

January 21, 2025

The Shelby County Board of Supervisors met in regular session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Bryce Schaben, Charles Parkhurst, Mike Kolbe, and Taryn Knapp, Clerk.

Chairman, Bryce Schaben, asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

It was moved by Parkhurst, seconded by Kolbe to approve the agenda. Motion carried unanimously.

It was moved by Kolbe, seconded by Parkhurst to approve the minutes of January 7th. Motion carried unanimously.

It was moved by Parkhurst, seconded by Kolbe to approve the latest processed claims to be paid. Motion carried unanimously.

Chris Frederickson, Shelby County Engineer, asked the board for approval of a ROW permit for Harrison County REC on 1600th. It was moved by Parkhurst and second by Kolby to approve the ROW permit. Motion carried unanimously.

Frederickson then presented the fuel bid results for the rest of the calendar year 2025. Agriland FS was the only bidder this year. Kolbe made a motion to accept the bid, Parkhurst seconded the motion. The motion passed.

An update was given on current secondary roads projects, they are working on brushing, servicing equipment, and shop work.

The Supervisor committee reports included Mike Kolbe who attended the 2-day New Officers School this past week put on by ISAC, Schaben also attended this training.

Austin Staley, IT Director gave his quarterly report which included projects he has completed, including back-up redundancy. Current and future projects include a public facing inmate portal for the Sheriff's Office/Jail. Annual cyber security training has been sent out to employees, and Staley is working on a new County website proposal.

Carolyn Blum, Treasurer gave her quarterly report, which included an update on the Real ID deadline of May 7, 2025. Shelby County has 85.51% of residents with a Driver's License who have the gold star. Blum asked for approval of her semi-annual report. Kolbe made a motion to approve the report and Parkhurst seconded. Motion carried unanimously.

Neil Gross, Sheriff addressed the board with a concern he has about waster freezing across the sidewalk and parking in front of the Sheriff's office. Discussion was had about possible resolutions to downspouts location. Gross, then asked for an allocation of Opioid funding for projects in his office not to exceed \$15,000. Parkhurst made a motion to approve the funding,

not to exceed \$15,000, Kolbe seconded the motion. Motion carried unanimously.

Todd Valline, Executive Director of the Shelby County Chamber of Commerce and Industry, was present to give an update on events going on in the community.

The Supervisors then considered the recommendation for Magistrate Commissioner of Ashley Schleis. Parkhurst made a motion to appoint Ashley Schleis as a Magistrate Commissioner, Kolbe seconded the motion. Motion carried unanimously.

It was moved by Parkhurst, and seconded by Kolbe, that the following resolution be adopted:
Resolution No. 2025-9

A RESOLUTION DECLARING INTENT TO CREATE THE POSITION OF CO2 PIPELINE PROJECT LIAISON TO HELP REPRESENT THE COUNTY'S INTEREST CO2 PIPELINE MATTERS AND APPOINT STEVE KENKEL TO THIS POSITION.

WHEREAS the Shelby County Board of Supervisors has the authority under Iowa Code Section 331.301(1) to "...exercise any power and perform any function it deems appropriate to protect and preserve the rights, privileges, and property of the county or of its residents, and to preserve and improve the peace, safety, health, welfare, comfort, and convenience of its residents"; and

WHEREAS the Shelby County Board of Supervisors recognizes the need for Shelby County to enlist the assistance of a liaison familiar with the County's involvement, role and interests in development of the CO2 pipeline and to have continuity in representation of the County on pipeline related matters; and

WHEREAS Steve Kenkel has developed the experience and expertise on pipeline issues and has previously represented Shelby County's interests on CO2 pipeline matters while serving as a member of the Shelby County Board of Supervisors; and

WHEREAS Steve Kenkel's term as Board of Supervisors member has expired; and

WHEREAS the County Board of Supervisors would like to continue to utilize Steve Kenkel's services to represent the County's best interests in CO2 pipeline matters.

NOW, THEREFORE, BE IT RESOLVED by the Shelby County Board of Supervisors that:

- 1) The Board of Supervisors hereby creates the position of CO2 Pipeline Project Liaison.
- 2) This shall be a part-time, temporary employee position.
- 3) The hours of work shall be as needed and as determined by the Board of Supervisors.
- 4) The position shall be paid four-hundred dollars (\$400.00) per month.
- 5) The position shall also receive up to one-hundred dollars (\$100.00) per month for reimbursement of expenses in accordance with County reimbursement policies.

- 6) The position will not be eligible for any other benefits such as health insurance or leave benefits.
- 7) Essential functions of the CO2 Pipeline Project Liaison include, but are not limited to:
 - Knowledge of the proposed CO2 pipeline project
 - Represent Shelby County's interests related to the proposed CO2 Pipeline project running through Western Iowa
 - Keep abreast of project and legal developments through communication with pipeline officials, attorneys and other local and state officials.
 - Attend relevant project meetings when practical.
 - Report regularly to the Shelby County Board of Supervisors during regular meetings, and more frequently as needed.
- 8) Steve Kenkel shall be appointed to the CO2 Pipeline Project Liaison position.

It was on motion by Supervisor Parkhurst and seconded by Supervisor Kolbe, that the foregoing Resolution be adopted as read. Motion carried. Chairman Schaben called for a vote: AYES: Schaben, Parkhurst, Kolbe NAYES: None

Resolution declared adopted this 21st day of January 2025.

The Supervisors then considered approval of the Ambulance Service Agreement with Myrtue Medical Center. Kolbe made a motion to approve the agreement and Parkhurst seconded the motion. Motion carried unanimously.

An application for Building and Grounds Use submitted for the Roar into Harlan event was then considered for approval. This event has been ongoing for ten years. After no objections, Parkhurst made a motion to approve the application, Kolbe seconded the motion. Vote carried unanimously.

Several Department budgets were then discussed, no further action was taken.

Having no further business, the meeting was adjourned.

Bryce Schaben, Chairman

ATTEST:

Taryn Knapp
Clerk to the Board of Supervisors