

June 16, 2026

The Shelby County Board of Supervisors met in regular session at 9:00 A.M. in the Supervisors Chamber in the Courthouse with the following members present: Charles Parkhurst, Mike Kolbe, Bryce Schaben, and Taryn Knapp, Clerk.

Chairman, Charles Parkhurst, asked that any conflict of interest be stated concerning any item on the agenda. None was stated

It was moved by Schaben, seconded by Kolbe, to approve the agenda. Motion carried unanimously.

It was moved by Kolbe, seconded by Schaben to approve the minutes of June 9th, 2026. Motion carried unanimously.

Schaben made a motion to approve the recently processed claims; Kolbe seconded the motion. Motion carried unanimously.

Kolbe made a motion to approve ROW permits for FMCTC and Nishna Valley REC, Schaben seconded the motion. Motion carried unanimously.

Fredericksen gave a department update on current projects.

Schaben made a motion to approve the Weed Commissioner to publish the Notice of Destruction of Noxious Weeds; Kolbe seconded the motion. Motion carried unanimously.

Kolbe made a motion to approve the vacation conversion request submitted by Nick Preston, Schaben seconded the motion. Motion carried unanimously.

Department head report on emergency sirens was given by EMA Coordinator, Alex Londo.

Supervisors gave updates on meetings they attended, and Supervisor Kolbe presented paintings donated by Tom Walker which will be displayed in the Veteran Affairs office.

Kolbe made a motion and Schaben seconded the motion to authorize the Chairman of the Board to sign the annual SWIPCO agreement. Motion carried unanimously.

Schaben made a motion and Kolbe seconded the motion to approve Building and Grounds Use application submitted by the City of Harlan for use of the grounds on July 18th and 19th. Motion carried unanimously.

Kenny Hansen, EMS Director, gave a recap of calls and transfers completed in FY26.

Schaben made a motion to approve the Bylaws of the Shelby County, Iowa EMS Advisory Council, Kolbe seconded the motion. Motion carried unanimously.

Kolbe made a motion to rollover the remainder EMS opioid funding allocation approved for FY2026 to FY2027 in the amount of \$55,074.05, Schaben seconded the motion. Motion carried unanimously.

Schaben made a motion to approve the 28E Agreement between Shelby County EMS and the City of Harlan, Kolbe seconded the motion. Motion carried unanimously.

Kolbe made a motion to approve the Audubon Transport Agreement with Shelby County EMS, Schaben seconded the motion. Motion carried unanimously.

Schaben made a motion to approve the Special Class "C" Retail Alcohol License for HOQWRAP, LLC, Kolbe seconded the motion. Motion carried unanimously.

Kolbe made a motion and Schaben seconded the motion to approve the following resolution:

RESOLUTION NO. 2026-24

AUTHORIZE AUDITOR TO TRANSFER FUNDS FOR FISCAL YEAR 2027

WHEREAS, it is desired to transfer monies from the General Funds and from the Rural Basic Fund, and WHEREAS, said operating transfers are in accordance with Sections 331.432, Code of Iowa, NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Shelby County, Iowa, as follows:

SECTION 1. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the Capital Fund to cover expenditures as set out in the County Budget for Fiscal Year 2027 in the amount of \$354,500.00.

SECTION 2. The Auditor is hereby authorized to transfer funds from the Rural Basic Fund to the Capital Fund to cover expenditures as set out in the County Budget for Fiscal Year 2027 in the amount of \$20,000.00.

SECTION 3. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the General Supplemental Fund to cover expenditures as set out in the County Budget for Fiscal Year 2027 in the amount of \$400,000.00.

SECTION 4. The Auditor is hereby authorized to transfer funds from the General Basic fund to the Secondary Roads Fund to cover expenditures as set out in the County Budget for Fiscal Year 2027 in the amount of \$195,915.00.

SECTION 5. The Auditor is hereby authorized to transfer funds from the Rural Basic Fund to the Secondary Roads Fund to cover expenditures as set out in the County Budget for Fiscal Year 2027 in the amount of \$2,528,752.00.

SECTION 6. The Auditor is hereby authorized to transfer funds from the Rural Basic Fund to the Flood & Erosion Control Fund to cover expenditures as set out in the County Budget for Fiscal Year 2027 in the amount of \$16,000.00.

SECTION 7. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the Conservation Fund to cover expenditures as set out in the County Budget for Fiscal Year 2027 in the amount of \$267,909.00.

PASSED AND APPROVED this 16th day of June 2026.

AYES: Parkhurst, Kolbe, Schaben NAYS: None

Kolbe made a motion and Schaben seconded the motion to approve the following resolution:

RESOLUTION NO. 2026-25

APPROPRIATE FUNDS TO OPERATE COUNTY OFFICES AND DEPARTMENTS
FOR FISCAL YEAR 2027

WHEREAS, in accordance with Section 331.434(6) of the Code of Iowa which requires the Board of Supervisors of Shelby County, Iowa, to appropriate funds to operate all offices and departments of said county for Fiscal Year 2027.

THEREFORE BE IT RESOLVED, that the Board of Supervisors do hereby authorize the appropriations for Fiscal Year 2027 as follows:

SECTION 1: The amounts itemized by department on the following Schedule A are hereby appropriated from the resources of each fund so itemized.

SECTION 2: Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2026.

SECTION 3: In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amount appropriated pursuant to this resolution.

SECTION 4: If at any time during the budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said funds total appropriations she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5: The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate on a report the status of such accounts to the applicable department monthly during the budget year.

SECTION 6: All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2027.

Schedule A

100% APPROPRIATIONS	DEPARTMENT TOTAL FOR FISCAL YEAR 2027
BOARD OF SUPERVISORS	\$865,500
TREASURER	\$446,690
COUNTY ATTORNEY	\$258,971
RECORDER	\$247,970
SECONDARY ROADS	\$7,895,000
VETERANS AFFAIRS	\$53,342
CONSERVATION/REAP	\$914,778
MEDICAL EXAMINER	\$30,000
MISC. & JUVENILE COURT	\$147,000
SHERIFF/DRUG FORFEITURE	\$2,925,814
JAIL/COMISSARY/JAIL RM & BRD.	\$987,235
GENERAL ASST./SUBSTANCE ABUSE/DHS	\$53,860
OTHER ENVIRONMENTAL CONTROL	\$28,175
ZONING	\$12,519
ENVIRONMENTAL HEALTH	\$226,281
PUBLIC HEALTH	\$300,000
IT	\$383,730
CENTRAL PURCHASING	\$32,000
AUDITOR	\$176,300
ELECTION	\$212,700
GIS	\$175,550
BUILDING AND GROUNDS	\$417,100
RISK MANAGEMENT	\$487,400
CONTRIBUTIONS TO OTHER GOVMNT. & ORGS.	\$1,368,105
OTHER POLICY AND ADMINISTRATION	\$57,300
TIF	\$250,000
SELF INSURANCE	\$200,000
EMS OPERATIONS	\$2,017,450
	\$21,170,770

PASSED AND APPROVED this 16th day of June 2026.

AYES: Parkhurst, Kolbe, Schaben NAYS: None

There was no discussion on potential handbook changes.

The meeting was adjourned at 9:31 A.M.

Charles Parkhurst, Chairman

ATTEST:

Taryn Knapp
Clerk to the Board of Supervisors