwell
Clerk to the Board of Supervisors