

October 7, 2025

The Shelby County Board of Supervisors met in regular session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Bryce Schaben, Charles Parkhurst, Mike Kolbe, and Taryn Knapp, Clerk.

Chairman, Bryce Schaben, asked that any conflict of interest be stated concerning any item on the agenda. None were stated.

It was moved by Kolbe, seconded by Parkhurst to approve the agenda as amended, with removal of the Chamber Report. Motion carried unanimously.

It was moved by Parkhurst, seconded by Kolbe to approve the minutes of September 16th, 2025, motion carried unanimously.

It was moved by Kolbe, seconded by Parkhurst to approve the latest processed claims to be paid. Motion carried unanimously.

Luke Wolken gave a quarterly report for Environmental Health. Wolken stated a 4–6-week turnaround for passports. This year to date there have been 195 new passports issued and 168 renewals. There has been an increase in water samples to switch back to wells recently and 4 new wells installed this year.

Pipeline Liaison, Steve Kenkel updated the Supervisors on activities from Summit, including a newly filed motion to amend the current permit. They also filed to consolidate Phase II into the 1st docket. The statewide tour kickoff rally and fundraiser hosted on Kenkel's farm in Shelby County Sunday, October 5th had a good turnout from both the public and legislators.

Engineer Chris Fredericksen asked the Supervisor's to consider approval of a ROW permit for Nishna Valley REC. Parkhurst made a motion to approve the ROW permit for Nishna Valley REC for a new line to a residence, Kolbe seconded the motion. Motion carried unanimously.

Chris Fredericksen, Engineer then gave a brief update on the M16 project and bridge projects. Fredericksen would like to thank the public for their cooperation and patience with the M16 project.

Matt Smith, Concerned, Inc. CEO, presented to the Supervisors the services provided in Shelby County for individuals with disabilities, brain injuries, and cognitive impairments. He explained some of the challenges in finding safe, affordable housing that meets the needs of the individuals they serve. Smith asked the Supervisors for an Acknowledgement of Support for Concerned, Inc. to utilize two 5-bedroom homes located in Harlan for their members. Kolbe made a motion to approve the Acknowledgement of Support for Concerned Inc. members to fully occupy two five-bedroom homes located at 2013 20th Street, and 1109 Farnam Circle, both in Harlan, pending any requirements from City ordinances, Parkhurst second the motion. Motion carried unanimously.

Jenny Lefeber, Myrtue Medical Center discussed with the Supervisors the current Death Investigator wage of \$75 and the changes to the process of the investigation. Lefeber presented wages for basic investigators, more involved investigations, and County Medical Examiner; as well as asking for an allocation of \$600 for the FY27 budget to be used for training or further education. Kolbe made a motion to approve the following wages for Death Investigators: \$200 for a standard investigation, \$400 for more involved investigations, \$100 for the County Medical Examiner, and to consider allocating \$600 for the FY27 budget to be used for training or further education of Death Investigators, Parkhurst seconded the motion. Motion carried unanimously.

Alex Londo, EMA Coordinator, gave a department update on his newest project. Londo explained his plans to update the current Hazard Mitigation Plan for the County. There is a link to an anonymous Hazard Mitigation Survey available to the public on the Emergency Management website.

Kyle Lindberg, Jail Administrator, followed with his department update stating the Sheriff App is in its final stages of production and hopes to launch the 1st week in November. He is excited to have so many resources and information available to Shelby County residents in one app. Lindberg also gave an update on the Public Safety Commission stating they have had no recent meetings but plan to have a meeting mid-November.

Conservation Director, Nick Preston, announced the November 1st start date of beaver trapping season. Preston then asked the Supervisors to consider approval for Conservation to use the Shelby County UEI number for the golf course FEMA project. Parkhurst made a motion to authorize the Shelby County Conservation Board to use the Shelby County UEI number for FEMA project 4779DR-IA which pertains to tornado damage to the golf course, Kolbe seconded the motion. Motion carried unanimously.

Taryn Knapp, Auditor asked the Supervisors to consider the abatement of taxes for the Corley Community Club for the most recent tax bill they received, as they are an exempt organization. Kolbe made a motion to abate the taxes for parcel 834200000023 owned by the Corley Community Club, and Parkhurst seconded the motion. Motion carried unanimously.

Supervisors reported on upcoming meetings they plan to attend this week.

Auditor Knapp, presented a resolution for consideration to designate Voting Representatives for the Iowa State Association of Counties. These representatives make up elected officials or the principal officer for each county department affiliated with ISAC. Parkhurst made a motion to approve Resolution 2025-24 to Designate Voting Representatives for the Iowa State Association of Counties, Kolbe seconded the motion. Motion carried unanimously.

The meeting was adjourned at 9:41 a.m.

Bryce Schaben, Chairman

ATTEST:

Taryn Knapp
Clerk to the Board of Supervisors