

October 15th, 2024

The Shelby County Board of Supervisors met in regular session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Steve Kenkel, Charles Parkhurst, Bryce Schaben, and Mark Maxwell, Clerk.

The Chairperson, Steve Kenkel, asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

It was moved by Parkhurst, seconded by Schaben, to approve the agenda. The motion carried unanimously.

A motion was then made by Schaben to approve the minutes of the October 7th Supervisors' meeting. Parkhurst seconded the motion, the motion passed.

It was moved by Schaben, seconded by Parkhurst, to approve the latest claims for processing as listed in the claims register. Motion carried unanimously.

Luke Wolken, Shelby County Environmental Health Director, gave his quarterly report which included his office recently had the State Department check his passport procedures and all procedures checked out very well. Property transfer inspections are down for the year. Water well maintenance procedures that are covered by State funds have been increased from \$500.00 to \$700.00 per well.

Geralyn Greer, Shelby County Recorder, reported that revenues reported to the Supervisors are down from last fiscal year when comparing the same period. For the first shotgun deer season it will be antlered only in Shelby County. Many activities in the Recorders Association were discussed with the Supervisors.

Jordon Sanders, Interim EMS Director, updated the Supervisors by reviewing his budget through the first quarter of the new fiscal year. Kristy Hansen CFO at Myrtue Medical Center was present to confirm that revenues can be inconsistent in the EMS area and over time the highs and lows will average out. Sanders noted that Shelby County is unique with their operation in having a full time staff available and most counties have several volunteer units that fill the void in their counties with no full time EMS employees.

Jay Ring, Shelby County Weed Commissioner gave a quarterly report and commended County landowners cooperation in the duties of controlling noxious weeds. Ring was recently notified that his department has received a grant to cover the cost of a new spray truck. Ring also noted that he is working on a new spray policy to create uniformity in no spray areas and procedures being the goal of the new policy.

Mia Harshberger, representing the Metro Area Planning Association (MAPA), to which Shelby County is a member, the presentation included explanation that the MAPA organization is a council of Governments mainly for transportation planning and goals in the area. Transportation planning and Goals are set up to 25 years in advance.

The Supervisors then gave their individual committee reports which included Steve Kenkel reporting on a disaster update from the tornado, Schaben recently attended the Hotel/Motel meeting, and Parkhurst will be attending the West Central Development and MAPA meetings this week. 15

A wellness program update was discussed, employees have not followed up on getting paperwork turned in or making sure it has been turned in. Less than 49% have had their fax forms for physicals turned in as required and only 78% have completed the online assessment as required. If the County achieves 100% participation the County receives a major discount on health insurance rates next fiscal year and each employee with County health insurance receives a \$200.00 award for completing everything on by the deadline of October 31st.

Todd Valline from the Shelby County Chamber of Commerce and Industry gave updates of upcoming events including the annual Harvest Fest, the ISU Extension offering a Babysitter Training, Blood Drives, and a Community Catalyst Application Workshop provided by the Iowa Economic Development Authority.

Chris Fredericksen, Shelby County Engineer, then presented updates from his department on current projects throughout the County. He reported that the dry weather is affecting gravel roads.

Shelby County Auditor Mark Maxwell asked the Supervisors to approve the TIF indebtedness certification for the upcoming valuation process his department completes in December. The amount spent on qualified projects in fiscal year 2024 was \$224,028.00. These specific projects where this money is spent are listed in the County TIF Ordinance. Parkhurst made a motion to approve the certificate and Schaben seconded the motion, the motion passed unanimously.

The Supervisors then considered Resolution number 2024-33 to set a hearing date to add property to the County Urban Renewal area for a period of twenty years as allowed by Iowa Code.

RESOLUTION NO. 2024-33

Resolution Setting Date for Public Hearing on Designation of the Expanded Shelby County Urban Renewal Area and on Urban Renewal Plan Amendment

WHEREAS, the Board of Supervisors (the “Board”) of Shelby County, Iowa (the “County”) by resolution previously established the Shelby County Urban Renewal Area (the “Urban Renewal Area”) and adopted an urban renewal plan (the “Plan”) for the governance of projects and initiatives to be undertaken therein; and

WHEREAS, a proposal has been made which shows the desirability of expanding the Urban Renewal Area to add and include all the property (the “Property”) described on Exhibit A hereto; and

WHEREAS, this Board is desirous of obtaining as much information as possible from the residents of the County before making this decision; and

WHEREAS, an amendment (the “Amendment”) to the Plan has been prepared which (1) covers the addition of the Property to the Urban Renewal Area; and (2) updates the description of the Shelby County Road, Bridge and Culvert Improvement Project previously approved by the Board in the May, 2022 Amendment to the Plan; and WHEREAS, portions of the Property lie within and within two miles of the incorporated limits of the City of Harlan, Iowa (the “City”), and pursuant to Section 403.17, the County must enter into joint agreement (the “Joint Agreement”) with the City in order to exercise urban renewal authority over such portions of the Property; and; and WHEREAS, it is now necessary that a date be set for a public hearing on the expansion of the Urban Renewal Area and on the Amendment;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Shelby County, Iowa, as follows:

Section 1. This Board will meet at the Shelby County Courthouse, Supervisors Meeting Room, Harlan, Iowa, on November 19, 2024, at 9:00a.m., at which time and place it will hold a public hearing on the designation of an expanded Urban Renewal Area as described in the preamble hereof and on the Amendment.

Section 2. The County Auditor shall publish notice of said hearing, the same being in the form attached to this resolution, which publication shall be made in a legal newspaper of general circulation in the County, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for the hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, the County Auditor, or his designee, is hereby designated as the County's representative in connection with the consultation process which is required under that section of the urban renewal law.

Section 4. The proposed Amendment is hereby submitted to the County's Planning and Zoning Commission for review and recommendations, as required by Section 403.5, Code of Iowa.

Section 5. The County Auditor is hereby authorized and directed to present the Joint Agreement to the City for approval, execution and delivery to the County prior to the public hearing on November 19, 2024.

Parkhurst made a motion to approve the Resolution and Schaben seconded the motion, the motion passed. Ayes By Kenkel, Parkhurst and Schaben. Naves None

Brent Scheve, Shelby County Insurance broker, was on hand to discuss the insurance claims for County owned buildings with storm damage. There was discussion about potential changes to current insurance policies.

The meeting was then adjourned.

Steve Kenkel, Chairman

ATTEST:

Mark Maxwell
Clerk to the Board of Supervisors