

The Shelby County Board of Supervisors met in a regular session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Steve Kenkel, Charles Parkhurst, Bryce Schaben, and Mark Maxwell, Clerk.

The Chairperson, Steve Kenkel, asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

It was moved by Parkhurst, seconded by Schaben, to approve the agenda. Motion carried unanimously.

It was moved by Schaben, seconded by Parkhurst to approve the minutes of February 20th, 2024. Motion carried unanimously.

It was moved by Parkhurst and seconded by Schaben to approve the latest processed claims to be paid. Motion passed.

The Supervisors, finding it necessary to approve appointments to the Shelby County Board of Adjustment, approved the appointments of the following individuals: Denny Gross , Darrin Haake and Robbie Bissen the purpose of the board was explained by Tony Buman, Shelby County Zoning Director. Schaben made a motion to approve the appointments, Parkhurst seconded the motion. The motion passed unanimously.

The planned spending for fiscal year 2025 includes a cost-of-living wage increase for all non-union employees. Parkhurst made a motion to approve a 3% increase to the employees qualified to receive the increase. All of these employees are eligible for a 1% increase in pay on January 1<sup>st</sup>, 2025, if they have the merit pay increase approved by their Department Head. Schaben motioned to approve; Parkhurst seconded the motion. The motion passed.

Shelby County GIS director Mark Maxwell asked the Supervisors for permission to sign documents approving the flights and associated costs for arial photography used by the Assessor and Shelby County as well as other individuals and organizations that use the online photographs of Shelby County property. The new contract is again for six years and include a \$204.76 a year increase in costs for the six-year duration of the contract. Parkhurst made a motion to permit Maxwell to sign the agreement, Schaben seconded the motion. The motion passed.

The Supervisors then considered Resolution 2024-17, a resolution setting the Tax levy Hearing for fiscal Year 2025 as follows.

**RESOLUTION NO. 2024-17**  
**ENTRY RECORD OF THE FILING AND CONSIDERATION OF THE TAX LEVY HEARING FOR FY25**

BE IT RESOLVED on this 5th day of March 2024, the Board of Supervisors of Shelby County, Iowa, met in scheduled session for filing and considering the Proposed Property Tax Notice Hearing for FY2025. There was present a quorum as required by law. Entry record for filing of said budget estimate was established and approved for publication. The Board, being fully advised, find that the date of the hearing on said estimate should be fixed, and it does fix, the 1st day of April 2024, at the hour of 9:00 A.M. as the date and time of hearing to be held at the Supervisor’s Chambers in the Courthouse in Shelby County, Iowa. The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on March 5th, 2024. Schaben made a motion to approve the resolution, Parkhurst seconded the motion. The vote thereon being as follows: Ayes: Bryce Schaben, Steve Kenkel and Charlie Parkhurst Nays: None

Auditor Maxwell asked the Supervisors to consider and recommended approval of the following resolution.

Resolution 2024-18

Whereas Shelby County has a building commonly known as the Annex Building. Whereas the building was initially purchased and renovated as an additional Shelby County office space housing the County funded Community Services, Juvenile Court, Sheriff’s department storage and County Attorney. Whereas technology and the reorganization of the aforesaid departments has left the building mostly vacated by Shelby County departments. Therefore the Shelby County Board of Supervisors will seek public input at a hearing on April 2<sup>nd</sup>, 2024. The public hearing notice shall read as follows; A public hearing will be conducted by the Shelby County Board of Supervisors on April 2<sup>nd</sup>, 2024, at the hour of 9:00 a.m. in the Shelby County Courthouse Supervisors room, 612 Court Street, Harlan, Iowa.

Said hearing is to receive public input on the proposed disposition of a parcel containing an office building owned by the County and identified as the “Annex” as described in the following: The “Annex” is legally described as follows: Lot 5, except therefrom the East 1 ½ feet, and Lot ^, all in Block 47 in Long’s Addition to the City of Harlan, Iowa. At the time of said hearing, you may appear, in person or by agent, either in opposition or support for said purpose of the hearing. You may submit written comments for the purpose of the public hearing before the start of said hearing at the Shelby County Auditor’s office, 612 Court Street, Harlan, Iowa 51537. You may also email written comments to mmaxwell@shco.org.

Bryce Schaben made a motion to approve the resolution, Charles Parkhurst seconded the motion, the motion passed with ayes by Kenkel, Schaben and Parkhurst. No nays were cast.

Supervisor Committee Reports were then presented by the Supervisors about the various committees they are assigned.

Todd Valline of the Shelby County Chamber of Commerce and Industry gave a report, including events that his organization is planning and involved in around Shelby County.

Secondary Roads Engineer, Chris Fredericksen, reported that the rock piles are being replenished and that adding rock or blading to roads at this time with dry conditions would worsen conditions. Moisture is needed before regular maintenance of those types are resumed in full. Fredericksen also asked and recommended approval for a utility permit by the local Rural Water Association, the work would not cross the right of way but all be done in a ditch. Parkhurst made a motion to approve the permit, Schaben seconded the motion, the motion passed.

Steve Kenkel announced that after 12 years on the Board of Supervisors he has decided not to run for supervisor again in the upcoming primary in June.

The meeting then adjourned.

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Steve Kenkel, Chairperson  
ATTEST:

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Mark Maxwell  
Clerk to the Board of Supervisors