

The Shelby County Board of Supervisors met in a regular session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Steve Kenkel, Charles Parkhurst, Bryce Schaben, and Mark Maxwell, Clerk.

The Chairperson, Steve Kenkel, asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

It was moved by Parkhurst, seconded by Schaben, to approve the agenda. Motion carried unanimously.

It was moved by Schaben, seconded by Parkhurst to approve the minutes of January 16th, 2024. Motion carried unanimously.

It was moved by Parkhurst and seconded by Schaben to approve the latest processed claims to be paid. Motion passed.

Chris Fredericksen, Shelby County Engineer, gave a Secondary Roads report including the following resolution 2024-14 for Supervisor consideration. BE IT RESOLVED by the Board of Supervisors of Shelby County, Iowa, that Chris Fredericksen, the County Engineer of Shelby County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm- to-Market and Federal or State aid construction projects in this county. Dated at Shelby County, Iowa, this 6th day of February 2024. Parkhurst made a motion to approve the resolution, Schaben seconded the motion. Parkhurst, Kenkel and Schaben all voted in favor. No Supervisor voted against the resolution.

A utility permit has been applied for by the Rural Water Association for utility in a right-of-way. Parkhurst made a motion to approve the permit, Schaben seconded the motion, the motion passed.

Carolyn Blum, Shelby County Treasurer, was on hand to present her semiannual report to the Supervisors and give a quarterly report to the Supervisors which included that the number of drivers license examinations have increased with parent taught Drivers Education.

Tony Buman, Shelby County Zoning Director, was present and recommended the passage of a Wind Turbine and Solar Farm moratorium in Shelby County until more details can be worked out on the proper conditions and possibly be implemented in county ordinances.

Parkhurst made a motion to approve the following resolution.

RESOLUTION 2024-12 MORATORIUM ON WIND ENERGY CONSTRUCTION PERMITS

Whereas, Shelby County Iowa has no existing ordinance governing the siting, construction, and operation of commercial wind energy systems in unincorporated areas of Shelby County, Iowa, and whereas, the County has an interest in protecting the County's infrastructure, natural resources and property rights through adequate provisions governing the siting, construction, and operation of commercial wind energy systems, and whereas, the Board of Supervisors will require substantial time to gather information and coordinate with multiple agencies for the purpose of reviewing, updating or creating ordinances, policies and procedures relative to commercial wind energy systems, and now therefore be it resolved by the Board of Supervisors of Shelby County Iowa, that Shelby County now imposes a moratorium, effective immediately on February 6th, 2024 and for a period ending July 1st, 2026, on the siting, construction, and operation of commercial wind energy systems, for the purpose of drafting and adopting an ordinance regulating commercial wind energy systems. Schaben seconded the motion to accept and pass the resolution. A vote was counted with Ayes by Kenkel, Parkhurst and Schaben, no nays were cast.

Schaben made a motion to approve the following Solar Energy Moratorium

Resolution 2024-13 MORATORIUM ON SOLAR ENERGY CONSTRUCTION PERMITS

Whereas, Shelby County Iowa has no existing ordinance governing the siting, construction, and operation of commercial solar energy systems in unincorporated areas of Shelby County, Iowa, and whereas, the County has an interest in protecting the County's infrastructure, natural resources and property rights through adequate provisions governing the siting, construction, and operation of commercial solar energy systems, and whereas, the Board of Supervisors will require substantial time to gather information and coordinate with multiple agencies for the purpose of reviewing,

updating or creating ordinances, policies, and procedures relative to commercial solar energy systems, and therefore be it resolved by the Board of Supervisors of Shelby County Iowa, that Shelby County now imposes a moratorium, effective immediately on February 6th, 2024 and for a period ending July 1st, 2026, on the siting, construction, and operation of commercial solar energy systems, for the purpose of drafting and adopting an ordinance regulating commercial solar energy systems.

Parkhurst seconded the motion to pass the resolution. Ayes were cast by Parkhurst, Schaben and Kenkel. No nays were cast.

Geralyn Greer, Shelby County Recorder, gave a quarterly report to the Supervisors with the current event in her office and that she has volunteered her services on a State Committee for the State Recorders Association. Greer also introduced her new employee, Makenzie Burmeister, to the Board of Supervisors.

