

April 2nd, 2024

The Shelby County Board of Supervisors met in a regular session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Steve Kenkel, Charles Parkhurst, Bryce Schaben, and Mark Maxwell, Clerk.

The Chairperson, Steve Kenkel, asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

It was moved by Parkhurst , seconded by Schaben, to approve the agenda. Motion carried unanimously.

It was moved by Schaben, seconded by Parkhurst to approve the minutes of March 19th, 2024. Motion carried unanimously.

It was moved by Parkhurst and seconded by Schaben to approve the latest processed claims to be paid. Motion passed.

A recess of the meeting and a motion to open a hearing to hear public comment on the disposal and intended sale of the Shelby County Annex building in Harlan as then motioned by Schaben and seconded by Parkhurst. The motion passed.

The hearing was opened with no comment being heard from the public. The hearing was closed after a motion by Parkhurst and a second by Schaben. The motion passed unanimously.

There was a motion made by Parkhurst and a second by Schaben to sell the annex by sealed bids with a minimum bid of \$265,000.00, all current leases will be honored until the expiration date on the leases. The sale by quit claim deed, will be processed after the opening of the bids on June 4th, 2024 at 9:00 AM. A check in the amount of 10% of the purchase price must accompany the bid. A vote was held with all three Supervisors voting in favor of the motion.

The Supervisors then reviewed a list of Shelby County Medical Examiners that was updated and needs approval by the Board of Supervisors. The list includes Dr Scott Markham D.O.- County Coroner, Death investigators Patrick Pucelik, Russ Marquardt, Gretchen King, Frannie DeLauter, Mary Krajicek, Cassie Voge and administrator Jennifer Lefeber. Schaben made a motion to accept the updated list of Medical Examiners, Parkhurst seconded the motion, the motion passed.

Jordan Sanders, interim Director for the Shelby County EMS Department, was present to give a report on the current organizational processes being initiated in the new department. Presented an overview of the EMS departments finances to the Supervisors. Also trainings for EMS volunteers are currently being held.

Auditor Maxwell noted that if a voter intends to vote by mail this Primary they may contact his office to request a ballot application. No ballots will be placed in the mail until May 15th, that is also the date eligible voters may vote in person at the Auditors office. Election day is June 4th. Maxwell also stated that the order for ballots has been placed for the Primary Election and proofs are being produced for his approval. The Auditor also explained that the voting process that was used at the Harlan Polling location was a success last fall at the City/School Election. The same process will be used and implemented at the other four polling locations during the primary.

Neil Gross, Shelby County Sheriff, was present along with Gene Gettys, Harlan City Administrator, they announced that the City was recently presented an award, recognizing the accomplishments of the City of Harlan and Shelby County in the unified law enforcement agreement started almost one year ago. Sheriff Gross also reported on the current activities within his department.

Supervisor committee reports included Bryce Schaben who advised the other Supervisors that the extra Beaver Bounty dollars allotted at the last meeting has been exhausted. Supervisor Parkhurst let the board know that \$275,000 was awarded to Shelby County Trails at a recent Metro Area Planning agency meeting. Parkhurst also noted that Southwest Iowa Planning Council has recently added on more space to their offices.

Chairperson Kenkel spoke of the required budget hearing held on April 1st was a success. With most questions at the hearing from taxpayers were about the notice itself, and how the wording was mandated by the legislature and the costs being passed on to County's to perform the mandates.

Todd Valline of the Shelby County Chamber of Commerce and Industry gave an update of events happening in the next few weeks. Including fundraisers and visiting all three libraries in Shelby County for National Library week.

Secondary Roads Head, Chris Fredericksen, gave a report on the Secondary Roads department and current projects within it.

A memorandum of understanding addressing details of Merit raises and compensation time details with the Secondary Road Union members was then discussed and Parkhurst made a motion to allow the Chairperson to sign the document, Schaben seconded the motion, the motion passed.

The following resolution was then considered after motion to approve by Schaben and a second by Parkhurst.

RESOLUTION NO. 2024-21 ENTRY RECORD OF THE FILING AND CONSIDERATION OF THE COUNTY BUDGET ESTIMATE FOR FISCAL YEAR 2025

BE IT RESOLVED on this 2nd day of April 2024, the Board of Supervisors of Shelby County, Iowa, met in scheduled session for filing and considering the estimate of the County Budget for FY2025. There was present a quorum as required by law. Entry record for filing of said budget estimate was established and approved for publication. The Board, being fully advised, find that the date of the hearing on said estimate should be fixed, and it does fix, the 23rd day of April 2024, at the hour of 9:00 A.M. as the date and time of hearing to be held at the Supervisor's Chambers in the Courthouse in Shelby County, Iowa. The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on April 2nd, 2024, the vote thereon being as follows: Ayes: Bryce Schaben, Steve Kenkel and Charlie Parkhurst, Nays: None

The following resolution was then considered after a presentation by Auditor Maxwell.

RESOLUTION 2024-22 ENTRY RECORD OF THE FILING AND CONSIDERATION OF THE COUNTY BUDGET AMENDMENT FOR FISCAL YEAR 2024

BE IT REMEMBERED on this 2nd day of April, 2024, the Board of Supervisors of Shelby County, Iowa, met in special session for filing and considering the amendment of the County Budget for Fiscal Year 2024. There was present a quorum as required by law. Entry record for filing of said budget amendment was established and approved for publication. The Board, being fully advised, find that the date of the hearing on said amendment should be fixed, and it does fix, the 7th day of May 2024, at the hour of 9:00 a.m. as the date and time of hearing to be held in the Supervisor's Chambers in the Courthouse in Shelby County, Iowa. The proposed expenditure departments include Jail incarcerations are up sharply and costs have risen accordingly, property insurance increases, secondary roads construction projects, water well grant expenditures. There are also over \$80,000 in unexpected income for Shelby County from numerous sources

Schaben made a motion to approve the resolution, Parkhurst seconded the resolution, the resolution was passed with ayes by Parkhurst, Schaben and Kenkel. No nays were cast.

A Building and Grounds Use Permit was then approved for the annual Relay for Life event on June 1st, 2024, after a motion by Parkhurst and a second by Schaben. The motion was approved unanimously.

A motion by Schaben, and a second by Parkhurst was made, and approved unanimously, to permit the Chairperson to sign the representation letter for Gronewald, Bell and Kyhnn. This is the firm that has performed the 2023 financial Audit for Shelby County.

Chris Nelson, representing the Auditing firm that audits the finances of Shelby County was present to examine the audit report for fiscal year 2023.

The meeting then adjourned.

Steve Kenkel, Chairperson
ATTEST:

Mark Maxwell
Clerk to the Board of Supervisors