

June 18th, 2024

The Shelby County Board of Supervisors met in regular session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Steve Kenkel, Charles Parkhurst, Bryce Schaben, and Mark Maxwell, Clerk.

The Chairperson, Steve Kenkel, asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

It was moved by Parkhurst, seconded by Schaben, to approve the agenda. Motion carried unanimously.

It was moved by Schaben, seconded by Parkhurst to approve the latest claims for processing as listed in the claims register. Motion carried unanimously.

A motion was then made by Schaben to approve the minutes of the June 11th Supervisors special meeting and Primary Election Canvass. Parkhurst seconded the motion, the motion passed.

Luke Wolken, Shelby County Environmental Health Director, was in attendance to give a report as to the projects and recent happenings in his department. He reported his department will be under budget for this fiscal year. Wolken also reported that heavy equipment damage to septic systems has become a concern as cleanup from tornado damage may have crossed over septic systems during cleanup. This current fiscal year passports and passport renewal numbers are up over the previous year. Appointments are needed to acquire the passports, to keep his department on schedule.

Todd Valline, Director of the Shelby County Chamber of Commerce, presented to the Supervisors. He informed the Supervisors of the many functions that his office performs and upcoming meeting dates and community services schedule.

Bryce Schaben reported that there was some storm damage at Manteno Park and that volunteers have it mostly cleaned up. The Boat ramp installed last year and damaged this spring was fixed by the installer of the ramp.

Steve Kenkel and Shelby County EMA Supervisors met with Governor Reynolds, Homeland Security and FEMA officials. A great deal of time was spent reviewing immediate and long term measures needed to assist farmers suffering from tornado damage. Several non existent programs were suggested at the meeting by Shelby County. Kenkel is committed to continue working with Governor Reynolds and her staff. Kenkel has reached out to Congressman Feenstra, and Senators Grassley and Ernst. The response has been that they are looking into what can be done to assist.

A Secondary Roads report was then given by Shelby County Engineer, Chris Frederickson. This also included two Utilities right of way permits approval requests, the permit applications were submitted to the Secondary Roads department by Rural Water and FMCTC. Schaben made a motion to approve the permits, Parkhurst seconded the motion. The motion to approve the permits passed. Trevor Guyett, recently hired by the County engineer as Assistant was then introduced as the Board of Supervisors. Guyett started his duties June 3rd.

Shelby County Auditor, Mark Maxwell, then presented a reappropriation resolution, Maxwell explained that if County expenditures in different departments are spent in the same service areas and the same funds it is allowed to lower appropriations in one department, then increase the appropriation in another department that uses the same service area and fund. This results in no change in the Shelby

Counties budget, as far as the accounting is concerned, by the state or Shelby Counties outside Auditors. The motive for this procedure is to keep two Departments within their allowed appropriations. The budgets for these two departments were approved before the billing for GIS expenditures and property insurance billing was received. Schaben made a motion to approve the following resolution that names the line items to be used in this procedure. Parkhurst seconded the motion to approve the following resolution.

Resolution 2024-27 Re-Appropriation of Funds for FY 2023-2024.

WHEREAS, pursuant to Section 331.434(6) Code of Iowa, a re-appropriation of funds is necessary following resolutions for the 2023-2024 decrease in appropriations.

NOW, THEREFORE, BE IT RESOLVED, that the estimated appropriations approved by the Board for the various departments in the County be adjusted as follows:

<u>Department</u>	<u>Current Appropriation</u>	<u>Re-Appropriation</u>
#76 – Building and Grounds	491,680	487,680
#77 – Risk Management	362,200	364,200
#75-GIS	185,250	187,250

A vote was counted with Parkhurst, Schaben and Kenkel all casting votes in favor, no Nays were cast.

The Supervisor then considered the annual Appropriations Resolution after a motion to approve by Parkhurst and a second by Schaben to approve the resolution as follows:

RESOLUTION NO. 2024-28 APPROPRIATE FUNDS TO
OPERATE COUNTY OFFICES AND DEPARTMENTS FOR FISCAL YEAR 2025

WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa which requires the Board of Supervisors of Shelby County, Iowa, to appropriate funds to operate all offices and departments of said county for Fiscal Year 2025.

THEREFORE BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal Year 2025 as follows:

SECTION 1: The amounts itemized by department on the following Schedule A are hereby appropriated from the resources of each fund so itemized.

SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2024.

SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution.

SECTION 4: If at any time during the budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during

the budget year.

SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2024.

SCHEDULE A	
100% APPROPRIATIONS	DEPARTMENT TOTAL FOR FISCAL YEAR 2025
BOARD OF SUPERVISORS	\$949,359
BUILDING AND GROUNDS	\$405,230
IT	\$348,670
CONTRIBUTIONS TO OTHER GOVMNT. & ORGS.	\$1,362,078
GIS	\$193,275
TREASURER	\$389,099
EMS OPERATIONS	\$1,424,870
AUDITOR	\$202,679
COUNTY ATTORNEY	\$252,589
RECORDER	\$224,400
SECONDARY ROADS	\$7,490,945
CENTRAL PURCHASING	\$30,500
VETERANS AFFAIRS	\$51,620
ELECTION	\$127,650
CONSERVATION/REAP	\$612,720
MEDICAL EXAMINER	\$30,000
MISC. & JUVENILE COURT	\$136,240
SHERIFF/DRUG/FORFEITURE	\$2,475,351
OTHER POLICY AND ADMINISTRATION	\$90,927
JAIL/COMISSARY/JAIL RM & BRD.	\$842,930
GENERAL ASST./SUBSTANCE ABUSE/DHS	\$51,550
OTHER ENVIRONMENTAL CONTROL	\$26,175
ZONING	\$12,124
RISK MANAGEMENT	\$377,400
ENVIRONMENTAL HEALTH	\$244,154
PUBLIC HEALTH	\$300,000
TIF	\$250,000
SELF INSURANCE	\$100,000
TOTAL APPROPRIATIONS	\$19,002,535

The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on June 18, 2024, the vote thereon being as follows: AYES: Schaben, Kenkel, Parkhurst NAYES: None

The meeting was then adjourned.

<hr/> Mark Maxwell Clerk to the Board of Supervisors	<hr/> Steve Kenkel, Chairman
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