

August 5, 2025

The Shelby County Board of Supervisors met in regular session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Bryce Schaben, Charles Parkhurst, Mike Kolbe, and Taryn Knapp, Clerk.

Chairman, Bryce Schaben, asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

It was moved by Parkhurst, seconded by Kolbe to approve the agenda. Motion carried unanimously.

It was moved by Kolbe, seconded by Parkhurst to approve the minutes of July 15th, 2025, motion carried unanimously.

It was moved by Kolbe, seconded by Parkhurst to approve the latest processed claims to be paid. Motion carried unanimously.

Engineer Chris Fredericksen asked the Supervisor's to consider approval of a 28E Maintenance Agreement with the City of Westphalia for shared ROW. This agreement reflects what is currently being done to maintain the shared ROW. Kolbe made a motion to approve the 28E Maintenance Agreement as presented, Parkhurst seconded the motion. Motion carried unanimously.

Fredericksen then asked the Supervisor's to consider approval of a ROW permit application for Nishna Valley REC. Parkhurst made a motion to approve the ROW permit application to bury lines on 2000th Street for Nishna Valley REC, Kolbe seconded the motion. Motion carried unanimously.

The Engineer then gave a report on projects throughout the county including the road grading project on F16 which has 3 ½ miles left. Crews are still out blading and spot rocking and have stockpiled 28,000 tons to be used throughout the year.

Geralyn Greer, Recorder, presented her quarterly report of fees collected which showed a slight increase from last year at this time. Greer stated that the public can start renewing recreational vehicles in September and are due December 31st. Resident Turkey and Deer Licenses are available for purchase August 15th and youth licenses are available all season. Birth records in Iowa from 1984 forward are now available to all Counties.

Carolyn Blum, Treasurer, presented an abatement of taxes for property awarded to the City of Harlan by court order for parcel number 833134086090 in the amount of \$1,494.00. Kolbe made a motion to approve the Treasurer to apply the abatement, Parkhurst seconded the motion. Motion passed unanimously.

A second abatement of taxes for property awarded to the City of Portsmouth by court order for parcel number 832700001021 in the amount of \$538.00 was presented to the Supervisors. Parkhurst made a motion to approve the Treasurer to apply the abatement, Kolbe seconded the motion. Motion carried unanimously.

Blum then presented her semi-annual report for approval. Parkhurst made a motion to approve the Treasurer's semi-annual report, Kolbe seconded the motion. Motion carried unanimously.

A Treasurer's Office report was then given with updates on the June tax sales, increase in volume of customers over the last year, and CDLs taking extra time from staff, which includes a dual review. Tax statements are being calculated and will be sent out in mid-August.

Todd Valline's Chamber update included a reminder the back-to-school eye exams, the Harlan Library book sale, and the last day for the Harlan pool is August 10th.

Supervisor Committee reports included a correction from Supervisor Schaben on the Conservation cabin rentals. Schaben stated it should have been, buy 2 nights and get the 3rd night free.

No department head reports were given.

Auditor Taryn Knapp presented a liquor license application for Corley Community Club. Kolbe made a motion to approve the license application for Corley Community Club and Parkhurst seconded the motion. Motion carried unanimously.

The meeting was adjourned at 9:36 a.m.

Bryce Schaben, Chairman

ATTEST:

Taryn Knapp
Clerk to the Board of Supervisors