The Supervisors then considered the hours earned by the interim EMS coordinator, many compensatory hours have been earned and necessary in the start up of this Shelby County Department. All hours have been logged and turned in by the EMS Coordinator. A motion was made by Schaben to allow EMS to approve the following resolution 2024-15.

Resolution 2024-15 Resolution to assist the EMS Department in Employee Compensation.

Whereas the Shelby County EMS department was organized quickly, and Shelby County took over operations from Medivac in less than one month. Whereas no Supervisory position existed at the time of the transition. Whereas the assistant EMA director volunteered to head the creation of the EMS department and was named interim director. Whereas the duties of both positions take many hours more than allowed in EMA employee handbooks. And the limits of compensation time allowed are suspected to be exceeded in the interim EMS role. Therefore let it be resolved that until July 1st, 2024, any excess compensatory time accumulated over the maximum allowed in the EMA handbook, will be allowed to be paid out at a one hour worked to one hour paid ratio . Signed timesheets by a County Supervisor and the interim EMS director must be turned in and properly filled out to receive any of the compensation payout.

Parkhurst then seconded the motion. A vote was held with Kenkel, Parkhurst and Schaben voting in favor of the resolution. No nays were cast. The resolution passed.

The Emergency Medical Services Advisory Council role in governing and advising the Supervisors has never clearly been defined. Marcus Gross, Shelby County Attorney, spoke and the EMS Advisory Board is in place to assist the creation of the Shelby County EMS and to assist the Board of Supervisors in making future recommendations to the Board of Supervisors concerning the operation of the EMS Department.

Jordon Sanders, interim EMS Coordinator was present to have the Supervisors consider a new wage scale for the EMS department. The scale is as follows, and should be amended every July 1st with any cost of living wages as directed by the Board of Supervisors:

Shelby County EMS Salary Schedule/Wage Scale		
Dated and approved in the Minutes of the February 6th, 2024		
POSITION	MINIMUM HOURLY	MAXIMUM HOURLY
CRITICAL CARE PARAMEDIC	\$29.50	\$32.00
PARAMEDIC	\$25.00	\$28.00
ADVANCED EMT	\$22.00	\$25.00
EMT	\$20.00	\$23.00

Parkhurst made a motion to approve the wage scale, Schaben seconded the motion, the motion passed.

The Supervisors then were offered a chance to report on any committees that they are assigned membership. Short reports were given for; Southwest Iowa Juvenile, Southwest Iowa Mental Health and SWIPCO.

Todd Valline told of events sponsored by the Shelby County Chamber of Commerce and Industry.

A building and grounds use application by the Roar into Harlan organization was presented to the Supervisors to hold their monthly Thursday evening events this next summer. No incidents involving the Courthouse grounds have been noticed or reported to County officials. Parkhurst made a motion to approve the application, Schaben seconded the motion, the motion passed unanimously

The Shelby County GIS director, Mark Maxwell, presented a contract between Harlan Municipal Utilities and the County for GIS services. Harlan Municipal Utilities want to have a three-year contract with the County versus a perpetual contract as has been the case in the past. Schaben made a motion to allow officials to sign the contract, Parkhurst seconded the motion, the motion passed.

The budget limits placed on Counties by the Iowa Legislature has caused the Supervisors to consider several options of cutting costs to taxpayers. A new County retirement incentive has been drafted with the details available at the Auditors office. Generally described as employees with over 25 years of continuous full time employment with Shelby County, over 55 years of age and eligible for bonafide retirement may apply for an early retirement package now offered by Shelby County. Parkhurst made a motion to approve the retirement package, Schaben seconded the motion. All three Supervisors voted in favor of offering this package to qualified employees.

The meeting was recessed to await the arrival of those involved in the County budgeting process.

Discussion on the budget for fiscal year 2025 was then held. In attendance were Taryn Knapp, Shelby County Budget Director, Chris Nelson from the Shelby County Auditing firm. Staying in compliance with new Iowa Code in place has been made a priority with the Supervisors

There being no further business appearing, the Chairman declared the meeting adjourned.

Steve Kenkel, Chairperson
ATTEST:

Mark Maxwell
Clerk to the Board of Supervisors